



Federal Purchase Program Specification Grilled Chicken Fillets: November 2023

I. Purpose

This document provides the procedures USDA, AMS graders (graders) will utilize with the certification of grilled chicken fillets to the [November 2023 Federal Purchase Program Specification \(FPPS\)](#). The grader must read this procedure carefully and note what items must be observed during formulation, sampling, packaging and packing, labeling, loading and shipping, and the preparation of worksheets and certificates. The grader will not proceed until their supervisor has reviewed the [QAD 620: USDA FPPS – Poultry General Requirements](#) and this procedure with them.

Grilled Chicken Breast, Chopped and Formed, Fillet-Style, Fully Cooked, Frozen (110921) must be processed and packed as outlined in the FPPS. The commodity must not be processed and packaged no more than 90 days prior to the first day of the delivery period for each sales order. The chilled ready-to-cook chicken and bone-in skin-on parts must be processed, packaged, packed, and placed in a freezer within 7 calendar days after the date of harvest.

Under the [Supplement for Chicken Products Distributed for Federal Food and Nutrition Assistance Programs](#) the contractor is able to select Option A: Grading-Based Monitoring and Certification or Option B: Audit Based Verification for contract compliance and certification of the commodity. Regardless of which option is chosen, all raw material must be graded or certified by the USDA, AMS grader. For all processing steps following raw material collection, the contractor may request the use of either option. These procedures apply for contractors selecting Option A.

II. Procedures

A. Processing & Fabrication

1. Meat and Skin Requirements

Meat must be boneless skinless chicken breast with no more than one-half the meat missing. Chicken breast meat trimmings removed during the boning and trimming process may be used if they represent less than 15% of the total weight. Frozen meat may be utilized if it meets criteria in Section 542 of the FPPS. Mechanically separated chicken (comminuted), finely ground, flaked, finely chopped, or size reduced chicken meat are unacceptable for use. Unless specified in the tendering text of the solicitation, use of breast with rib meat is also considered unacceptable according to Section 541 of the FPPS.

2. Certification Requirements

Prior to size-reduction and marinating, graders must check 30 pieces of boneless skinless breast for defects to determine compliance with the FPPS requirements (see FPPS Table 1) using the sampling frequency and acceptance criteria found in Sampling Plan Level 1 (SPL-1). Results must be recorded



on the LP-232L1. In addition, 2 pounds of breast trim (as applicable) must be drawn and examined for defects (see FPPS Table 1) using sampling frequency and acceptance criteria found in Sampling Plan Level 2 (SPL-2). Results must be recorded on the LP-232L2. If any sample has more defects than the maximum tolerance for the sample plan, the meat the sample represents must be rejected. Regardless of the kind and number of defects found, any sample with bone or hard bone-like material will be cause for the rejection of the meat the sample represents.

3. Product Formulation Verification

Graders must personally observe the formulation of the marinating solution ingredients to certify compliance with the requirements at the frequency stated in [QAD 604: Formulation Certification](#). Results of the formulation verification must be documented on the LP-232L2. Formulations found that do not meet requirements in Section 562 of the FPPS cannot be used and will necessitate additional verification checks.

4. Marination

Determine the percentage of marinade pickup according to the procedures outlined in [QAD 606: Percent Gain Marinated-Sauce Products](#). Retain the product representing any sampling interval that exceeds the applicable FPPS maximum of 15%. The marinating, cooking, and individual freezing of the commodity will be a continuous and sequential process as described in Section II. J. Processing Sequence of [QAD 620: USDA FPPS Poultry General Requirements](#).

B. Fully Cooked Product Checks

1. Cooked Temperature

Graders must follow the procedures for temperature verification in [QAD 608: Cooking Temperature Certification](#). The temperature must be checked on a sampling interval basis or more frequently if conditions warrant. All products must be fully cooked in accordance with USDA, FSIS Regulations.

2. Appearance and Weight Range

The commodity must exhibit a shape of a natural chicken fillet and have a finished portion weight between 2.40 – 3.00 ounces which must be certified using guidelines outlined in [QAD 607: Portion Control and Weight Range Certification](#).

