

2. Amendment/Modification No. A02	3. Effective Date 08/10/2023	4. Requisition/Purchase Reqn. No. N/A	5. Project No. (if applicable) N/A
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6. Issued By United States Department of Agriculture (USDA) Agricultural Marketing Service (AMS) Commodity Procurement Program 1400 Independence Ave SW STOP 0239 Washington, D.C. 20250-0239	7. Administered By (If other than Item 6) See Block 6
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8. Name and Address of Contractor (No., Street, County, and Zip Code)	(X)	9A. Amendment of Solicitation No. 2000009522/12-3J14-23-B-0552
	X	9B. Date (See Item 11) 07/31/2023
		10A. Modification of Contract/Order No.
		10B. Date (See Item 13)

Code	Facility Code
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**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers  is extended  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing items 8 and 15, and returning 1 copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. Accounting and Appropriation Data (if required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACT/ORDERS.  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

(x)	A. This change order is issued pursuant to: (Specify authority) The changes set forth in item 14 are made in the Contract Order No. in item 10A.
	B. The above numbered Contract/Order is modified to reflect the administrative changes (such as changes in paying office, appropriation date, etc.) Set forth item 14, pursuant to the authority of FAR 43.103 (b)
	C. This supplemental agreement is entered into pursuant to authority of:
	D. Other (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return 1 copies to the issuing office.

14. Description of Amendment/Modification (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this amendment is to:  
Change the submission of proposals from WBSCM to Email  
Add Bison POC Delivery/Capacity/Price Template  
Add pre-proposal conference questions below, dated 8/7/2023

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. Name and Title of Signer (Type or Print)	16A. Name and title of Contracting Officer (Type or Print) LaShawne Brown Contracting Officer		
15B. Contractor/Offeror  (Signature of person authorized to sign)	15C. Date Signed	16B. United States of America  (Signature of Contracting Officer)	16C. Date Signed

## Q&A Pre-Proposal Conference for Bison POC

### **Q1: Do I need to submit my offer in WBSCM?**

No. The government has revised its instructions in Amendment 1. Offerors will now submit proposals by email. Please submit proposals via email to LaShawne Brown and Glenn Reid at [LaShawne.Brown@USDA.gov](mailto:LaShawne.Brown@USDA.gov) and [Glenn.Reid@USDA.gov](mailto:Glenn.Reid@USDA.gov) by 1pm Central Time, on Thursday, August 17, 2023 with Ground Bison POC Proposal in the subject line.

### **Q2: What are the requirements for an offer to be considered?**

For an offer to be considered, offerors must be:

- (1) Registered in the System for Awards Management (SAM.gov) prior to award;
- (2) A small business; and
- (3) HUBZone certified. (For purposes of this solicitation, Offerors must submit their HUBZone certification application to the Small Business Administration [hubzone@sba.gov](mailto:hubzone@sba.gov) prior to August 17, 2023.)

### **Q3: Are there other qualification requirements (i.e., minority-owned or women-owned) for an offer to be considered?**

No. The qualification requirements listed in the solicitation and identified in Q2 above are the only requirements. This solicitation is only for HUBZone certified offerors.

### **Q4: What documents are needed for my HUB Zone application?**

Please see the HUBZone Supporting Document Checklist available at [HUBZone Supporting Document Checklist \(sba.gov\)](https://www.sba.gov/hubzone-supporting-document-checklist)

### **Q5: Who can I contact with questions about my HUBZone application?**

For purposes of this solicitation, please contact Abigail Omdahl at (406) 696-4039 or [aomdahl@nadc-nabn.org](mailto:aomdahl@nadc-nabn.org) for assistance.

### **Q6: When does the HUB Zone Application need to be submitted to SBA?**

The HUB Zone Application needs to be submitted to SBA prior to the proposal due date of August 17, 2023.

### **Q7: Who do I contact for assistance with the System for Award Management (SAM) system?**

For assistance with SAM, please reach out to the Federal Service Desk Monday - Friday from 8am - 8pm EST at 866-606-8220. For additional assistance, Offeror's may also reach out to Andrea Lang (202-720-4237) or Diana Dau David (202-378-1075) at [newvendor@USDA.gov](mailto:newvendor@USDA.gov) or the contracting officer for the bison pilot, LaShawne Brown (202-440-1453) at [Lashawne.Brown@USDA.gov](mailto:Lashawne.Brown@USDA.gov).

### **Q8 Is the Delivery/Capacity/Price in WBSCM?**

No. The government has provided a Delivery/Capacity/Price Template offerors may wish to include in their proposal submission. The government included the template as an attachment in Amendment 1.

### **Q9: If a vendor is not able to deliver in a particular month, would that be listed as a constraint on the Delivery/Capacity/Price Template?**

If offerors are not able to deliver in a particular month, they should not include that month in their offer.

### **Q10: Will purchase orders be issued monthly?**

No. Successful offerors will receive one purchase order for the entire delivery period.

**Q11: For this program, does the USDA have a cap price or is this a "will award" proposal even if prices exceed historical ones?**

There is no "cap price" or "will award" approach. Contracting officers are required to award at fair and reasonable prices only. Fair and reasonable can usually be determined based on adequate price competition from two or more responsible offerors competing independently. For this solicitation, **all evaluation factors other than price, when combined, are significantly more important than price.**

**Q12: Is the pre-proposal recording available?**

Yes. Please access the recording on [YouTube](#).

