1. To access the Create Domestic Bid Response Simulation, follow the portal path Help→Training→Work Instructions→External→Procurement

2. A new tab will open. Select Domestic
3. Select **Create Domestic Bid Response (Offer)**

4. When the instructions appear, from the drop down on the right-hand side, select **Simulation (HTML)**

**Create Domestic Bid Response (Offer)**

**PROCESS OVERVIEW**

**Purpose**
The purpose of this transaction is to create and submit a Domestic Bid Response (Offer). Pricing can be entered directly into WBSCM, or exported and entered into a spreadsheet and then imported back into WBSCM. This transaction can be performed for non-essential regular items as well as to enter offshore prices to the US port and to the final destination, both directly in WBSCM or using the download/upload Excel spreadsheet process.

**Process Trigger**
A vendor would use this process to create and submit a Bid Response (Offer) to a published Domestic Bid Invitation (Solicitation).

**Prerequisites**
- An opened, published Domestic Bid Invitation (Solicitation)
5. To have an interactive experience with running the simulation, select **Standard Tutorial**

6. You are set to begin the simulation.