

**SOLICITATION/CONTRACT/ORDER FOR COMMERCIAL ITEMS  
OFFEROR TO COMPLETE BLOCKS 12, 17, 23, 24, & 30**

1. REQUISITION NUMBER PAGE 1 OF 60

2. CONTRACT NO. 3. AWARD/EFFECTIVE DATE 4. ORDER NUMBER 5. SOLICITATION NUMBER 2000003511 6. SOLICITATION ISSUE DATE 08/19/2015

7. FOR SOLICITATION INFORMATION CALL: a. NAME Barbara Nelson, Contract Specialist b. TELEPHONE NUMBER (No collect calls) 202-260-8673 8. OFFER DUE DATE/ LOCAL TIME 09/17/2015, 1:00 PM, Central Time

9. ISSUED BY CODE United States Department of Agriculture (USDA) Agricultural Marketing Service (AMS), Commodity Procurement Staff 1400 Independence Ave ,S.W. Room 3522-S, STOP 0239 Washington, DC 20250-0239 10. THIS ACQUISITION IS  UNRESTRICTED OR  SET ASIDE: % FOR: :  SMALL BUSINESS  WOMAN-OWNED SMALL BUSINESS (WOSB)  HUBZONE SMALL BUSINESS  ECONOMICALLY DISADVANTAGED WOMEN OWNED SMALL BUSINESS (EDWOSB)  SERVICE-DISABLED VETERAN -  8(A) OWNED SMALL BUSINESS NAICS: 311615 BUSINESS SIZE STANDARD: 500 Employees

11. DELIVERY FOR FOB DESTINATION UNLESS BLOCK IS MARKED  SEE SCHEDULE 12. DISCOUNT TERMS 13a. THIS CONTRACT IS A RATED ORDER UNDER DPAS (15 CFR 700)  13b. RATING 14. METHOD OF SOLICITATION  RFQ  IFB  RFP

15. DELIVER TO CODE See paragraph B(9)(c) 16. ADMINISTERED BY CODE See Block 9

17a. CONTRACTOR/OFFEROR CODE FACILITY CODE 18a. PAYMENT WILL BE MADE BY CODE See Block 9 TELEPHONE NO.

17b. CHECK IF REMITTANCE IS DIFFERENT AND PUT SUCH ADDRESS IN OFFER 18b. SUBMIT INVOICES TO ADDRESS SHOWN IN BLOCK 18a UNLESS BLOCK BELOW IS CHECKED  SEE PARAGRAPH C.16(h)

19. ITEM NO.	20. SCHEDULE OF SUPPLIES/SERVICES	21. QUANTITY	22. UNIT	23. UNIT PRICE	24. AMOUNT
	Product: Turkey Taco Filling  Contract Type: Indefinite Delivery/Indefinite Quantity, Firm-Fixed-Price with Economic Price Adjustment (IDIQ, FFP w/EPA)  Base Period: Date of Award – November 30, 2016 Option Period 1: December 1, 2016 – November 30, 2017				

25. ACCOUNTING AND APPROPRIATION DATA 26. TOTAL AWARD AMOUNT (For Govt. Use Only)

27a. SOLICITATION INCORPORATES BY REFERENCE FAR 52.212-1, 52.212-4. FAR 52.212-3 AND 52.212-5 ARE ATTACHED. ADDENDA  ARE  ARE NOT ATTACHED  27b. CONTRACT/PURCHASE ORDER INCORPORATES BY REFERENCE FAR 52.212-4. FAR 52.212-5 IS ATTACHED. ADDENDA  ARE  ARE NOT ATTACHED

28. CONTRACTOR IS REQUIRED TO SIGN THIS DOCUMENT AND RETURN 1 COPIES TO ISSUING OFFICE. CONTRACTOR AGREES TO FURNISH AND DELIVER ALL ITEMS SET FORTH OR OTHERWISE IDENTIFIED ABOVE AND ON ANY ADDITIONAL SHEETS SUBJECT TO THE TERMS AND CONDITIONS SPECIFIED 29. AWARD OF CONTRACT: REF. \_\_\_\_\_ OFFER DATED \_\_\_\_\_, YOUR OFFER ON SOLICITATION (BLOCK 5), INCLUDING ANY ADDITIONS OR CHANGES WHICH ARE SET FORTH HEREIN, IS ACCEPTED AS TO ITEMS:

30a. SIGNATURE OF OFFEROR/CONTRACTOR 31a. UNITED STATES OF AMERICA (SIGNATURE OF CONTRACTING OFFICER) 30b. NAME AND TITLE OF SIGNER (Type or print) 30c. DATE SIGNED 31b. NAME OF CONTRACTING OFFICER (Type or print) 31c. DATE SIGNED

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## Proposal Submission Checklist

**SF 1449:**

\_\_\_\_\_ Fill in Block 17a (Contractor Information; Code and Facility Code not required)

\_\_\_\_\_ Sign in Block 30a, print name in Block 30b, and date in Block 30c

\_\_\_\_\_ Upload in PDF format into WBSCM

**Provide acknowledgement of any/all amendments (SF-30)**

\_\_\_\_\_ Fill in Block 8 (Contractor Information)

\_\_\_\_\_ Print name in Block 15a, sign in Block 15b, and date in Block 15c

\_\_\_\_\_ Upload in PDF format into WBSCM

**Submit proposal parts specified in section E.1 of solicitation**

\_\_\_\_\_ **Proposal Part 1 – Sample Prototype delivered/mailed directly to AMS, including a PY-210P Grading Certificate, a nutrient analysis, a copy of the nutrition facts panel, ingredients statement, allergen declaration (if applicable), a copy of the CN label statement or manufacturers product formulation statement, and instructions for preparation of the sample for testing. Samples, certificate, and analyses must be marked in such a way as to clearly link the specific sample product to its supporting documentation (e.g., lot number/code). Child Nutrition serving information must be included with sample, in accordance with <http://www.fns.usda.gov/cnlabeling/child-nutrition-cn-labeling-program>**

\_\_\_\_\_ Proposal Part 2 – Technical Information, uploaded in PDF format into WBSCM

\_\_\_\_\_ Proposal Part 3 – Management and Workforce Practices and Policies, uploaded in PDF format into WBSCM

\_\_\_\_\_ Proposal Part 4 – Past Performance Information, uploaded in PDF format into WBSCM

\_\_\_\_\_ Proposal Part 5 – Base Period prices and Constraints must be entered directly in WBSCM and uploaded as an attachment in PDF format. Option Period 1 prices and Constraints must be uploaded as an attachment in PDF format. **(Review Section B of this solicitation, in its entirety).**

**Please verify that you have included the above specified requirements for a complete proposal submission. Failure to include the above specified requirements may deem the offeror non-responsive. If you have any questions regarding the specified requirements, please refer to the solicitation or contact the contract specialist identified in block 7a and 7b of the SF1449 (first page) of this solicitation.**

**B) SCHEDULE**

**1) Contract Line Item Numbers (CLINS)**

**Base Period:** The Contractor’s Price/LB in the following Schedule is the amount entered directly into WBSM and as a PDF attachment by the Contractor, along with Constraints.