**Q13: Will all the processors have an approved technical proposal?**

No. A technical proposal as defined under Federal Purchase Program Specification 603 is not required for this program. Please see the solicitation for what is required when submitting a proposal in response to the Request for Proposals (RFP).

**Q14: Why aren't certain tribal recipient delivery sites on the solicitation?**

The solicitation includes locations that are expected to receive bison deliveries over the course of the pilot to support FDPIR program operations. Some tribes partner with their State Agency to receive products for FDPIR distribution through the state agency warehouse and anticipated quantities have been consolidated under these delivery locations. For example, The North Dakota Department of Public Instruction warehouse serves Standing Rock Sioux Tribe, Mandan, Hidatsa, and Arikara Nation (Three Affiliated Tribes), Turtle Mountain Band of Chippewa Indians, and Trenton Indian Service Area (TISA) in North Dakota and Cheyenne River Sioux Tribe in South Dakota. The Montana Department of Health and Human Services serves the Assiniboine and Sioux Tribes (Fort Peck Reservation), Chippewa Cree (Rocky Boy), Crow Tribe of Indians, the Confederated Salish and Kootenai Tribes of the Flathead Reservation, Gros Ventre and Assiniboine Tribes (Fort Belknap) and Northern Cheyenne in Montana, and Northern Arapaho Tribe and Shoshone Indian Tribe in Wyoming. Additionally, Spirit Lake Tribe in North Dakota will be procuring bison through the FDPIR Self-Determination Demonstration Project, so this tribe is not included as a delivery location for the pilot.

To help potential offerors calculate the cost of delivery, the city, state, and zip code for each delivery location are provided in this amendment:

- Blackfeet-Browning: Browning, MT 59417
- Montana Dept of Public HHS: Helena, MT 59620
  - This location will further distribute product to other participating FDPIR tribes in Montana as noted above.
- North Dakota Dept of Public Instruction: Fargo, ND 58102
  - This location will further distribute product to other participating FDPIR tribes in North Dakota and South Dakota as noted above.
- Rosebud Sioux: Mission, SD 57555
- Yankton Sioux Tribe: Wagner, SD 57380
- Oglala Sioux: Pine Ridge, SD 57770
- Crow Creek Sioux Tribe: Fort Thompson, SD 57339

The North Dakota Department of Public Instruction warehouse serves Standing Rock, Three Affiliated, Turtle Mountain and TISA in North Dakota and Cheyenne River in South Dakota. The Montana Department of Health and Human Services serves Fort Peck, Rocky Boy, Crow, Flathead, Fort Belknap and Northern Cheyenne in Montana and

Arapaho and Shoshone in Wyoming. The delivery locations/quantities/pricing section of the request for proposal combines the quantities for those tribes under the state warehouse.

**Q15: Will an additional request for proposal (RFP) be issued after April 2024?**

No. There are no plans at this time to issue an additional RFP.

**Q16: What federal and state regulations do processors need to meet to be able to process the bison in this program?**

Vendors have the option of utilizing either state or federal (FSIS) inspected processing facilities. This new pilot flexibility allows bison herd managers to use their typical processor for commercial sales as long as they operate under state or federal meat inspection regulatory oversight.

For microbial testing, a lot shall consist of a single combo sized bin of approximately 2,000 pounds of boneless bison produced within a day, between “cleanup to cleanup”; and a lot of ground bison is defined as the amount of finished ground bison product produced within a day, between “cleanup to cleanup” which shall be further divided into sub-lots not to exceed 10,000 pounds. The lot and sub-lot sizes may be adjusted based on vendor production capacities.

**Q17: Can you provide additional information on pricing per pound?**

Below please find the average prices the government previously paid for ground bison over the last 5 years. The government reminds offerors that awarded contractors are required to deliver product to the destinations listed in Q14 above; therefore, offer prices should be inclusive of those transportation costs.

Date Purchased	Material Code	Product	Average Price Per Pound
08/2018	110778	BISON GROUND LEAN FRZ PKG-20/2 LB	\$ 8.98
09/2019	110001	BISON GROUND LEAN FRZ PKG-40/1 LB	\$ 8.58
09/2020	110001	BISON GROUND LEAN FRZ PKG-40/1 LB	\$ 7.29
02/2021	110001	BISON GROUND LEAN FRZ PKG-40/1 LB	\$ 6.93
08/2021	110001	BISON GROUND LEAN FRZ PKG-40/1 LB	\$ 7.13
03/2022	110001	BISON GROUND LEAN FRZ PKG-40/1 LB	\$ 9.19
06/2022	110001	BISON GROUND LEAN FRZ PKG-40/1 LB	\$ 9.93
01/2023	110001	BISON GROUND LEAN FRZ PKG-40/1 LB	\$ 9.88
04/2023	111670	BISON STEW MEAT FRZ PKG-20/2 LB	\$ 12.00

**Q18: Any idea of the quantity that tribes are requesting for buffalo meat?**

The quantities the government included in the solicitation are based on past deliveries.

**Q19: Has there been any discussion on adjusting the lot sizes.**

Yes. Please see Exhibit 1A attached to the solicitation. Given the small volumes that will be delivered, the lot sizes will most likely be smaller than the cited 2,000 pounds of boneless bison and the 10,000 pounds sub-lots of ground bison. In their bids, offerors should specify what they are able to deliver per month.