

SECTION 11: SHELL EGG VOLUME REPORT (FORM LPS – 240 S)

I. Purpose

This Instruction provides guidance for the preparation of Form LPS-240S "Shell Egg Grading Volume Report". Form LPS- 240S, has been developed as a means of obtaining accurate information concerning the volume of shell eggs graded or certified by Livestock, Poultry, & Seed personnel. It is also used as the basis for determining the administrative service charge for resident plants in accordance with the voluntary grading regulations.

II. Responsibility

- A. Each grader-in-charge (GIC), or other designated grading personnel, stationed at a resident plant location is responsible for preparing Form LPS-240S by the last workday of the billing period (billing periods end on the last Saturday of the month). Reports are to be completed for resident plants even though no product may have been graded or certified during the reporting period. Volumes are to be reported in 30-dozen cases.

In temporary plants and fee or other processing locations, the frequency (daily, weekly, or billing period) for reporting the volume information on the Form LPS-240S is determined by the Federal-State supervisor.

- B. Volume information shall be obtained from plant management. Graders are responsible for review of the totals to ensure that the information provided is a fair reflection of the activities for the operation. If questions concerning the validity or appropriateness of the information exist, graders are to notify their supervisor who will review the volume reporting criteria with plant management to resolve the issue.

III. Completion of Report

Graders shall complete the following items on Form LPS- 240S (Exhibit I).

A. General Information Section

1. Name and Address of Work Location - Enter the complete name, address, and zip code of the plant where grading service is provided. This is the physical address of the work location and not a headquarters or billing address.
- 2(a). Plant No. - For resident and temporary plants, enter the official plant number assigned to the work location.
- 2(b). Fee Request No. - For fee plants only, enter the fee request number.
3. Reporting Period - Check the appropriate box to identify whether the volume totals reported are a daily, weekly, or billing period summary.

4. From - Enter the starting date of the period being reported, including the year.
5. To - Enter the ending date of the period being reported, including the year.

B. Administrative Volume Section (to be completed at resident plants only)

6. Total Received - Enter the number of 30-dozen cases received and which enter the plant. Do not include cases of cartoned or bulk product received from other plants for reshipment unless this product is processed in some manner at the location for which the volume report is prepared.

Note: If there are multiple pages completed for the LPS-240S, the Administrative Volume Section should be entered on Page 1 only.

C. Acceptance Service Section

All products that are graded / certified are to be reported in the acceptance service section.

7. Size - Leave box 7 blank. It is no longer necessary to report sizes for each entry.
8. Grade - Report the grade or classification for each volume using the following list. Consumer grades (AA, A, B) shall be combined and reported as one entry for all sizes.

- AA/A/B
- Nest Run (i.e., Canada Grade C, US Nest-Run)
- Pasteurized
- Washed Ungraded

NOTE: Report the volume of pasteurized eggs that are identified with the "Produced From" grademark or "certified as pasteurized" symbol, as fully graded-officially identified (FG-0I).

9. Acceptance Service - Report each type of acceptance service performed using the following list:

- | | |
|-----------|--|
| C | Commercial (Approved Specification) |
| XS | Export – Approved Export Specification (Refer to Section E, Exports for listing of country specifications) |
| XN | Export – Non-Contract (All countries that do not have an approved Export Specification listed in Section E, Exports) |
| D | Department of Defense |
| E | Egg Clearinghouse, Inc. |
| N | None |
| G | Other Government Agencies |

For officially grade identified product that is not part of any acceptance service, graders shall assign an "Acceptance Service" of "None".

10. Export Country or Group Code - When entering the acceptance service for export grading, whether an approved specification or non-contract, record the applicable code as listed in Exhibit II. If the destination country has an approved export specification listed in Section E of the Shell Egg Index, use the corresponding Export **Country** Code. If the destination country does not have an approved export specification, record the volume using the appropriate Export **Group** Code.

For example, eggs exported to Hong Kong are certified using the specification found in the Export section (E-07) of the Shell Egg Index. The Acceptance Service (box 9) would be recorded as XS, the Export Code (box 10) as HK, and Graded (box 11) as FG-DF.

Eggs exported to Australia may be certified using the general export instructions since this country does not have a negotiated export agreement with the U.S. The Acceptance Service (box 9) would be recorded as XN, the Export Code (box 10) as OC and Graded (box 11) as FG-DF.

NOTE: All exported product is considered fully graded and issued either a country specific Disease Free Statement or one that is non-specific (Other Countries). Record both types of exports as FG-DF in box 11. Canada shipments and countries that require APHIS to issue animal health certificates (Taiwan) are also considered fully graded and disease free (FG-DF).

Shipments destined for territories of the United States (Guam, Puerto Rico, US Virgin Islands, American Samoa, Northern Mariana Islands (Saipan)) and military commissary sales are considered domestic products and should not be reported as exports.