ITEM NO.	DELIVERED TO:	ESTIMATED QUANTITY (LBS) (SY15 Orders + 10%)	TURKEY MARKET PRICE/LB ON OFFER DUE DATE (Established on Friday prior to offer due date)	CONTRACTOR’S PRICE/LB	TOTAL PRICE/LB	EXTENDED PRICE
<b>PRODUCT: Cooked Turkey Taco Filling</b>						
<b>BASE PERIOD: Date of award – November 30, 2016</b>						
<b>CLIN 0001</b>	<b>Mid-Atlantic Region</b>					
0001A	Delaware	0				
0001B	District of Columbia	0				
0001C	Maryland	0				
0001D	New Jersey	429,000				
0001E	Pennsylvania	171,600				
0001F	Virginia	118,140				
0001G	West Virginia	0				
<b>Regional Total Amount</b>						

<b>CLIN 0002</b>	<b>Midwest Region</b>					
0002A	Illinois	214,500				
0002B	Indiana	0				
0002C	Michigan	42,900				
0002D	Minnesota	42,900				
0002E	Ohio	85,800				
0002F	Wisconsin	0				
<b>Regional Total Amount</b>						

<b>CLIN 0003</b>	<b>Mountain Plains Region</b>					
0003A	Colorado	96,800				
0003B	Iowa	0				
0003C	Kansas	0				
0003D	Missouri	0				
0003E	Montana	0				
0003F	Nebraska	0				
0003G	North Dakota	0				
0003H	South Dakota	0				
0003I	Utah	0				
0003J	Wyoming	0				
<b>Regional Total Amount</b>						

<b>CLIN 0004</b>	<b>Northeast Region</b>					
0004A	Connecticut	0				
0004B	Maine	29,172				
0004C	Massachusetts	85,800				
0004D	New Hampshire	42,900				
0004E	New York	630,300				
0004F	Rhode Island	0				
0004G	Vermont	24,480				
<b>Regional Total Amount</b>						

<b><u>CLIN</u></b> <b><u>0005</u></b>	<b><u>Southeast Region</u></b>					
0005A	Alabama	0				
0005B	Florida*	85,800				
0005C	Georgia	42,900				
0005D	Kentucky	0				
0005E	Mississippi	37,950				
0005F	North Carolina	214,500				
0005G	South Carolina	0				
0005H	Tennessee	58,410				
0005I	Puerto Rico*	0				
0005J	Virgin Islands*	0				
<b>Regional Total Amount</b>						

<b><u>CLIN</u></b> <b><u>0006</u></b>	<b><u>Southwest Region</u></b>					
0006A	Arkansas	85,800				
0006B	Louisiana	0				
0006C	New Mexico	0				
0006D	Oklahoma	42,900				
0006E	Texas	156,000				
<b>Regional Total Amount</b>						

<b><u>CLIN</u></b> <b><u>0007</u></b>	<b><u>Western Region</u></b>					
0007A	Arizona	128,700				
0007B	California*	471,900				
0007C	Idaho	0				
0007D	Nevada	0				
0007E	Oregon	0				
0007F	Washington*	128,700				
0007G	Hawaii*	0				
0007H	Guam*	0				
<b>Regional Total Amount</b>						

<b>Contract Not to Exceed Amount for the Base Period</b>	
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**Option Period 1:** The Contractor's Price/LB in the following Schedule is the amount entered as a PDF attachment by the Contractor, along with Constraints.

ITEM NO.	DELIVERED TO:	ESTIMATED QUANTITY (LBS) (SY15 Orders + 10%)	TURKEY MARKET PRICE/LB ON OFFER DUE DATE (Established on Friday prior to offer due date)	CONTRACTOR'S PRICE/LB	TOTAL PRICE/LB	EXTENDED PRICE
<b>PRODUCT: Cooked Turkey Taco Filling</b>						
<b>OPTION PERIOD 1: Date of award – November 30, 2017</b>						
<b><u>CLIN 1001</u></b>	<b><u>Mid-Atlantic Region</u></b>					
1001A	Delaware	0				
1001B	District of Columbia	0				
1001C	Maryland	0				
1001D	New Jersey	429,000				
1001E	Pennsylvania	171,600				
1001F	Virginia	118,140				
1001G	West Virginia	0				
<b>Regional Total Amount</b>						
<b><u>CLIN 2002</u></b>	<b><u>Midwest Region</u></b>					
2002A	Illinois	214,500				
2002B	Indiana	0				
2002C	Michigan	42,900				
2002D	Minnesota	42,900				
2002E	Ohio	85,800				
2002F	Wisconsin	0				
<b>Regional Total Amount</b>						
<b><u>CLIN 3003</u></b>	<b><u>Mountain Plains Region</u></b>					
3003A	Colorado	96,800				
3003B	Iowa	0				
3003C	Kansas	0				
3003D	Missouri	0				
3003E	Montana	0				
3003F	Nebraska	0				
3003G	North Dakota	0				
3003H	South Dakota	0				
3003I	Utah	0				
3003J	Wyoming	0				
<b>Regional Total Amount</b>						
<b><u>CLIN 4004</u></b>	<b><u>Northeast Region</u></b>					
4004A	Connecticut	0				
4004B	Maine	29,172				
4004C	Massachusetts	85,800				
4004D	New Hampshire	42,900				
4004E	New York	630,300				
4004F	Rhode Island	0				
4004G	Vermont	24,480				
<b>Regional Total Amount</b>						
<b><u>CLIN 5005</u></b>	<b><u>Southeast Region</u></b>					
5005A	Alabama	0				
5005B	Florida*	85,800				
5005C	Georgia	42,900				

5005D	Kentucky	0				
5005E	Mississippi	37,950				
5005F	North Carolina	214,500				
5005G	South Carolina	0				
5005H	Tennessee	58,410				
5005I	Puerto Rico*	0				
5005J	Virgin Islands*	0				
<b>Regional Total Amount</b>						

