

NDGI | Illinois Division

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AGRICULTURAL MARKETING ACT (AMA) FEE SCHEDULE

This fee schedule supersedes all other fee schedules issued by this office. Federal Grain Inspection Service (FGIS) must approve all fees for official services and Official Agencies will assess only those fees appearing on their current approved fee schedule. In addition to all other applicable fees, commodity cooperative service agreement fees for commodity inspection services (pulses, hops, and miscellaneous processed commodities), excluding rice, will be assessed at the current percentage rate identified in FGIS Directive 9180.74 (Service Fees and Billing Codes, Attachment 4.) The assessed fees must exclude travel, mailing expenses, and state and local taxes. Invoices will identify assessed commodity cooperative service agreement fees as separate line items.

GENERAL INFORMATION

Effective Date: 02/07/2025

Regular Hours: 7:00 am – 3:00 pm, Monday through Friday, excluding Holidays

Time can be prorated when applicable, but it is not to exceed 8 hours per day. All requests for service will be honored on a first call first service basis.

Regular Hourly rate: Rates assessed in ¼-hour increments.

Technician and/or Sampler: \$39.00 per hour

Hourly Rate when a unit fee is not applicable: \$48.25

Used for additional labor that is not included in other hourly rates. This may include, but not limited to, extra data entry work, additional labor beyond sampling on-site, etc.

Checktesting/Approval of Equipment/Samplers \$65.00 per hour

Overtime Hourly rate: 1 ½-time regular hourly rate applies to all hours outside the hours of 7:00 a.m. to 3:00 p.m., Monday through Friday and Saturday. Sunday and Holidays will be charged at double time. (4 hour minimum applies)

Holidays: New Year's Day, Presidents Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve after noon, Christmas Day, and New Year's Eve after noon. Holidays that fall on Saturday will be observed on the preceding Friday. Those that fall on Sunday will be observed the following Monday.

Finance Charge: Invoice statements will be issued monthly and payment is due upon receipt. Payments not received within thirty (30) days of the invoice statement date will be assessed a finance charge of 24% A.P.R. Overdue accounts in excess of ninety (90) days of the original invoice statement date will be escalated to NDGI upper management for enforcement action and official service will be suspended until the account is paid in full.

Stand-by Rate: Any stand-by time in excess of one hour will have an additional \$8.00 per hour added to the appropriate hourly rate.

Minimum Hourly Call-out Rates: Minimum 4 hours per person at the applicable hourly rate will apply Monday through Sunday. This includes office work outside of normal business hours and holding employees for service. Travel time is included in the minimum hour total.

Mileage Fees: Mileage will be assessed at a rate of less than or equal to the IRS standard mileage rate and will be prorated when possible. Mileage will be charged on all trips **per vehicle**.



Travel Time: Will be charged at the applicable hourly rate and prorated when possible, **per employee.**

Inclement Weather: Sampling and stowage examination requests may be delayed, curtailed, or dismissed if the agency manager determines that weather conditions are creating a safety hazard for agency personnel.

Safety Training Required by Applicant: Applicants who require inspection staff to complete proprietary safety training as a prerequisite to working on-site will be billed for all related expenses associated with such training, including travel time, labor and mileage for each employee. It is required that additional training be performed at the applicant's site. NDGI provides comprehensive safety training at initial orientation.

Personnel Safety: It is the customer's responsibility to ensure the grain, commodity, or stowage area is safely accessible for NDGI personnel to perform services. This includes, but is not limited to, providing safe and secure access to work areas such as ladders, catwalks, or platforms equipped with proper fall protection when necessary. Hazards, such as unsecured equipment, tripping hazards, or excessive grain dust, must be addressed and removed prior to access. Adequate lighting should be provided to ensure clear visibility in all work areas, and any known risks or safety concerns must be communicated to NDGI personnel before work begins. Additionally, safe conditions must be maintained during inclement weather, including clearing pathways of ice, snow, or other obstructions that could pose risks.

