Important Note: The USDA is continuing to gather and improve its hemp data collection process. At first, the tool may not capture all approved hemp growing locations. Additionally, producers in states that are denoted as “2014 pilot” on this list are NOT required to register their hemp growing locations with the federal government, and thus may not be found on the search tool. If your search does not return any results, please contact USDA before taking legal action. Law enforcement or regulatory officials may verify licensing information with USDA by calling 888-721-4367, or e-mailing farmbill.hemp@usda.gov, Monday-Friday from 9:00-5:00 PM ET.
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Log In to HeMP

☐ Log In to HeMP for the First Time

☐ Log In to HeMP
Before starting these steps, you must email USDA at farmbill.hemp@usda.gov to request access to the Law Enforcement Search Tool. In your request, include your name, contact information, and law enforcement department details. After submitting your request, you will need to create and verify a USDA eAuthentication account to access the tool, for steps on creating and verifying an eAuthentication account see this video.

Once your request is approved, USDA will send you an email inviting you to an Account to use the Law Enforcement Search Tool. The following instructions detail the steps to take once you receive that email. Your eAuthentication account must be created and verified before you can access the search tool.

1. You should have received an email with the subject “USDA HeMP Account Invitation”. Open that email and click the “this link” link to access your Account. Note: If you do not have an email invitation, send an Account invitation request to DHPP via email at farmbill.hemp@usda.gov.

2. You will be directed to log into HeMP using your USDA eAuthentication (eAuth) credentials. Enter your eAuth username and password, then click “Log In with Password” to log in.
3. After logging in, you will receive one of the four following messages.

- **Message 1:** If you see the “Congrats! You are a member of [Account Name]” message below, you have successfully accepted your Account invitation.

  A. After seeing this message, **click** “Continue”.

  ![Image of a message box with a green checkmark]

  B. **Click** your Account dropdown on the righthand corner of the page.

  C. **Click** “My Profile” from the dropdown.

![Image of a dropdown menu with “My Profile” highlighted]
3. Continued: After logging in, you will receive one of the four following messages.

- **Continued: Message 1**

D. You will be directed to your “Edit My Profile” tab, **click** “Edit Contact Details”.

![Edit My Profile](image)

E. **Review** and **update** your contact details by clicking into any of the fields listed on the page including “Name” and “Contact Information”. Note: You cannot update your email address from the “Edit My Profile” page. Your HeMP Account is linked to your eAuth Account. If you need to update your email address, you will need to do it through your eAuth Account in [Update Account page](#).

![Edit My Profile](image)

F. **Click** “Save Changes” at the bottom of “Edit My Profile”. Congratulations, your HeMP Account is now complete. You may now begin using your HeMP Account.
3. Continued: After logging in, you will receive one of the four following messages.

- **Message 2:** If you see the “Uh oh! Your invitation link has expired” message below, your invitation link has expired. **Request a new invitation** by emailing DHPP at farmbill.hemp@usda.gov.


![Invitation to join an account]

**Uh oh! Your invitation link has expired...**

Please reach out to the person at your organization who invited you, or contact AMS to request a new invitation to the account you were trying to join. An invitation link is only valid for 20 days. You can contact AMS at (202) 720-2491 or at farmbill.hemp@usda.gov.

- **Message 3:** If you see the “Uh oh, Your email address doesn’t match” message below, the email address associated with your eAuth Account does not match the email address invited to join the Account. **Request a new invitation** by emailing DHPP at farmbill.hemp@usda.gov.


![Invitation to join an account]

**Uh oh! Your email address doesn’t match...**

The email address associated with your eAuth account did not match the email address that was invited to join the account. Please reach out to the person at your organization who invited you to provide them with your current eAuth email address and request a new invitation.
Log In to HeMP for the First Time (5 of 5)

3. Continued: After logging in, you will receive one of the four following messages.

- **Message 4:** If you see the “Uh Oh! You are not that kind of user” message below, your email address is being used for another Account type (e.g., you have a Producer Account using the email provided). **You will need to create a second eAuth Account with a different email address to access your Account.** After your new eAuth Account is created, **Request a new invitation** by emailing DHPP at farmbill.hemp@usda.gov.

![Invitation to join an account]

**Uh Oh! You're not that kind of user...**

It looks like your email is already associated with a particular HeMP account type. HeMP does not allow you to use the same email address for multiple account types. If you are associated with more than one account type, you will need to get a second eAuthentication account with a different email address. At that point, you can ask your colleagues to re-send the invitation using the alternate email address. Please reach out to AMS if you have questions or need to request special accommodations. You can contact AMS at (202) 720-2491 or farmbill.hemp@usda.gov.

2. You will be directed to login to HeMP using your USDA eAuthentication (eAuth) credentials. Enter your eAuth username and password, then click “Log In with Password” to log in.
Modify My Profile

Modify Contact Information
1. **Click** your account dropdown on the righthand corner of HeMP.