<b>CLIN</b> <b>6006</b>	<b>Southwest Region</b>					
6006A	Arkansas	85,800				
6006B	Louisiana	0				
6006C	New Mexico	0				
6006D	Oklahoma	42,900				
6006E	Texas	156,000				
<b>Regional Total Amount</b>						

<b>CLIN</b> <b>7007</b>	<b>Western Region</b>					
7007A	Arizona	128,700				
7007B	California*	471,900				
7007C	Idaho	0				
7007D	Nevada	0				
7007E	Oregon	0				
7007F	Washington*	128,700				
7007G	Hawaii*	0				
7007H	Guam*	0				
<b>Regional Total Amount</b>						

<b>Contract Not to Exceed Amount for Option Period 1</b>	
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\* **NOTE:** Delivery orders may require delivery to a port for offshore destinations. For example, delivery orders destined for Puerto Rico or the Virgin Islands may be required to be delivered F.o.b. to a port in Florida. The Government reserves the right to determine whether an off-shore delivery will be ordered to the off-shore delivery point or to the F.A.S. port serving the off-shore location.

The estimated quantity is 10% higher than the orders received in SY15 to allow for an increased order level. If the number of pounds to a State indicates “0”, that’s because no orders were received from that State in SY15, but AMS wants the capability of delivering product to that State. The Regional Total Amount for each region is the dollar amount that will be added to the successful Offeror’s contract if they are awarded that region. The Contract Not to Exceed Amount is the combined total of all awarded Regional Total Amounts.

Delivery Orders may be placed to any destination awarded to the contractor as long as the combined total of all Delivery Orders does not exceed the Contract Not-to-Exceed Amount identified in the Schedule.

Offerors shall propose a Firm-Fixed-Price per pound (the Contractor’s Price/LB) in the Web Based Supply Chain Management (WBSCM) System, inclusive of ALL costs (except the cost of the turkey) to process and deliver the final product within the applicable region. The Turkey Market Price /LB on the Offer Due Date will be used to determine the component cost of the turkey. Offerors shall not propose pricing for delivery points below the state level indicated.

The Government reserves the right to award one or more contracts under this solicitation. Each region will be awarded to only one offeror and offerors may be awarded multiple regions.

Offerors must propose a single price for all deliveries within each State proposed to be eligible for award of the deliveries to that region. Award will not be on an “all or none basis.”

Offerors are also required to upload a delivery constraint document indicating any delivery quantity limitations in WBSCM.

**ALL OFFERORS MUST BE QUALIFIED PRIOR TO AWARD OF THIS CONTRACT.**

Information concerning qualification requirements can be obtained from the source identified in Section C under FAR 52.209-1, Qualification Requirements.

2) Pricing shall be the same for all delivery points within each State and shall be inclusive of all delivery charges, including multiple stops. Trucks may have from one to three delivery stops. If multiple stops are required and some of the stops are in different States, the portion of the load being delivered within each State shall be at the contract price applicable to that State in the Schedule. If multiple stops are required with delivery stops in different States and all of the subject States are not covered under one contract, AMS will obtain a quote from each contractor awarded a contract to one of the subject States and award the delivery to the contractor with the lowest aggregate cost.

3) The Economic Price Adjustment Process.

The price for each delivery order will be determined using the following formula:

$$\text{Delivery Order Price/LB} = \text{Turkey Market Price/LB} + \text{Contractor's Price/LB}$$

- a) The *Delivery Order Price/LB* to be paid to the contractor when placing delivery orders shall be determined by adding the *Turkey Market Price/LB* (the established USDA Market News Price of the turkey on the Friday prior to award of each delivery order) to the *Contractor's Price/LB*.
- b) The *Turkey Market Price/LB* is the approximate value per pound of turkey, adjusted by the yield of meat and skin on the drumstick, on the date that a delivery order is placed. The *Turkey Market Price/LB* will be determined using the weekly weighted average price per pound for Drumsticks, Tom – Fresh divided by 0.69, taken from the previous Friday AMS Market News report “Daily National Young Turkey Parts (Fri)” (NW\_PY029) reported prior to issuance of each delivery order. This report can be accessed by going to <http://search.ams.usda.gov/mnsearch/mnsearch.aspx>, typing “NW” “PY” “029” in the report number search fields, clicking on the “Go” button, and selecting the “archived” report for the desired date.
- c) The *Contractor's Price/LB* is the contractor's price to process and deliver the finished product to the recipients. This price is taken directly from the Schedule in paragraph B.1.
- d) For example, assume a contract was awarded on July 31, 2015 with a *Contractor's Price/LB* of \$1.5150 and a delivery order is to be placed on August 10, 2015.

**Turkey Market Price/LB: (\$0.6100/0.69) per lb = \$.8841 per lb (See Exhibit 2, August 7, 2015, NW\_PY029 report)**

**Contractor's Price/LB: \$1.5150 per lb (Amount submitted by contractor)**

The *Total Price/LB* for delivery orders placed on August 10, 2015 is calculated as follows:

$$\begin{aligned} \text{Total Price/LB} &= \text{Turkey Market Price/LB} + \text{Contractor's Price/LB} \\ &= \$0.8841 + \$1.5150 = \$2.3991 \text{ per pound} \end{aligned}$$

8) The Guaranteed Minimum dollar amount (G. Min.) under this contract is equivalent to one truckload of product. The Contract Not-to-Exceed Amount (NTE Max) under this contract is equivalent to the combined total of all Regional Total Amounts awarded to the Contractor.

9) Delivery shall be:

- a) F.o.b. Destination;
- b) Inclusive of all transportation costs, including multiple stops;
- c) In accordance with a delivery order issued as a Purchase Order (PO). The PO will specify the half-month period in which delivery must be made. This half-month period will be from the first to the fifteenth of the month or from the sixteenth to the end of the month. Also, the Contractor shall provide an advance ship notice in compliance with the included "Shipment and Delivery" section.

10) Period of Performance: Date of Award – November 30, 2017.

11) Place of Acceptance: Destination.

12) Questions regarding this solicitation will only be addressed in writing via email to [barbara.nelson@ams.usda.gov](mailto:barbara.nelson@ams.usda.gov).

