

U. S. DEPARTMENT OF AGRICULTURE  
AGRICULTURAL MARKETING SERVICE  
DAIRY PROGRAMS

EQUIPMENT REVIEW REQUEST

Applicant (Name and Address)	Party Responsible for Payment if other than Applicant (Name and Address) Confirmation Required (Letter or Email) Received <input type="checkbox"/>	Equipment Located at (Name and Address)
Website		

Tax Identification No. (TIN)	Tax Identification No. (TIN)	Inspection Date(s) Requested:
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Contact	Contact	Contact
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Telephone	Telephone	Telephone
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Fax	Fax	Fax
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Type of Equipment:

Dairy  
 Livestock and Poultry  
 3-A Third Party Verification

Signature of Applicant (typed signature will suffice)	Date	Email <input type="text"/>
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**Domestic Inspection:**  
A minimum of thirty (30) working days notification is required to insure specialists have ample time to make arrangements for the trip. If specialists are unavailable, the next available date acceptable to all parties will be assigned.

**Foreign Inspection:**  
A minimum of forty-nine (49) working days advance notice is required for any foreign travel. The 49 days will start from the date this request form is received by the Dairy Grading Branch. If specialists are unavailable, the next available date acceptable to all parties will be assigned.

Hotel accommodations (USDA Dairy must pay): \_\_\_\_\_ Best mode of transportation from airport (train, taxi, company pickup...): \_\_\_\_\_  
Does the Hotel accept Visa credit cards:  Yes  No

If submitting electronically, please sign and mail or fax a copy of this form to the address below:

USDA/AMS/DAIRY PROGRAMS  
Dairy Grading Branch  
Design Review Section  
650 E. Diehl Road  
Suite 100  
Naperville, IL 60563  
Tel: 630-437-5073  
Email: [dairyequipmentreview@usda.gov](mailto:dairyequipmentreview@usda.gov)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0126. The time required to complete this collection of information is estimated to average 3 minutes per person including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

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Date Received: _____	Specialist Assigned: _____
Date Assigned: _____	Project Number (s): _____