11. Graded - For each volume reported, record the applicable certification code as listed below:

FG-OI	Fully Graded/Officially Identified
FG-OIO	Fully Graded/Officially Identified/Organic
FG-OIC	Fully Graded/Officially Identified/Cage Free/Free Range (Non-Organic)
FG-NGE	Fully Graded/Officially Identified/Non-GMO/GE
FG-OIP	Fully Graded/Officially Identified/Federal Purchase Program
FG-DF	Fully Graded/Disease Free (All exports, including Canada)
LG-NI	Limited Graded/Not Identified (Non-identified)
NG	Not Graded

Definitions of certification codes:

Fully Graded (FG) – This is used when product is sampled online or when a full sample is examined to make a US Grade determination. This includes fully grading product for quality control purposes and non-identified product that is fully graded. Enter the total number of 30-dozen cases that are fully graded (online or full size sample).

Limited Grading (LG) - This includes the partial grading of product for quality control purposes. (30-dozen cases)

Example: While performing quality control work, the grader examines 3 cases from a lot of 200 / 30-dozen cases produced. The grader will enter a total of 200 / 30-dozen cases as a limited grading.

Alternately, when a sample is examined online, the grader will multiply the total number of samples examined by 75 to determine the volume of 30-dozen cases recognized as limited graded for the day's production. (Not to exceed the total number of cases produced.).

Example: A grader applying online sampling criteria examines 4 cases of extra-large eggs for a day's production of 500/30-dozen cases. The total amount of extra-large eggs entered as limited graded in this instance is 300/30-dozen cases (4 samples x 75 = 300/30-dozen cases).

A grader applying online sampling criteria examines 7 cases of extra-large eggs for a day's production of 500/30-dozen cases. The total amount of extra-large eggs entered as limited graded in this instance is 500/30-dozen cases (7 samples x 75 = 525/30-dozen cases, which exceeds the total number of cases produced, that is, 500/30-dozen cases).

Officially Identified (OI) - used when product is graded and/or certified and identified with the grademark (shield) or certification stamps imprinted on cartons, labels, cases or with following stamps:

- U.S. Grademark, AA, A
- USDA Contract Compliance
- USDA Certified Pasteurized
- USDA Produced From AA or A
- USDA Nest Run Grade

Not Identified (NI) - used when fully or limited graded product is not officially identified.

Not Graded (NG) - used when certifying product for factors other than grade

(i.e., breaking stock).

12. Consumer Labeled - Enter "YES" or "NO" to identify if the product is packed in any package or packaging which is identified with the U.S. Grademark (shield) as AA, A, or B.
13. 30-Doz. Cases Accepted - Record the total number of 30-dozen cases of eggs accepted. When partial cases are encountered, round-up to the nearest whole case.
14. 30-Doz. Cases Retained - Record the total number 30-dozen cases of eggs retained regardless of the final disposition of the product. For partial cases of eggs, round-up to the nearest whole case.

Eggs identified as “Fit for Human Consumption” must be fully graded and meet U.S. Grade Standards. Disease Free Statements authorized by APHIS, USDA, may only be issued to cover fully graded eggs certified for export.

D. Certification Statements Section

Request an official representative of the company to sign the report.

E. Distribution

- A. One copy to the Business Operations Branch (BOB) by the last day of the billing period. It is preferable to scan and email the form, however, faxing is acceptable.

BOB contact information: QAD.BusinessOps@ams.usda.gov
(888) 857-8941 (fax)

- B. One copy to the Federal-State office.
- C. Original copy retained in the grader's file at the plant location (if resident plant).
- D. One copy provided to plant management.

COUNTRY CODES
(WITH APPROVED EXPORT SPECIFICATION)

MX	Mexico	CN	Canada
HK	Hong Kong	SG	Singapore
JP	Japan	TW	Taiwan
GC	Gulf Cooperative Council (GCC)	TL	Thailand
UA	United Arab Emirates (UAE)	TH	Tahiti-French Polynesia
IS	Israel	BB	Barbados
EL	El Salvador	GU	Guatemala
SK	South Korea	JM	Jamaica
AF	Afghanistan	GA	Ghana
CR	Costa Rica	KO	Kosovo
CH	Chile	CO	Colombia
DB	Dubai	CB	Cambodia
CD	Chad	AG	Angola
DR	Dominican Republic	PA	Panama
CU	Cuba	EU	(all member states)
MC	Macao		

GROUP CODES

(All other areas)

AF AFRICA

Republic of South Africa
Cameroon

AS ASIA

China (PRC)

EE EASTERN EUROPE

Hungary
Poland
Romania

SA SOUTH AMERICA

Argentina
Brazil
Venezuela

OC OCEANIA

Australia
Micronesia, Federate

FS FORMER SOVIET UNION

Russia
Ukraine

ME MIDDLE EAST

Turkey

WE OTHER WESTERN EUROPE

Czech Republic
Switzerland

CA CENTRAL AMERICA

Caribbean Islands