## C) CONTRACT CLAUSES

### **1) FAR 52.252-2 Clauses Incorporated by Reference (FEB 1998)**

This contract incorporates one or more clauses by reference, with the same force and effect as if they were given in full text. Upon request, the Contracting Officer will make their full text available. Also, the full text of a clause may be accessed electronically at this address:

<https://www.acquisition.gov/>

### **2) FAR 52.212-4 Contract Terms and Conditions – Commercial Items (MAY 2015)**

- Paragraph (a) of FAR 52.212-4 is superseded by FAR 52.246-2 Inspection of Supplies – Fixed Price (AUG 1996)
- Paragraph (g) of FAR 52.212-4 is superseded by the "Invoices and Payment Process" identified in the "Invoices and Payment" section of this document.

### **3) FAR 52.215-2 Audit and Records – Negotiation (OCT 2010)**

### **4) FAR 52.216-4 Economic Price Adjustment – Labor and Material (JAN 1997)**

This clause shall be carried out as described in Section B.3 for each Delivery Order (PO) issued.

**5) FAR 52.209-1 Qualification Requirements (FEB 1995)**

- (a) *Definition.* “Qualification requirement,” as used in this clause, means a Government requirement for testing or other quality assurance demonstration that must be completed before award.
  
- (b) One or more qualification requirements apply to the supplies or services covered by this contract. For those supplies or services requiring qualification, whether the covered product or service is an end item under this contract or simply a component of an end item, the product, manufacturer, or source must have demonstrated that it meets the standards prescribed for qualification before award of this contract. The product, manufacturer, or source must be qualified at the time of award whether or not the name of the product, manufacturer, or source is actually included on a qualified products list, qualified manufacturers list, or qualified bidders list. Offerors should contact the agency activity designated below to obtain all requirements that they or their products or services, or their Subcontractors or their products or services, must satisfy to become qualified and to arrange for an opportunity to demonstrate their abilities to meet the standards specified for qualification. Please contact:

(Name)                    Barbara Nelson  
(Email)                   [barbara.nelson@ams.usda.gov](mailto:barbara.nelson@ams.usda.gov)

- (c) If an offeror, manufacturer, source, product or service covered by a qualification requirement has already met the standards specified, the relevant information noted below should be provided.

Offeror’s Name \_\_\_\_\_

Manufacturer’s Name   N/A  \_\_\_\_\_

Source’s Name \_\_\_\_\_

Item Name \_\_\_\_\_

Service Identification   N/A  \_\_\_\_\_

Test Number   N/A  \_\_\_\_\_ (to the extent known)

- (d) Even though a product or service subject to a qualification requirement is not itself an end item under this contract, the product, manufacturer, or source must nevertheless be qualified at the time of award of this contract. This is necessary whether the Contractor or a Subcontractor will ultimately provide the product or service in question. If, after award, the Contracting Officer discovers that an applicable qualification requirement was not in fact met at the time of award, the Contracting Officer may either terminate this contract for default or allow performance to continue if adequate consideration is offered and the action is determined to be otherwise in the Government’s best interests.

- (e) If an offeror, manufacturer, source, product or service has met the qualification requirement but is not yet on a qualified products list, qualified manufacturers list, or qualified bidders list, the offeror must submit evidence of

qualification prior to award of this contract. Unless determined to be in the Government's interest, award of this contract shall not be delayed to permit an offeror to submit evidence of qualification.

(f) Any change in location or ownership of the plant where a previously qualified product or service was manufactured or performed requires reevaluation of the qualification. Similarly, any change in location or ownership of a previously qualified manufacturer or source requires reevaluation of the qualification. The reevaluation must be accomplished before the date of award.

**6) FAR 52.211-11 Liquidated Damages – Supplies, Services, or Research and Development (SEP 2000)**

(a) If the Contractor fails to deliver the supplies or perform the services within the time specified in this contract, the Contractor shall, in place of actual damages, pay to the Government liquidated damages of **\$.0025 per pound** per calendar day of delay.

(b) If the Government terminates this contract in whole or in part under the Default -- Fixed-Price Supply and Service clause, the Contractor is liable for liquidated damages accruing until the Government reasonably obtains delivery or performance of similar supplies or services. These liquidated damages are in addition to excess costs of repurchase under the Termination clause.

(d) The Contractor will not be charged with liquidated damages when the delay in delivery or performance is beyond the control and without the fault or negligence of the Contractor as defined in the Default -- Fixed-Price Supply and Service clause in this contract.

**7) FAR 52.216-18 Ordering (OCT 1995)**

(a) Any supplies and services to be furnished under this contract shall be ordered by issuance of delivery orders/purchase orders or task orders by the individuals or activities designated in the Schedule. Such orders may be issued from the date of award through November 30, 2017.

(b) All delivery orders/purchase orders or task orders are subject to the terms and conditions of this contract. In the event of conflict between a delivery order or task order and this contract, the contract shall control.

(c) If mailed, a delivery order/purchase order or task order is considered "issued" when the Government deposits the order in the mail. Orders may be issued orally, by facsimile, or by electronic commerce methods.

**8) FAR 52.216-19 Order Limitations (OCT 1995)**

(a) *Minimum order.* When the Government requires supplies or services covered by this contract in an amount of less than **1 Truckload (39,000 pounds)**, the Government is not obligated to purchase, nor is the Contractor obligated to furnish, those supplies or services under the contract.

(b) *Maximum order.* The Contractor is not obligated to honor --

(1) Any order for a single item in excess of **the amount indicated on the contractor's half-month delivery period constraints schedule**;

(2) Any order for a combination of items in excess of **the amount indicated on the contractor's half-month delivery period constraints schedule**; or

(3) A series of orders from the same ordering office within **15** days that together call for quantities exceeding the limitation in subparagraph (b)(1) or (2) of this section.

(c) If this is a requirements contract (*i.e.*, includes the Requirements clause at subsection 52.216-21 of the Federal Acquisition Regulations (FAR)), the Government is not required to order a part of any one requirement from the Contractor if that requirement exceeds the maximum-order limitations in paragraph (b) of this section.

(d) Notwithstanding paragraphs (b) and (c) of this section, the Contractor shall honor any order exceeding the maximum order limitations in paragraph (b), unless that order (or orders) is returned to the ordering office within **3** days after issuance, with written notice stating the Contractor's intent not to ship the item (or items) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.

Note: All delivery orders will be in truckload units of 39,000 pounds per truckload. Some trucks may require one to three stops.

**9) FAR 52.216-22 Indefinite Quantity (OCT 1995)**

(a) This is an indefinite-quantity contract for the supplies or services specified and effective for the period stated, in the Schedule. The quantities of supplies and services specified in the Schedule are estimates only and are not purchased by this contract.

