

Attached is a list of auditor training courses available to GroupGAP Internal Auditors in 2018. Additional classes may be offered later in the year. These training courses are only available to auditors who are affiliated with groups that applied for GroupGAP certification. If your group wants to apply, please contact GroupGAP@ams.usda.gov.

Please note that these classes also are offered to Federal and State personnel, and class sizes are limited. Registration for each class closes 3 weeks prior to the start date of the class.

Auditor Training Dates

Dates	Location	Class
Tuesday February 13 th – Friday February 16 th	Fresno, CA	USDA GAP&GHP
Week of March 5 th (Details TBA)	Albuquerque, NM	Harmonized
Tuesday April 3 rd – Friday April 6 th	Albany, NY	USDA GAP&GHP
Tuesday April 24 th – Friday April 27 th	Albany, NY	Harmonized

Costs

3.5 day auditor training classes (USDA GAP&GHP or Harmonized) will cost \$900 per participant. The cost for each student includes the training only. All attendees are responsible for their own travel arrangements including hotels, meals, and all transportation. Shuttles will not be provided.

Registration

To register for a class please submit the following information to GroupGAP@ams.usda.gov:

Name

Email Address

Phone Number

Group Name

Class you wish to attend

Current auditor status/prerequisites already completed

Prerequisite

Prior to attendance at any of these classes, **new auditors will need to complete 2 prerequisite class** - an online Fundamentals of Auditing session and the Produce Safety Alliance (PSA) Grower course. There may be costs associated with these courses.

- PSA classes will not be offered onsite this year. More information about the Produce Safety Alliance courses can be found here:
<https://producesafetyalliance.cornell.edu/training/grower-training-courses>
- Information about the online Fundamentals of Auditing course will be provided when student register for their GAP or Harmonized class

Students who have already attended USDA GAP&GHP or Harmonized Auditor training do not need to complete these classes prior to the 2018 training.

Logistics

All attendees are responsible for their own travel arrangements including hotel and transportation to and from the class location. No shuttles will be provided.

Fresno, CA Class (USDA GAP&GHP)

Tuesday February 13th through Friday February 16th, 8am to 5pm

- Location: USDA AMS Office, 2202 Monterey St. Suite 102A, Fresno, CA 93721
- Phone: (559) 487-5212
- Nearest Airports: Fresno International (FAT): 7 miles
Sacramento (SMF): 182 miles
Oakland (OAK): 170 miles
San Francisco (SFO): 189 miles
- Nearby Hotels:
 - Radisson Hotel Fresno
1055 Van Ness Ave, Fresno, CA 93721
(559) 233-6650
(Not advisable for walking)
 - Residence Inn Fresno
5322 N Diana Ave, Fresno, CA 93710
(559) 222-8900
 - Best Western Plus Fresno
480 E Shaw Ave, Fresno, CA 93710

- (559) 229-5811
- Best Western Clovis Cole
415 Clovis Ave, Clovis, CA 93612
(559) 299-1547

****Please note: Agricultural show is in town – hotel rooms are booking fast****

Albuquerque, NM Class (Harmonized)

Week of March 5th

Exact Dates and Located TBA

- Location:
- Nearest Airport
- Nearest Hotels:

Albany, NY Class (USDA GAP&GHP)

Tuesday April 3rd to Friday April 6th, 8am to 5pm

- Location: New York State Department of Agriculture and Markets, 10B Airline Drive, Albany, NY 12235
- Nearest Airport: Albany (ALB): 2 miles
- Nearest Hotels:
 - Hilton Garden Inn Albany Airport
800 Shaker Rd, Latham NY 12211
(518) 464-6666
Free shuttle to and from airport, training location, and anywhere within 5 miles of hotel
 - Best Western Albany Airport
200 Wolf Rd, Albany NY 12205
(518) 458-1000
 - Courtyard by Marriott Albany Airport
168 Wolf Rd, Albany NY 12205
(518) 482-8800

Albany, NY Class (Harmonized)

Tuesday, April 24th through Friday April 27th, 8am to 5pm

- See Information Above

If you have any questions, please contact your Federal Program Manager or the Audit Services Branch