

# Discussions



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**DAIRY, GRAINS, AND OILSEEDS BRANCH**

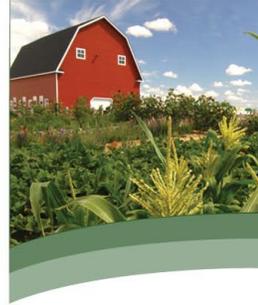
**Proteins, Grain, and Oilseeds Procurement Division**

**USDA/AMS/CPP**



## Advance Shipment Notices

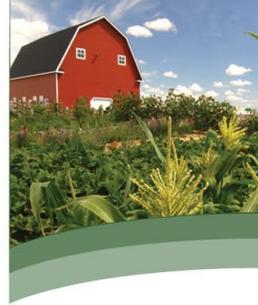
- **Advanced Shipment Notices (ASN) are required by 4A52.211-80 Advance Shipment Notice (ASN) and Unloading Appointment (June 2021) in the Master Solicitation for Commodity Procurement-Domestic Programs (Master).**
- **The Master is available at [Purchase Programs: Solicitations & Awards | Agricultural Marketing Service \(usda.gov\)](https://www.usda.gov/purchase-programs-solicitations-awards).**



## **Advance Shipment Notices**

**ASN entry is a contractual requirement. The Master indicates:**

- **Contractor shall enter a WBSCM advanced shipment notice (ASN) on or before the date of shipment.**
- **Contractors are encouraged to create the ASN for the purchase order item number as soon as a delivery appointment has been scheduled, but not less than 24 hours.**



## **Advance Shipment Notices**

**Advanced shipment notices shall contain:**

- **Shipper's name**
- **Commodity**
- **Sales Order or Requisition Number (SO or RN)**
- **Units per (SO or RN)**
- **Destination**
- **Purchase Order Number**
- **Ship date**
- **Mode of transportation. If truck, anticipated date of arrival.**

**Please enter an ASN using the actual ship date and not the final Not-Later-Than date of the contracted delivery period.**



## **Advance Shipment Notices**

- **The ASN alerts the recipient agency that the product will be shipped.**
- **Delivered product cannot be used in USDA Food Assistance distributions without the ASN in WBSCM.**
- **The ASN is the initial step in the eINV process.**