(b) Delivery or performance shall be made only as authorized by orders issued in accordance with the Ordering clause. The Contractor shall furnish to the Government, when and if ordered, the supplies or services specified in the Schedule up to and including the quantity designated in the Schedule as the "maximum." The Government shall order at least the quantity of supplies or services designated in the Schedule as the "minimum."

(c) Except for any limitations on quantities in the Order Limitations clause or in the Schedule, there is no limit on the number of orders that may be issued. The Government may issue orders requiring delivery to multiple destinations or performance at multiple locations.

(d) Any order issued during the effective period of this contract and not completed within that period shall be completed by the Contractor within the time specified in the order. The contract shall govern the Contractor's and Government's rights and obligations with respect to that order to the same extent as if the order were completed during the contract's effective period; provided, that the Contractor shall not be required to make any deliveries under this contract after **90 days following the end of the effective period of this contract**.

**10) FAR 52.217-9 Option to Extend the Term of the Contract (MAR 2000)**

(a) The Government may extend the term of this contract by written notice to the Contractor within 30 days before the contract expires; provided that the Government gives the Contractor a preliminary written notice of its intent to extend at least 60 days before the contract expires. The preliminary notice does not commit the Government to an extension.

(b) If the Government exercises this option, the extended contract shall be considered to include this option clause.

(c) The total duration of this contract, including the exercise of any options under this clause, shall not exceed 5 years.

**11) FAR 52.232-19 Availability of Funds for the Next Fiscal Year (APR 1984)**

Funds are not presently available for performance under this contract beyond the contract end date. The Government's obligation for performance of this contract beyond that date is contingent upon the availability of appropriated funds from which payment for contract purposes can be made. No legal liability on the part of the Government for any payment may arise for performance under this contract beyond the end date, until funds are made available to the Contracting Officer for performance and until the Contractor receives notice of availability, to be confirmed in writing by the Contracting Officer.

**12) FAR 52.252-3 Alterations in Solicitations (APR 1984)**

Portions of this solicitation are altered as follows:

**a. 52.246-16 Responsibility for Supplies. (APR 1984)**

Title and risk of loss will pass to USDA on the date of receipt of the product at the destination specified in the contract, as evidenced by suitable dated documentation such as the consignee receipt, commercial bill of lading, warehouse receipt, dock receipt, or other similar signed and dated document evidencing delivery. If the Contractor has the product in storage and transfer of title is requested, title will pass to USDA as evidenced by the consignee receipt or commercial bill of lading or after final certification of the shipping unit by AMS agent. The Contractor is responsible for any shortage or damages as evidenced by the consignee receipt, goods receipt entered in Web Based Supply Chain Management (WBSCM), or other commercial receipt evidencing delivery of product.

Unless the contract specifically provides otherwise, risk of loss or damage to supplies shall remain with the Contractor until, and shall pass to the Government upon--

- (1) Delivery of the commodity to a carrier, if contract delivery terms are f.o.b. origin; or
- (2) Acceptance by the Government at the destination specified in the contract, if contract delivery terms are f.o.b. destination.
- (3) If delivery is f.a.s. vessel, title and risk of loss and damage shall pass to USDA when the commodity is placed:

Alongside vessel within reach of its loading tackle,

or

On the dock designated by USDA if the vessel is not available, unless the Contractor failed to ship pursuant to the shipping instructions and USDA determines that such failure caused the commodity to arrive too late to be loaded aboard the vessel.

**13) FAR 52.247-48 F.o.b. Destination—Evidence of Shipment (FEB 1999)**

If this contract is awarded on a free on board (f.o.b.) destination basis, the Contractor—

Shall not submit an invoice for payment until the supplies covered by the invoice have been delivered to the destination; and

Shall retain, and make available to the Government for review as necessary, the following evidence of shipment documentation for a period of 3 years after final payment under the contract:

If transportation is accomplished by common carrier, a signed copy of the commercial bill of lading for the supplies covered by the Contractor's invoice, indicating the carrier's intent to ship the supplies to the destination specified in the contract;

If transportation is accomplished by parcel post, a copy of the certificate of mailing; or

If transportation is accomplished by other than common carrier or parcel post, a copy of the delivery document showing receipt at the destination specified in the contract.

The Contractor is required to submit evidence of shipment and receipt documentation, along with a signed bill of lading with its invoice.

**14) FAR 52.212-5 Contract Terms and Conditions Required to Implement Statutes or Executive Orders – Commercial Items (MA Y 2015)**

(a) The Contractor shall comply with the following Federal Acquisition Regulation (FAR) clauses, which are incorporated in this contract by reference, to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

(1) 52.209-10, Prohibition on Contracting with Inverted Domestic Corporations (Dec 2014)

(2) 52.233-3, Protest After Award (AUG 1996) (31 U.S.C. 3553).

(3) 52.233-4, Applicable Law for Breach of Contract Claim (OCT 2004) (Public Laws 108-77, 108-78 (19 U.S.C. 3805 note)).

(b) The Contractor shall comply with the FAR clauses in this paragraph (b) that the contracting officer has indicated as being incorporated in this contract by reference to implement provisions of law or Executive orders applicable to acquisitions of commercial items:

*[Contracting Officer check as appropriate.]*

x   (1) 52.203-6, Restrictions on Subcontractor Sales to the Government (Sept 2006), with Alternate I (Oct 1995) (41 U.S.C. 4704 and 10 U.S.C. 2402).

  x   (2) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (41 U.S.C. 3509).

       (3) 52.203-15, Whistleblower Protections under the American Recovery and Reinvestment Act of 2009 (Jun 2010) (Section 1553 of Pub L. 111-5) (Applies to contracts funded by the American Recovery and Reinvestment Act of 2009).

       (4) 52.204-10, Reporting Executive compensation and First-Tier Subcontract Awards (Jul 2013) (Pub. L. 109-282) (31 U.S.C. 6101 note).

       (5) [Reserved]

       (6) 52.204-14, Service Contract Reporting Requirements (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).

       (7) 52.204-15, Service Contract Reporting Requirements for Indefinite-Delivery Contracts (Jan 2014) (Pub. L. 111-117, section 743 of Div. C).

  x   (8) 52.209-6, Protecting the Government's Interest When Subcontracting with Contractors Debarred, Suspended, or Proposed for Debarment (Aug 2013) (31 U.S.C. 6101 note).

  x   (9) 52.209-9, Updates of Publicly Available Information Regarding Responsibility Matters (Jul 2013) (41 U.S.C. 2313).

