



**SPECIALTY CROPS INSPECTION DIVISION
HARDWARE REQUEST FORM**

DATE:		REQUESTOR:	
END USER:		END USER PHONE:	
AREA OFFICE:		SUB-OFFICE/INSP. POINT:	
SHIP TO ADDRESS:			
IMMEDIATE SUPERVISOR:		SUPERVISOR PHONE:	
FMMI CODE: (for telecom services such as air card, jetpack, or phone)			
TYPE OF HARDWARE REQUESTED:			
<input type="checkbox"/> DESKTOP	<input type="checkbox"/> PRINTER - MULTIFUNCTION	<input type="checkbox"/> PHONE <input type="checkbox"/> Cell phone <input type="checkbox"/> Smart phone <input type="checkbox"/> New <input type="checkbox"/> Upgrade	<input type="checkbox"/> AIR CARD
<input type="checkbox"/> LAPTOP <input type="checkbox"/> REGULAR <input type="checkbox"/> RUGGED	<input type="checkbox"/> PRINTER - BLACK & WHITE		<input type="checkbox"/> JET PACK
<input type="checkbox"/> RUGGED TABLET	<input type="checkbox"/> PRINTER - COLOR	<input type="checkbox"/> DIGITAL CAMERA	<input type="checkbox"/> MONITOR
<input type="checkbox"/> OTHER HARDWARE (Specify)			
SPECIFICATIONS: (include web link, approximate cost, and your requirements)			
JUSTIFICATION: (include the name of any custom applications that should be installed on the computer for end user)			
If you are requesting equipment for more than one person, list the people you are requesting equipment for:			
QUANTITY: <input style="width: 50px;" type="text"/>			
ADDITIONAL REMARKS:			
If for FEIRS please provide FEIRS ID: _____ FEIRS Home Mkt.: _____			
REGIONAL BRANCH CHIEF SIGNATURE:			
DIVISION APPROVER'S SIGNATURE: (Fed/State user = Fed/State Branch Chief; FEIRS user = NPMS; All others = BMS Assoc. Director)			