**U.S. Department of Agriculture** 



Agricultural Marketing Service | National Organic Program

# National Organic Program Organic Integrity Learning Center

## How to Register for a Course

Once you are logged into the USDA AMS National Organic Program (NOP) <u>Organic Integrity Learning</u> <u>Center (OILC)</u>, signing up for a course is like buying a product at an online store, but all training is free.

To register for an NOP course in the OILC, perform the following steps.

1. Click **Register for Course** located on the left navigation menu from the OILC dashboard.



The Registration page displays all available courses in the program.

2. For any available course, click the **Info** button to see descriptions, CEUs, keywords, and topics for that course.



USDA Agricultural Marketing Service | National Organic Program Page 1 of 4



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Organic Dairy Compliance

		related to livestock management, with a special focus on organic dairies. The primary audiences include organic certifiers, inspectors, and reviewers, who assess organic dairies for compliance with the organic regulations. Organic dairies will also benefit from knowing the National Organic Program's expectations for certifiers in overseeing their operations. Continuing Education Unit (CEU): 2 CEUs Course Topics
Start Date: Category:	Ongoing Organic Integrity Learning Center	Key requirements for organic livestock management     Organic livestock feed and pasture requirements     Pasture management plans     Definition of the grazing season     Definition empire expresses for different series
Keywords:	livestock feed pasture grazing confinement DMD DMI recordkeeping	Evaluating grazing seasons for dimerent regions     Describe when a grazing season may be discontinuous     Describing valid reasons for temporary confinement     Preparing for inspections     identifying common compliance concerns     Assocring for Matter Depand (DMI) and Dec Matter Intake (DMI)
Instructor:	Tricia Ryan, Pamela Stefanuca, Melanie Dorsey	Evaluating pasture production     Aligning practices and records
Cost:		
Location:		

- 3. When you finish reviewing course information, click **Close**.
- 4. At the top of the Registration page, enter text in the Search field to locate courses by keywords or words within course titles.

National Organic Program	My Institution	Dashboard	Content Collection	Information	System Admin	
	Search for Courses		Find Course	e Proce 🕞 🐂	eed to Checkout	
			Advanced Filters			

5. Click the **Register** button for each course in which you would like to enroll. The Register button then changes to **Added to Cart**.



6. Click the **Proceed to Checkout** link next to the shopping cart at the top of the page. The selected courses display.



#### The tuition is \$0 – All training in the Learning Center is free!

7. Scroll down to the bottom of the page, then click the **Confirm** button to add the course(s) to your OILC dashboard.

	operation to compliant with organic regalations.
Log back in	Course Topics
Logout	USDA Organic Regulations that Govern Certification Administration     National Organic Program Handbook Guidance, Instructions and Policy Memos that Govern
Cashboard	Additional Organic Certification Resources     Accreditation Requirements for Certifying Agents
🐂 Register for Course	NOP Audits     Communications with the NOP     Continue to a constitution
• Request Credit	Staff Qualifications and Accreditation
X Withdraw from Course	Evaluation Criteria     Communications with Certified Operations     The Organic Certification Process
Print Transcript	Annual Renewal of Certification     Administrative Capacity and Certifier Transitions
External Files	Teachers: Tricia Ryan, Parnela Stefanuca, Melanie Dorsey Start Date: NA
Make a payment	Location: NA
? Help	The Remove Item
🛔 Edit Account	←Change courses
NFA MFA	
78 Go to LMS	Confirm

USDA Agricultural Marketing Service | National Organic Program Page **3** of **4** 

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8. Click <b>Go t</b> e	o Dashboard to view your added course(s).	
Log back in		

Log back in Logout	Learner Registration Thank you, your registration was received! You will receive an email with instructions.
Cashboard	
🐂 Register for Course	Go to Dashboard
Request Credit	l
X Withdraw from Course	
Print Transcript	

9. Click on the course title from the list of Active Courses.

Log back in Logout	O Completed Co	Urses 0 Page View:	5	1 Assignments Completed
Cashboard			_	
🐂 Register for Course	0%	Introduction to the USDA Organic System Mar 15, 2019 - Dec 31, 2048	0%	Certification Administration Essentials Aug 18, 2022 - Jan 02, 2050
Request Credit				
X Withdraw from Course	0%	Advanced Inspections: Investigations Mar 01, 2022 - Jul 16, 2049	0%	National Organic Program Microlearning Mar 02, 2021 - Dec 31, 2048
Print Transcript				
External Files	0%	Organic Seed Search Jul 21, 2021 - Dec 31, 2048	0%	Advanced Compliance and Enforcement Topics Feb 28, 2022 - Jul 26, 2049

#### **Important Notes**

- Once you have completed a course, it displays under the list of Completed Courses.
- To access all completed course content, register for the **National Organic Program Training Archive** course to review (read-only) material from all OILC courses.

Log back in Logout	13 O Page Views 4 Assignments Completed	1 Overdue Courses
Dashboard      Register for Course	0%         National Organic Program Training Archive May 22, 2020 - Dec 31, 2048         Organic Fraud and the Criminal Mind Aug 12, 2020 - Ouc 31, 2048	Completed on Aug 13, 2020
O Request Credit	Record/keeping 06/07, 2020-06: 51, 2048         Organic System Plans 06: 67, 2020-06: 51, 2048	Import Oversight Essentials 100% Completed on Aug 13, 2020
X Withdraw from Course		Advanced Inspections: Investigati 97.5%
Print Transcript	0% Certification Review Essentials 00% Oct 97, 2020-Dec 31, 204 00% Oct 97, 2020-Dec 31, 204	Traceability Techniques Completed on Aug 12, 2020

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