       (10) [Reserved]

       (11) (i) 52.219-3, Notice of HUBZone Set-Aside or Sole-Source Award (Nov 2011) (15 U.S.C. 657a).

       (ii) Alternate I (Nov 2011) of 52.219-3.

  x   (12) (i) 52.219-4, Notice of Price Evaluation Preference for HUBZone Small Business Concerns (Oct 2011) (if the offeror elects to waive the preference, it shall so indicate in its offer)(15 U.S.C. 657a).

       (ii) Alternate I (Jan 2011) of 52.219-4.

       (13) [Reserved]

       (14) (i) 52.219-6, Notice of Total Small Business Aside (Nov 2011) (15 U.S.C. 644).

       (ii) Alternate I (Nov 2011).

       (iii) Alternate II (Nov 2011).

       (15) (i) 52.219-7, Notice of Partial Small Business Set-Aside (June 2003) (15 U.S.C. 644).

- (ii) Alternate I (Oct 1995) of 52.219-7.
- (iii) Alternate II (Mar 2004) of 52.219-7.
- (16) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)).
- (17) (i) 52.219-9, Small Business Subcontracting Plan (Oct 2014) (15 U.S.C. 637 (d)(4)).
- (ii) Alternate I (Oct 2001) of 52.219-9.
- (iii) Alternate II (Oct 2001) of 52.219-9.
- (iv) Alternate III (Oct 2014) of 52.219-9.
- (18) 52.219-13, Notice of Set-Aside of Orders (Nov 2011) (15 U.S.C. 644(r)).
- (19) 52.219-14, Limitations on Subcontracting (Nov 2011) (15 U.S.C. 637(a)(14)).
- (20) 52.219-16, Liquidated Damages—Subcontracting Plan (Jan 1999) (15 U.S.C. 637(d)(4)(F)(i)).
- (21) 52.219-27, Notice of Service-Disabled Veteran-Owned Small Business Set-Aside (Nov 2011) (15 U.S.C. 657f).
- (22) 52.219-28, Post Award Small Business Program Representation (Jul 2013) (15 U.S.C. 632(a)(2)).
- (23) 52.219-29, Notice of Set-Aside for Economically Disadvantaged Women-Owned Small Business (EDWOSB) Concerns (Jul 2013) (15 U.S.C. 637(m)).
- (24) 52.219-30, Notice of Set-Aside for Women-Owned Small Business (WOSB) Concerns Eligible Under the WOSB Program (Jul 2013) (15 U.S.C. 637(m)).
- (25) 52.222-3, Convict Labor (June 2003) (E.O. 11755).
- (26) 52.222-19, Child Labor—Cooperation with Authorities and Remedies (Jan 2014) (E.O. 13126).
- (27) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).
- (28) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).
- (29) 52.222-35, Equal Opportunity for Veterans (Jul 2014) (38 U.S.C. 4212).
- (30) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).
- (31) 52.222-37, Employment Reports on Veterans (Jul 2014) (38 U.S.C. 4212).

x   (32) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496).

  x   (33) (i) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).

\_\_\_ (ii) Alternate I (Mar 2015) of 52.222-50, (22 U.S.C. chapter 78 and E.O. 13627).

\_\_\_ (34) 52.222-54, Employment Eligibility Verification (Aug 2013). (Executive Order 12989). (Not applicable to the acquisition of commercially available off-the-shelf items or certain other types of commercial items as prescribed in 22.1803.)

\_\_\_ (35) (i) 52.223-9, Estimate of Percentage of Recovered Material Content for EPA-Designated Items (May 2008) (42 U.S.C. 6962(c)(3)(A)(ii)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

\_\_\_ (ii) Alternate I (May 2008) of 52.223-9 (42 U.S.C. 6962(i)(2)(C)). (Not applicable to the acquisition of commercially available off-the-shelf items.)

\_\_\_ (36) (i) 52.223-13, Acquisition of EPEAT® -Registered Imaging Equipment (Jun 2014) (E.O.s 13423 and 13514)

\_\_\_ (ii) Alternate I (Jun 2014) of 52.223-13.

\_\_\_ (37) (i) 52.223-14, Acquisition of EPEAT® -Registered Television (Jun 2014) (E.O.s 13423 and 13514).

\_\_\_ (ii) Alternate I (Jun 2014) of 52.223-14.

\_\_\_ (38) 52.223-15, Energy Efficiency in Energy-Consuming Products (Dec 2007) (42 U.S.C. 8259b).

\_\_\_ (39) (i) 52.223-16, Acquisition of EPEAT® -Registered Personal Computer Products (Jun 2014) (E.O.s 13423 and 13514).

\_\_\_ (ii) Alternate I (Jun 2014) of 52.223-16.

  x   (40) 52.223-18, Encouraging Contractor Policies to Ban Text Messaging while Driving (Aug 2011) (E.O. 13513).

\_\_\_ (41) 52.225-1, Buy American--Supplies (May 2014) (41 U.S.C. chapter 83).

\_\_\_ (42) (i) 52.225-3, Buy American--Free Trade Agreements--Israeli Trade Act (May 2014) (41 U.S.C. chapter 83, 19 U.S.C. 3301 note, 19 U.S.C. 2112 note, 19 U.S.C. 3805 note, 19 U.S.C. 4001 note, Pub. L. 103-182, 108-77, 108-78, 108-286, 108-302, 109-53, 109-169, 109-283, 110-138, 112-41, 112-42, and 112-43).

\_\_\_ (ii) Alternate I (May 2014) of 52.225-3.

\_\_\_ (iii) Alternate II (May 2014) of 52.225-3.

\_\_\_ (iv) Alternate III (May 2014) of 52.225-3.

\_\_\_ (43) 52.225-5, Trade Agreements (Nov 2013) (19 U.S.C. 2501, *et seq.*, 19 U.S.C. 3301 note).

\_\_\_ (44) 52.225-13, Restrictions on Certain Foreign Purchases (Jun 2008) (E.O.'s, proclamations, and statutes administered by the Office of Foreign Assets Control of the Department of the Treasury).

\_\_\_ (45) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

\_\_\_ (46) 52.226-4, Notice of Disaster or Emergency Area Set-Aside (Nov 2007) (42 U.S.C. 5150).

\_\_\_ (47) 52.226-5, Restrictions on Subcontracting Outside Disaster or Emergency Area (Nov 2007) (42 U.S.C. 5150).

\_\_\_ (48) 52.232-29, Terms for Financing of Purchases of Commercial Items (Feb 2002) (41 U.S.C. 4505), 10 U.S.C. 2307(f)).