2. **Click** “My Profile” from the dropdown.

3. Once you are on the “Edit My Profile” page, **click** “Edit Contact Details”.

4. **Review** and **update** your contact details by clicking into any of the fields listed on the page including Name and Contact Information. Note: You cannot update your email address from the “Edit My Profile” page. Your HeMP account is linked to your eAuth account. If you need to update your email address, you will need to do it through your eAuth account in **Update Account page**.
5. **Click** “Save Changes” at the bottom of “Edit My Profile”.

![Edit My Profile form](image)
Use the Law Enforcement Search Tool
Use the Law Enforcement Search Tool (1 of 5)

The HeMP Law Enforcement Search Tool allows you to search for hemp license information, including details about USDA licensed producers and producers authorized under a State or Tribe. As part of this information, you can also see detailed maps of where hemp is being grown based on available lot data from FSA. Please make sure your spelling is correct since the Law Enforcement Search Tool uses exact search terms. Lastly, the Law Enforcement Search Tool is now mobile-friendly! Access the tool from any mobile phone that has wireless internet access.

The following steps outline how to access and use the HeMP Law Enforcement Search Tool.

1. **Enter** your search criteria in the field(s) one or more of the following fields:
   - A. **City:** The city you are searching for (e.g., “Los Angeles”)
   - B. **State:** Select the desired state from the drop down
   - C. **Address:** Location number and street name (e.g., “123 Hemp Grower Way”)
   - D. **Zip Code:** For the location you are searching (e.g., “20005”)

   Note: The tool is flexible and allows you to search by one criteria (e.g., Growing State is “California”) or multiple criteria (e.g., Growing State is “California” and City is “Los Angeles”).

When you have finished putting in your desired criteria, **click “Search”**. If you have additional criteria that you would like to use to find your results, see Step 2 on the next page.
2. **Click** on the "Advanced Search" for the ability to expand your search criteria. As a reminder, please make sure your spelling is correct since the system pulls on exact terms.

3. **Enter** the criteria to help you locate exact results for the following fields:

   A. **Growing Lot County**: Searches the full name of the county (e.g., Maricopa, Burleigh, etc.)

   B. **Entity Name**: Searches the business name, research institution, or individual licensed to grow hemp (e.g., Jane Smith, Cornell University, Hemp Co., etc.)

   C. **License Number**: Searches the USDA-issued (e.g., USDA_55_5555) or State/Tribe license number format.

   D. **License Holder First Name**: Searches the first name of the license holder. Please note, that this will only populate USDA-run hemp programs.

   E. **License Holder Last Name**: Searches the last name of the license holder. Please note, that this will only populate USDA-run hemp programs.

   F. **EIN**: Searches the EIN format (e.g., 12-3456789)

   G. **Sort by**: Entity Name (A-Z), Entity Name (Z-A), Issue Date (ASC), or Issue Date (DESC)

4. **Click** “Search”. 
5. **Scroll down** to view your search results. All results will automatically populate in the “List View”. As shown below, the “List View” will give you the following details:

- The producer license number
- The license status (active, active on corrective action plan, expired, or canceled)
- The producer’s contact information, including headquarter address
- Regulatory Body information (USDA or State/Tribe)
- Growing lot location(s)
- License expiration date

See below to adjust the search results:

A. **Click** the “Show” box to adjust how many search results display in the search results table.

B. **Click** “Print” to print your search results.

C. **Click** “Satellite” to see an aerial, satellite view of the map.

D. **Click** the Zoom In/Out feature to see the “Growing Lot Preview”.

6. **Click** the Entity Name to view the license in more detail.
7. Once you have clicked on a specific license, you can view more details about the license and view the key participants associated with the license.

8. Scroll to view the lots associated with the license. Click on a pin to see the intended use, growing county, and growing lot at that location. Note: If you do not see the associated lot with the license this could mean that the Producer did not register with FSA this program year or, the Producer’s license number was not provided to FSA.

9. Click “Back to Hemp License Search” to return to the search results.
10. Once you are back on the homepage with your criteria results, click “Map View” to view the lots associated with the licenses generated within your search results. See below for more map and adjustment features:

A. **Click** on “Print” to print your map results.

B. **Click** on a pin to adjust the map and view lot details.

C. **Click** “Satellite” to see an aerial, satellite view of the map.

D. **Drag** and drop the yellow person icon on a street near the lot to see a street view of the map. The street view shows a visual representation of the surrounding area of the lot.

Note: If your search does not return any results, please contact USDA before taking legal action. Law enforcement or regulatory officials may verify licensing information with USDA by calling 888-721-4367, or e-mailing farmbill.hemp@usda.gov, Monday-Friday from 9:00-5:00 PM ET.