

PECANS PURCHASED OUTSIDE OF THE UNITED STATES
APC Form 2 - Instructions

This report is submitted pursuant to 7 CFR 986.177 and 7 CFR 986.178 and is subject to audit verification by the American Pecan Council (7 CFR 986.79).

Please note: The completed form must be delivered to the American Pecan Council no later than the **tenth** day of the month.

You need only insert data in the blank WHITE cells. The APC staff will complete any information in the 'SHADED' cells. If completing the form electronically, once the information is entered, the column totals will be calculated automatically. If completing the form by hand, the amounts you provide will be added to the data submitted in the previous period and totaled by the APC office.

The following are instructions for completing APC Form 2:

Month: Enter the month being reported upon. **Handler Number:** Enter the Handler Number.

PART I- Pecans Purchased Outside of the United States:

1. Enter the Month the purchased Pecans entered the United States.
2. Enter the Country of Origin for the Pecans entering the United States.
3. Enter the amount of Inshell, or Shelled Meats, in pounds, entering the United States.
4. Report the Variety of any Inshell Pecans entering the United States.

PART II- Inshell Pecans Exported to Mexico for Shelling and Returned to the United States as Shelled Meats

1. Enter the month the Inshell was shipped to Mexico
2. Enter the amount of Inshell, in pounds, shipped to Mexico for processing
3. Enter the month that the Shelled meats were returned to the United States
4. Enter the amount of Shelled Meats, in pounds, that were returned to the United States

UPON COMPLETION: Read the Certification statement at the bottom of the form and write in/type the Handler/Company name. Then sign and date the form in the spaces provided and fax or email to:

AMERICAN PECAN COUNCIL: Fax (866) 232-0085, e-mail to forms@americanpecan.com, or you can submit through the electronic reporting portal at [pecanportal.com](https://accounts.pecanportal.com). You can register at <https://accounts.pecanportal.com/register>.

§986.81 Confidential information:

All reports and records submitted by handlers to the Council staff, which include data or information constituting a trade secret or disclosing the trade position, or financial condition or business operations of the handler, shall be kept in the custody of one or more employees of the Council and shall be disclosed to no person except the Secretary of Agriculture.

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0291. The time required to complete this information collection is estimated to average 20 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

APC FORM 2**Month:----- Handler Number: -----****Part I: PECANS PURCHASED OUTSIDE THE UNITED STATES**

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Month Imported	Country of Origin	Shelled Meats (lbs)*		Inshell (lbs)	Inshell Variety		Total (Inshell Basis)
			+			=	0.00
			+			=	0.00
			+			=	0.00
			+			=	0.00
			+			=	0.00
			+			=	0.00
			+			=	0.00
			+			=	0.00
TOTALS		0	+	0		=	0.00

NOTE: Shelled Meats are converted to inshell using a yield of 50% (multiplying the shelled meats by '2'). The form automatically makes this calculation.*Part II: INSHELL PECANS EXPORTED TO MEXICO FOR SHELLING AND RETURNED TO THE UNITED STATES AS SHELLED MEATS**

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INSHELL exported to Mexico for Shelling				
Date INSHELL	Current Period (lbs)		Prior Period YTD (lbs)	Total Year to Date (lbs)
		+	=	0
		+	=	0
		+	=	0
SHELLED MEATS, produced from U.S. INSHELL, being returned to the U.S.				
Date SHELLED MEATS imported	Current Period		Prior Period YTD	Total Year to Date
		+	=	0
		+	=	0
		+	=	0

(Name of Handler/Company):**(Handler Address):****(Signature)****Date**

Certification Statement: The making of any false statements or representations in any matter within the jurisdiction of any agency of the United States, knowing it to be false, is a violation of title 18, section 1001, of the United States Code, which provides for a penalty of a fine for individuals and for organizations or imprisonment, or both.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, religion, sex, disability, age, marital status, family/parental status, income derived from a public assistance program, political beliefs, or reprisal or retaliation for prior civil rights activity, in any program or activity conducted or funded by USDA (not all bases apply to all programs). Remedies and complaint filing deadlines vary by program or incident.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.) should contact the responsible Agency or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program discrimination complaint, complete the USDA Program Discrimination Complaint Form, AD-3027, found online at http://www.ascr.usda.gov/complaint_filing_cust.html and at any USDA office or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: program.intake@usda.gov. USDA is an equal opportunity provider, employer, and lender.

Upon completion, fax or email form to American Pecan Council: Fax - (866) 232-0085; Email - forms@americanpecan.com. You can submit the form through the electronic reporting portal at pecanportal.com. Register at <https://accounts.pecanportal.com/register>.