\_\_\_ (49) 52.232-30, Installment Payments for Commercial Items (Oct 1995) (41 U.S.C. 4505, 10 U.S.C. 2307(f)).

  x   (50) 52.232-33, Payment by Electronic Funds Transfer— System for Award Management (Jul 2013) (31 U.S.C. 3332).

\_\_\_ (51) 52.232-34, Payment by Electronic Funds Transfer—Other Than System for Award Management (Jul 2013) (31 U.S.C. 3332).

\_\_\_ (52) 52.232-36, Payment by Third Party (May 2014) (31 U.S.C. 3332).

\_\_\_ (53) 52.239-1, Privacy or Security Safeguards (Aug 1996) (5 U.S.C. 552a).

  x   (54) (i) 52.247-64, Preference for Privately Owned U.S.-Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631).

\_\_\_ (ii) Alternate I (Apr 2003) of 52.247-64.

(c) The Contractor shall comply with the FAR clauses in this paragraph (c), applicable to commercial services, that the Contracting Officer has indicated as being incorporated in this contract by reference to implement provisions of law or executive orders applicable to acquisitions of commercial items:

[Contracting Officer check as appropriate.]

\_\_\_ (1) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495)

\_\_\_ (2) 52.222-41, Service Contract Labor Standards (May 2014) (41 U.S.C. chapter 67).

\_\_\_ (3) 52.222-42, Statement of Equivalent Rates for Federal Hires (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

\_\_\_ (4) 52.222-43, Fair Labor Standards Act and Service Contract Labor Standards -- Price Adjustment (Multiple Year and Option Contracts) (May 2014) (29 U.S.C.206 and 41 U.S.C. chapter 67).

\_\_\_ (5) 52.222-44, Fair Labor Standards Act and Service Contract Labor Standards -- Price Adjustment (May 2014) (29 U.S.C. 206 and 41 U.S.C. chapter 67).

\_\_\_ (6) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment-- Requirements (May 2014) (41 U.S.C. chapter 67).

\_\_\_ (7) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67).

\_\_\_ (8) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2014) (E.O. 13658).

\_\_\_ (9) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (May 2014) (42 U.S.C. 1792).

\_\_\_ (10) 52.237-11, Accepting and Dispensing of \$1 Coin (Sep 2008) (31 U.S.C. 5112(p)(1)).

(d) *Comptroller General Examination of Record* The Contractor shall comply with the provisions of this paragraph (d) if this contract was awarded using other than sealed bid, is in excess of the simplified acquisition threshold, and does not contain the clause at 52.215-2, Audit and Records -- Negotiation.

(1) The Comptroller General of the United States, or an authorized representative of the Comptroller General, shall have access to and right to examine any of the Contractor's directly pertinent records involving transactions related to this contract.

(2) The Contractor shall make available at its offices at all reasonable times the records, materials, and other evidence for examination, audit, or reproduction, until 3 years after final payment under this contract or for any shorter period specified in FAR Subpart 4.7, Contractor Records Retention, of the other clauses of this contract. If this contract is completely or partially terminated, the records relating to the work terminated shall be made available for 3 years after any resulting final termination settlement. Records relating to appeals under the disputes clause or to litigation or the settlement of claims arising under or relating to this contract shall be made available until such appeals, litigation, or claims are finally resolved.

(3) As used in this clause, records include books, documents, accounting procedures and practices, and other data, regardless of type and regardless of form. This does not require the Contractor to create or maintain any record that the Contractor does not maintain in the ordinary course of business or pursuant to a provision of law.

(e) (1) Notwithstanding the requirements of the clauses in paragraphs (a), (b), (c) and (d) of this clause, the Contractor is not required to flow down any FAR clause, other than those in this paragraph (e)(1) in a subcontract for commercial items. Unless otherwise indicated below, the extent of the flow down shall be as required by the clause—

(i) 52.203-13, Contractor Code of Business Ethics and Conduct (Apr 2010) (41 U.S.C. 3509).

(ii) 52.219-8, Utilization of Small Business Concerns (Oct 2014) (15 U.S.C. 637(d)(2) and (3)), in all subcontracts that offer further subcontracting opportunities. If the subcontract (except subcontracts to small business concerns) exceeds \$650,000 (\$1.5 million for construction of any public facility), the subcontractor must include 52.219-8 in lower tier subcontracts that offer subcontracting opportunities.

(iii) 52.222-17, Nondisplacement of Qualified Workers (May 2014) (E.O. 13495). Flow down required in accordance with paragraph (1) of FAR clause 52.222-17.

(iv) 52.222-21, Prohibition of Segregated Facilities (Apr 2015).

(v) 52.222-26, Equal Opportunity (Apr 2015) (E.O. 11246).

(vi) 52.222-35, Equal Opportunity for Veterans (Jul 2014) (38 U.S.C. 4212).

(vii) 52.222-36, Equal Opportunity for Workers with Disabilities (Jul 2014) (29 U.S.C. 793).

(viii) 52.222-37, Employment Reports on Veterans (Jul 2014) (38 U.S.C. 4212).

(ix) 52.222-40, Notification of Employee Rights Under the National Labor Relations Act (Dec 2010) (E.O. 13496). Flow down required in accordance with paragraph (f) of FAR clause 52.222-40.

(x) 52.222-41, Service Contract Labor Standards (May 2014), (41 U.S.C. chapter 67).

(xi)   x   (A) 52.222-50, Combating Trafficking in Persons (Mar 2015) (22 U.S.C. chapter 78 and E.O. 13627).

       (B) Alternate I (Mar 2015) of 52.222-50 (22 U.S.C. chapter 78 E.O. 13627).

(xii) 52.222-51, Exemption from Application of the Service Contract Labor Standards to Contracts for Maintenance, Calibration, or Repair of Certain Equipment--Requirements (May 2014) (41 U.S.C. chapter 67.)

(xiii) 52.222-53, Exemption from Application of the Service Contract Labor Standards to Contracts for Certain Services--Requirements (May 2014) (41 U.S.C. chapter 67)

(xiv) 52.222-54, Employment Eligibility Verification (Aug 2013).

(xv) 52.222-55, Minimum Wages Under Executive Order 13658 (Dec 2014) (E.O. 13658).

(xvi) 52.225-26, Contractors Performing Private Security Functions Outside the United States (Jul 2013) (Section 862, as amended, of the National Defense Authorization Act for Fiscal Year 2008; 10 U.S.C. 2302 Note).