Parallel grill markings are required on one side of the surface of the fillet. Ten chicken fillets must be examined for the presence of grill markings on one side. Incomplete or partial grill markings are acceptable. Results (*Satisfactory* “S” or *Unsatisfactory* “U”) must be documented on the LP-232L2 reverse side.



3. Organoleptic Examination

The ready-to-cook chicken must be examined on a continuous basis in accordance with [QAD 614: Organoleptic Examination](#) and FPPS requirements stated in Section 550.

The fully cooked product will be sampled and examined for organoleptic defects to determine compliance with FPPS requirements (see FPPS Table 2). Online sampling will be performed on randomly selected product after the cooking operation and prior to freezing. Results (*Satisfactory* “S” or *Unsatisfactory* “U”) must be recorded on the LP-232L2 reverse side.

The fully cooked product will be examined for organoleptic defects by visual examination and smelling for each sampling interval product is produced. This examination must include checking for defects such as overcooked, scorched, undercooked, and areas of dehydration. If such defects are found in the sample, the lot or product the sample represents must be retained. Sample size will be 10 fillets for the above criteria.

4. Freezing Requirement

The chilled commodity must be processed, packaged, packed and placed in a freezer within 7 calendar days after the date of harvest. All cooked product must be frozen in a manner to bring the internal temperature of the product at the center of the package to 10°F, or below within 24 hours from the time the individually frozen fillets are packaged. Specific guidelines on freezing and holding temperature requirements are outlined in [QAD 613: Frozen Product Examination](#).

C. Finished Product Checks

1. Metal Detection

All finished product must be examined by a metal detection device. Procedures and sensitivity levels are outlined in [QAD 609: Metal Detection](#). Results (*Satisfactory* “S” or *Unsatisfactory* “U”) must be recorded on the LP-232L2 reverse side.

2. Net Weight

Online sampling procedures found in [QAD 611: Net Weight Examination](#) can be used to ensure each finished shipping container weighs at least 30 pounds. Each delivery unit must consist of 1,300 shipping containers weighing 30 pounds each with a total net weight of 39,000 pounds. Six 5-pound or three 10-pound bags will be packed in each shipping container in accordance with the FPPS.

3. Packaging and Packing/Tamper Evident

To meet the requirements of the FPPS, the packaging and packing material must be “tamper-evident.” Tamper-evident is defined as packaging or packing materials with one or more indicators or barriers to entry, which, if breached or missing, can reasonably be expected to provide visible evidence that tampering has occurred. Examples include damage to the box from tape being removed, or a hole in



the plastic bag from it being torn or cut open, that would be obvious to a person inspecting the product. Determination of whether the material meets these requirements may be made by the supervisor. At time of shipment, each lot will undergo an examination for packaging and packing defects per [QAD 617: Packaging and Packing](#).

At time of shipment, observe the condition of the Fillets in 18 bags of finished product (one bag per case) selected from the sample cases. Fillets must not stick together in hardened clumps or lumps that do not readily separate. If four or more of the samples examined at time of shipment contain the above-described condition, the delivery unit will be rejected. Record results of the condition examination on the LP-211. Product rejected for clumping is not eligible for reworking. Product that easily separates with manipulation is not considered clumping.

4. Labeling

Contractors have the option to use commercial or USDA labeling. Labeling must meet all requirements in Section 700 of the FPPS. Child Nutrition (CN) labeling information or a Product Formulation Statement demonstrating product contribution to the National School Lunch Program meal pattern requirements is required. Each shipping container must be identified with a USDA Contract Compliance stamp with the applicable certificate number or production date. An AMS grader or other authorized personnel under the supervision of the AMS grader must stamp one end of each shipping container at the origin facility. If there is inadequate space available on either end of the shipping container, the stamp may be applied to a side of the container. As an alternative to stamping, the contractor may preprint the stamp on the shipping container or label. Prior approval by the Poultry National Office is required before using this alternative method.

The sodium content of the cooked commodity should be no more than 350 mg per 100 gram basis as evidenced by nutritional labeling.