Proper Lighting: Adequate lighting must be provided by the elevator when inspection services, such as stowage examinations, are requested before sunrise or after sunset, per FGIS instructions.

Code of Conduct by Applicants: NDGI & FGIS' policy is to promote a safe and equitable working environment. As a result, NDGI reserves the right to refuse on-site inspection service if inspection staff are subjected to behavior by elevator personnel that is deemed violent, threatening, harassing, intimidating, disruptive, unprofessional, or discriminatory in nature.

Fee Inclusions: Unit fees below include certification, unless otherwise noted, and will note whether the fee includes sampling, grading of factor(s), and/or both. Hourly and mileage fees will be in addition to the unit fee unless stated otherwise.

General Service Guidelines and Fees: Services not listed by this fee schedule will be charged a minimum of 1 hour at the applicable hourly rate. All services during regular hours must be cancelled at a minimum of 6 hours prior to the scheduled start time, otherwise the applicable minimum charge will apply. ANY cancellations for services during non-regular hours will have the applicable minimum charge applied. Document search or data entry taking over 15 minutes will be charged an additional hourly rate in 15-minute increments. (Does not include grade certificate entry.) The customer is responsible for any on-site requirements needed to provide services.



OFFICIAL SERVICES

All official services included the applicable certificates per FGIS guidelines and instructions.

Unit Rates

The unit rates below are in addition to hour and mileage rates.

Minimum unit fee: Container, Rail & Truck sampling requests must average a minimum of 2 units per hour otherwise an additional \$10.65 will be applied per hour. Time for averaging will be calculated from NDGI office until returning to NDGI office.

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| Processed Commodity Railcar/Container Rate: (Includes sampling and grading/inspection) | \$20.75 |
| Processed Commodity Truck Rate: (Includes sampling and grading/inspection) | \$16.00 |
| Processed Commodity Weighing: | \$6.25 |
| Stowage Exam Certification: | \$5.75 |
| Witness Fumigation | \$6.00 |
| Stowage Exam Only | \$11.50 |
| Stowage Exam Only - Barge: | \$42.50 |
| Sampling Only – Barge | \$145.00 |
| Sampling Only – All other carriers | \$13.00 |

Additional Testing Services

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| Aflatoxin: | \$35.25 per test |
| Vomitoxin: | \$35.25 per test |
| Other Mycotoxin Tests, not listed above: | \$42.00 per test |
| Falling Number: | \$32.00 per test |
| Toxin Test Dilution: (Plus original test charge) | \$30.00 |
| Composite Sample Prep: (per samples in composite) | \$1.80 |
| Composite Sample Prep: (per samples in composite if requested after grade) | \$3.20 |

Administrative Rates

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| Duplicate/Corrected certificate: | \$3.65 |
| Special Handling: | \$10.00 |
| Shipping Samples per Applicant Request. Special Handling in addition to actual freight charges. | |
| Documentation: | \$8.30 |
| 921-2/Certificate Statements: | \$2.50 |

Sealing

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| Plastic Seals: (In addition to hour and mileage rates, per seal) | \$2.45 |
| Cable Seals: (In addition to Additional Hourly Rate and mileage rates, per seal) | \$3.20 |
| <ul style="list-style-type: none">- A picture of every Railcar ID and each seal is taken and stored at NDGI for 30 days.- An extra person will be sent out solely to take pictures and charged at the Additional Labor Rate. | |
| Certification: (per certificate, if applicant requests seal numbers recorded on certificate) | \$2.50 |

NDGI is not responsible for the seals after the carrier leaves the applicant's property. It is the applicant's responsibility to confirm all seals have been applied by NDGI to their satisfaction.

Pulse & Edible Beans Commodity Inspection Services

NDGI Illinois Offices do not currently grade pulses and edible beans. NDGI Fargo, ND does perform grading for these services. Fees are located at www.GrainInspection.com/Fees under North Dakota. Any service listed would also include shipment fees to the NDGI Fargo, ND office.

