FORMAL RECOMMENDATION BY THE
NATIONAL ORGANIC STANDARDS BOARD (NOSB)
TO THE NATIONAL ORGANIC PROGRAM (NOP)

Date: 05/06/09

Subject: Policy & Procedures Manual Update to Section IV

Chair: Jeff Moyer

Recommendation

The NOSB hereby recommends to the NOP the following:

Rulemaking Action:  
Guidance Statement:  
Other:  

Summary Statement of the Recommendation (including Recount of Vote):

Section IV of the Policy and Procedures Manual updated to more accurately reflect current committee descriptions. The following descriptions highlight recommended changes is track change.

NOSB Vote: Motion: Barry Flamm Second: Bea James

Board vote: Yes - 13  No - 1  Abstain - 0  Absent - 1

Summary Rationale Supporting Recommendation (including consistency with OFPA and NOP):

To provide useful information to Board Members, especially new members.

Response by the NOP:

No objections
National Organic Standards Board
Policy Development Committee

Recommendation for amendment to
NOSB Policy and Procedure Manual Section IV

May 6, 2009

Introduction: Section IV of the Policy and Procedures Manual needs to be updated to more accurately reflect current committee descriptions. The following descriptions highlight recommended changes is track change.

STANDING COMMITTEES

Certification, Accreditation, and Compliance Committee (CACC) The Certification, Accreditation, and Compliance Committee drafts recommendations for consideration by the Board concerning the applicability, guidance, clarification or proposed standards of certification, accreditation and compliance sections of the organic regulations [7CFR Part 205] and OFPA. The CACC occasionally works with other committees to develop joint recommendations where certification and compliance issues are involved.

Crops Committee (CC) The Crops Committee drafts recommendations for consideration by the Board to provide guidance, clarification or proposed standards of the crop production section of the organic regulations as contained in [7CFR Part 205] and OFPA. The Crops Committee CC reviews petitions, substances scheduled to sunset, technical advisory panel reports, and public comments concerning materials used for crop production which have been requested for addition to or removal from the National List. The CC occasionally works with other committees to develop joint recommendations where crop issues are involved.

Handling Committee (HC) The Handling Committee makes draft recommendations for consideration by the Board to provide guidance, clarification or proposed standards of concerning the handling and labeling sections of the organic regulations as contained in [7CFR Part 205] and OFPA. The Handling Committee HC reviews petitions, substances scheduled to sunset, technical advisory panel reports and public comments concerning materials used for processing and handling which have been requested for addition to or removal from the National List. The HC occasionally works with other committees to develop joint recommendations where handling issues are involved.

Livestock Committee (LC) The Livestock Committee drafts recommendations for consideration by the Board to provide guidance, clarification or proposed standards of concerning the livestock and livestock feed sections of the organic regulations as contained in [7CFR Part 205] and OFPA. The Livestock Committee LC reviews petitions, substances scheduled to sunset, technical advisory panel reports and public comments concerning materials used for livestock production which have been requested for addition to or removal from the National List. The LC occasionally works with other committees to develop joint recommendations where livestock issues are involved.
**Materials Committee (MC)** The Materials Committee drafts recommendations for consideration by the Board to provide guidance, clarification or proposed standards of concerning the National List section of the organic regulations as contained in [7CFR Part 205] and OFPA. The Materials Committee MC works with the NOP, NOSB Committees and TAP Contractors in managing the Materials Review Process including tracking petitions, sufficiency reports, materials scheduled to sunset and sunset review process. In addition to a chair appointed by the Board Chair, the Materials Committee MC shall include in its membership one of the co-chairs from each of the Livestock, Crops, and Handling committees. Other members may be appointed as needed. The MC occasionally works with other committees to develop joint recommendations where materials are involved.

**Policy Development Committee (PDC)** The Policy Development Committee works with the NOP to develop priorities for the Board. The Policy Development Committee shall make draft recommendations for consideration by the Board concerning to provide guidance, clarification or proposed standards of Board operations, policies, procedures and work plans. The PDC maintains the content and updates to the NOSB Policy and Procedures Manual and New Member Guide. The PDC occasionally works with other committees to develop joint recommendations where policy issues are involved.

**Recommendation:**
Accept changes to section IV, page 17 of the NOSB Policy Procedure Manual to reflect updated and current committee descriptions as defined below.

**Final Text with changes:**

**STANDING COMMITTEES**

**Certification, Accreditation, and Compliance Committee (CACC)** The Certification, Accreditation, and Compliance Committee drafts recommendations for consideration by the Board to provide guidance, clarification or proposed standards of certification, accreditation and compliance sections of the organic regulations [7CFR Part 205] and OFPA. The CACC occasionally works with other committees to develop joint recommendations where certification and compliance issues are involved.

**Crops Committee (CC)** The Crops Committee drafts recommendations for consideration by the Board to provide guidance, clarification or proposed standards of the crop production section of the organic regulations as contained in [7CFR Part 205] and OFPA. The CC reviews petitions, substances scheduled to sunset, technical advisory panel reports, and public comments concerning materials used for crop production which have been requested for addition to or removal from the National List. The CC occasionally works with other committees to develop joint recommendations where crop issues are involved.

**Handling Committee (HC)** The Handling Committee makes draft recommendations for consideration by the Board to provide guidance, clarification or proposed standards of the handling and labeling sections of the organic regulations as contained in [7CFR Part 205] and OFPA. The HC reviews petitions, substances scheduled to sunset, technical advisory panel reports and public comments concerning materials used for processing and handling which have been requested for addition to or removal from the National List. The HC occasionally works with other committees to develop joint recommendations where handling issues are
involved.

**Livestock Committee (LC)** The Livestock Committee drafts recommendations for consideration by the Board to provide guidance, clarification or proposed standards of the livestock and livestock feed sections of the organic regulations as contained in [7CFR Part 205] and OFPA. The LC reviews petitions, substances scheduled to sunset, technical advisory panel reports and public comments concerning materials used for livestock production which have been requested for addition to or removal from the National List. The LC occasionally works with other committees to develop joint recommendations where livestock issues are involved.

**Materials Committee (MC)** The Materials Committee drafts recommendations for consideration by the Board to provide guidance, clarification or proposed standards of the National List section of the organic regulations as contained in [7CFR Part 205] and OFPA. The MC works with the NOP, NOSB Committees and TAP Contractors in managing the Materials Review Process including tracking petitions, sufficiency reports, materials scheduled to sunset and sunset review process. In addition to a chair appointed by the Board Chair, the MC shall include in its membership one of the co-chairs from each of the Livestock, Crops, and Handling committees. Other members may be appointed as needed. The MC occasionally works with other committees to develop joint recommendations where materials are involved.

**Policy Development Committee (PDC)** The Policy Development Committee makes draft recommendations for consideration by the Board to provide guidance, clarification or proposed standards of Board operations, policies and procedures. The PDC maintains the content and updates to the NOSB Policy and Procedures Manual and New Member Guide. The PDC occasionally works with other committees to develop joint recommendations where policy issues are involved.

**Committee vote**

*Moved: Bea James  Second: Steve DeMuri*

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Absent</th>
<th>Abstain</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

**NOSB Vote:**

*Moved: Barry Flamm  Second: Bea James*

<table>
<thead>
<tr>
<th>Yes</th>
<th>No</th>
<th>Absent</th>
<th>Abstain</th>
</tr>
</thead>
<tbody>
<tr>
<td>13</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
</tbody>
</table>