Date: ___3/29/07_____

Subject: ___Revisions to the NOSB Policy and Procedures Manual__

Chair: __Andrea Caroe__

**Recommendation**

The NOSB hereby recommends to the NOP the following:

Rulemaking Action:  

Guidance Statement:  

Other: _X_

**Statement of the Recommendation** (including Recount of Vote):

Acceptance of five revisions to the NOSB Policy and Procedures Manual:

1. Clarification on procedures for counting abstentions - (Section II, p12)
2. Flow chart illustrating the role of the NOSB Executive Director - (Section III, p13)
3. Committee chair role in facilitating transition of committee chairs – (Section V, p19)
4. Section on procedures for the transition of committee chairs – (Section V, p20)
5. Section on procedures to present committee recommendations – (Section V, p21)

**NOSB Vote:**  
Motion: R. Delgado  
Second: B. James

Board vote: Yes - 13  No- 0  Abstain- 0  Absent - 2

**Rationale Supporting Recommendation** (including consistency with OFPA and NOP):

The proposed revisions will improve the process of conducting NOSB business.

**Response by the NOP:**
National Organic Standards Board

Final Recommendation for

Five revisions to the NOSB Policy and Procedures Manual

Date: 3/29/07

I. List: *(where in FR rule example 205.606)*

N/A

II. Committee Summary:

The proposed revisions will improve the process of conducting NOSB business:

1. Clarification on procedures for counting abstentions - (Section II, p12)
2. Flow chart illustrating the role of the NOSB Executive Director - (Section III, p13)
3. Committee chair role in facilitating transition of committee chairs – (Section V, p19)
4. Section on procedures for the transition of committee chairs – (Section V, p20)
5. Section on procedures to present committee recommendations – (Section V, p21).

III. Board Recommendation

To accept the five revisions to the NOSB Policy and Procedures Manual.

Board vote:

Moved: R. Delgado    Second: B. James

Board vote:  Yes- 13    No- 0    Absent- 2    Abstain-0    Recuse -0