



Country of
Origin Labeling
Division

1400 Independence Avenue, SW.
Room 2620-S, STOP 0216
Washington, DC 20250-0216

2015 Country of Origin Labeling (COOL)
Corporate Contact Designation Form

To ensure that official USDA correspondence pertaining to COOL retail surveillance activities is received by the correct corporate official, and to streamline the response process, firms may designate one specific individual as the responsible party for handling non-compliance notices and other correspondence. If so designated, COOL correspondence will be sent to the corporate contact indicated below via e-mail as a courtesy, in addition to retail store locations where retail reviews are conducted. Please communicate with your store management teams to avoid multiple submissions of corrective actions for the same review. Only one corporate contact can be designated for each firm. Please complete the following and submit by email to coolaudit@ams.usda.gov or via fax to (202) 354-5062.

Company Name:	
Store Banner Name(s):	
Corporate Contact:	
Title:	
Mailing Address: (No P.O. Boxes)	
City / State / Zip Code:	
Email Address:	
Phone Number:	
Fax Number:	

By completing, signing and submitting this form, I request that a courtesy copy of all COOL correspondence be sent via email to the designated corporate contact or mailed to the corporate office address as stated above. This 2015 COOL Corporate Contact Designation Form is subject to a December 31, 2016 expiration date. Companies are required to resubmit this form if any of the information changes. Renewal will not be automatic beyond December 31, 2016; therefore, another designation form will be required at that time.

Signature

Date