

Program Notice

FGIS-PN-23-03

April 17, 2023

**ENTERING A UNIQUE IDENTIFIER FOR WEIGHING OR INSPECTION IN THE
CERTIFICATE PROGRAM**

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1. PURPOSE

This notice outlines procedures for entering a unique identifier for a weighing or inspection activity upon applicant request, for all grains and commodities listed under the United States Grain Standards Act (USGSA) and the Agricultural Marketing Act (AMA) of 1946.

2. BACKGROUND

The Agricultural Marketing Service, Federal Grain Inspection Service (FGIS) was asked to allow a unique identifier to be included with the summary or detail inspection/ weighing records managed in the Inspection Data Warehouse (IDW), as described in FGIS Directive 9290.16. The unique identifier would allow the applicant to track certain conveyances that are reused in the course of business. FGIS has determined that using an unused field will not be problematic.

3. POLICY

Upon request to include a unique identifier supplied by an applicant and pertaining to a weighing or inspection service into a specific unused field, the unique identifier shall be included with the summary/detail record for the activity in the requested field. This allowance is available for any weighing or inspection service as long as a properly formatted unused field of appropriate size is available as identified in FGIS Directive 9290.16.

Official personnel may utilize the FGISonline Certificates program (CRT) to capture and forward this information to IDW with the certificate creation process. Otherwise, the necessary summary or detail records shall be submitted to IDW containing the requested information in the requested field.

An example of a unique identifier is an applicant requesting a provided Bill of Lading Date be recorded as the Load Order Number with an associated barge weighing activity. In this case, FGIS personnel would enter the unique identifier in the Load Order Number field of the CRT program. There is a 50-character maximum for this field.

Program Directive 9290.16: INSPECTION DATA WAREHOUSE (IDW) FOR GRAIN PROGRAM SERVICES is updated to reflect this change.

4. PROCEDURE

In the example of an inbound barge weighing, the Weigher, Supervisor, or official personnel entering barge weights into CRT or creating summary/detail inspection records shall capture the Bill of Lading information showing on the elevator's screen, elevator's AWS printout, or supplied by the elevator in writing and enter that text into the Load Order Number field.

5. EFFECTIVE DATE

This policy is effective on April 17, 2023.

6. QUESTIONS

Please direct any questions regarding this Program Notice to [AMS - FGIS Policies Procedures and Market Analysis Branch.](#)