D. Certification and Delivery

1. Temperature Requirement

At time of shipment, product must be 2°F or below. In lieu of drilling into the product, it is acceptable to sandwich the temperature probe between two unopened bags of product until the temperature stabilizes. Product with internal temperatures exceeding 2°F and up to 5°F will be tentatively rejected. Tentatively rejected product may be returned to the freezer and re-offered for shipment one time only. Product exceeding 5°F, or product that was tentatively rejected and exceeds 2°F when reoffered, must be rejected. Sampling levels will be according to the processors current freezing history. As an option to checking product at time of shipment, and upon review and approval by the supervisor, plants may use the alternate verification procedures as described in [QAD 613: Frozen Product Examination](#).



2. Certification

Any product not meeting the outlined criteria, or any other specified requirement must be retained. An LP-210P: *USDA Poultry Products Grading Certificate* must accompany each shipment. The Purchase Order number, Sales Order number, Sales Order Item number, and Seal number must be stated. See attached certificate example.

3. Contractor Checkloading

Contractors have the option to utilize Contractor Checkloading as described in Section S of [QAD 620: General Donated Commodity Instructions](#).

Exhibit:

Exhibit 1 - LP-210P Chicken Fillet Certificate Example

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, gender identity (including gender expression), sexual orientation, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.


To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at [How to File a Program Discrimination Complaint](#) and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov.

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EXHIBIT 1

(See reverse side of form for OMB and EEO Statement)

OMB APPROVED: NO. 0581-0128

 U.S. DEPARTMENT OF AGRICULTURE AGRICULTURAL MARKETING SERVICE Livestock and Poultry Program POULTRY PRODUCTS GRADING CERTIFICATE		This certificate is receivable in all courts of the United States as prima facie evidence of the truth of the statements therein contained. This certificate does not excuse failure to comply with any of the laws and regulations enforced by the United States Department of Agriculture.		CERTIFICATE NO. PPA- 1098488			
				PLACE EXAMINED Corn Belt, IA			
				PLANT NUMBER P-1234			
APPLICANT (Name and address, including ZIP) Cluck Poultry Company 2468 Wheat St Corn Belt, IA 56789			NAME AND ADDRESS OF SHIPPER OR SELLER 1/ Same As Applicant		NAME AND ADDRESS OF RECEIVER OR BUYER 1/ State of Wisconsin 5435 Cheese Blvd Madison, WI 53737		

LOT NO.	NO. CONTAINERS PER LOT 1/	NO. CONTAINERS EXAMINED	PRODUCT (KIND, CLASS, TYPE, STYLE, SUBSTYLE)	MARKED WEIGHT OF LOT 1/	TEST	TOTAL NET	OFFICIAL U.S. GRADE
					Shortage Overage		
1	1300	-----	Frozen, Cooked Chicken Fillets	-----	-----	39,000	-----

LOT NO.	TYPE AND CONDITION OF CONTAINERS	WHERE HELD AND TEMPERATURE	CONTAINERS WERE STAMPED WITH
1	New Fiber Boxes	Trailer @ -10° F	USDA Contract Compliance with date mm/dd/yyyy
		Seal # 12345	

ADDITIONAL CERTIFICATION			
Product represented by this certificate meets specification requirements for: FPPS for Grilled Chicken Breast Chopped and Formed, Fillet-Style, Fully Cooked Frozen (110921) _____ DATED November 2023		<input checked="" type="checkbox"/> Product derived from poultry of domestic origin. <input checked="" type="checkbox"/> Certification determined by online sampling. <input checked="" type="checkbox"/> The number of containers shown above was counted by the official grader. <input type="checkbox"/> Destination weight and temperature certification.	
PURCHASE ORDER # 4100023456	SALES ORDER # 2000007788	ITEM # 100	
Test weighing performed on _____ at _____ am/pm.			

REMARKS:

Total net weight of product represented on this certificate was determined using the QAD 611 online test weighing procedures.

CERTIFICATION STATEMENT

In compliance with the Regulations of the Secretary of Agriculture Governing the Grading of Poultry issued pursuant to the Agricultural Marketing Act of 1946, as amended, and any other Act of Congress conferring like authority, it is certified that the product(s) listed hereon were examined and that the class, quality, quantity, and/or condition of the product(s) at the time and on the date shown, were as stated above.

Jane Grader

Jane Grader

mm/dd/yyyy

OFFICIAL GRADER (Printed Name & Signature)

DATE

1/ As stated by applicant or contractor.

LP-210P (08/2021) (Previous LPS-210P editions may be used.)