(xvii) 52.226-6, Promoting Excess Food Donation to Nonprofit Organizations. (May 2014) (42 U.S.C. 1792). Flow down required in accordance with paragraph (e) of FAR clause 52.226-6.

(xviii) 52.247-64, Preference for Privately-Owned U.S. Flag Commercial Vessels (Feb 2006) (46 U.S.C. Appx 1241(b) and 10 U.S.C. 2631). Flow down required in accordance with paragraph (d) of FAR clause 52.247-64.

(2) While not required, the contractor may include in its subcontracts for commercial items a minimal number of additional clauses necessary to satisfy its contractual obligations.

### **15) Agricultural Acquisition Regulations (AGAR) Clauses**

**AGAR 452.246-70 Inspection and Acceptance (FEB 1988)**

**AGAR 452.246-70 Inspection and Acceptance – Alternate I (FEB 1988)**

**AGAR 452.247-70 Delivery Location (FEB 1988)**

**AGAR 452.247-71 Marking Deliverables (FEB 1988)**

**AGAR 452.247-72 Packing for Domestic Shipment (FEB 1988)**

**AGAR 452.209-71 Assurance Regarding Felony Conviction or Tax Delinquent Status for Corporate Applicants (FEB 2012)**

(a) This award is subject to the provisions contained in sections 738 and 739 of the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2012, P.L. No. 112-55, Division A, as amended and/or subsequently enacted, regarding corporate felony convictions and corporate federal tax delinquencies. Accordingly, by accepting this award the contractor acknowledges that it –

(1) does not have a tax delinquency, meaning that it is not subject to any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability, and

(2) has not been convicted (or had an officer or agent acting on its behalf convicted) of a felony criminal violation under any Federal or State law within 24 months preceding the award, unless a suspending and debaring official of the United States Department of Agriculture has considered suspension or debarment of the awardee, or such officer or agent, based on these convictions and/or tax delinquencies and determined that suspension or debarment is not necessary to protect the interests of the Government.

(b) If the awardee fails to comply with these provisions, USDA, AMS, may terminate this contract for default and may recover any funds the awardee has received in violation of sections 738 or 739, as amended and/or subsequently enacted.

## **16) USDA/AMS Specific Requirements**

### **a. Domestic Products**

All products used in fulfilling contracts or delivery orders awarded must be of 100 percent domestic origin, meaning that they are produced and processed from products, which were produced, raised, and processed only in the United States, its territories or possessions, the Commonwealth of Puerto Rico, or the Trust Territories of the Pacific Islands (hereinafter referred to as “the United States”). If the Contractor processes or handles products originating from sources other than the United States, the Contractor must have an acceptable identification and segregation plan for those products to ensure they are not used in commodities under this contract. This plan must be made available to an AMS representative and the Contracting Officer or agent thereof upon request. The Contractor must ensure that the Contractor and any Subcontractor(s) maintain records such as invoices, or production and inventory records evidencing product origin, and make such records available for review by the Government in accordance with FAR 52.215-2.

The Contractor agrees to include this domestic origin certification clause in all subcontracts for products used in fulfilling contracts awarded under Contract. The burden of proof of compliance is on the Contractor.

Domestic origin verification requirements must be included in the Contractor’s technical proposal, if applicable. Otherwise, prior to any work performed under the applicable contract or purchase order that was awarded, the attached form (**EXHIBIT 3 – Domestic Origin Certification**) must be completed, and must be presented to an AMS representative, the Contracting Officer, or agent thereof upon request.

### **b. Food Defense Requirements**

Potential Contractor(s) and Subcontractor(s) must have a food defense plan that provides for the security of a plant’s production processes and includes the storage and transportation of pre-production raw materials and other ingredients and post-production finished product. The plan shall address the following areas, as applicable: (1) food security plan management; (2) outside and inside security of the production and storage facilities; (3) slaughter and processing, including all raw material sources; (4) shipping and receiving; (5) storage; (6) water and ice supply; (7) mail handling; (8) personnel security; and (9) transportation, shipping, and receiving (includes the sealing of any transport conveyance for truck lot and less-than-truck lot quantities of finished product).

Prior to a contract or purchase order award, the documented and operational food defense plan will be audited by USDA, AMS. Any nonconformance(s) listed in the audit report for poultry and livestock products must be addressed in writing within 14 days to the Contracting Officer. However for fruit and vegetable products, nonconformance(s) will be addressed prior to contract or purchase order award. Potential Contractors will have an opportunity to correct identified nonconformance(s) and modify their food defense plan. The frequency of any follow-up food defense audits will be determined by the Contracting Officer.

Eligible suppliers who receive contracts must have their documented food defense plan and supporting documentation readily available for review by the Contracting Officer or AMS agents. Records may be maintained on hard copy or electronic media. However,

records maintained as electronic media will be made available in printed form immediately upon request by AMS or its agents.

All inquiries concerning audit requirements and scheduling should be forwarded to your local Grading Division office for clarification. Furthermore, USDA will not grant/accept any waiver requests for the food defense audits. It is the responsibility of the contractor and/or Subcontractor to schedule the audit in a timely manner to ensure it has been completed and approved prior to the award of any contract.

### **c. Web-Based Supply Chain Management (WBSCM) System**

1. WBSCM Registration. Potential new suppliers must complete a WBSCM vendor registration form and meet all financial requirements prior to being entered into WBSCM. In addition, the firm must meet all technical requirements for producing the product prior to being able to submit offers in WBSCM. Refer to **EXHIBIT 8 – QUALIFICATION REQUIREMENTS FOR PROSPECTIVE CONTRACTORS SELLING COMMODITIES TO USDA**. Instructions and additional information for new vendors are located on the AMS website at <http://www.ams.usda.gov/commoditypurchasing>.

A new supplier must designate a person(s) who will serve as the Central Vendor Administrator and a person(s) who is authorized to submit offers for the company during the approval process. Once approved, USDA will assign the roles in WBSCM and the vendor will be able to submit offers for those materials (commodities) that they are qualified to supply. In the event a vendor submits offers for materials they are not qualified to supply, the Contracting Officer will rule those offers as non-responsible and the offers will not be considered for those materials

The Corporate Vendor Administrator's responsibilities include: 1) entering all plant(s) and shipping point(s) that company plans to utilize for USDA production, 2) assigning plant/headquarter staff member(s) to the appropriate plant(s) and shipping point(s), and 3) assigning the roles to each staff member they will need to perform the various functions required in WBSCM.

Once the supplier has been approved and the proper role(s) assigned, they may access WBSCM to submit offers. The web address is: <https://portal.wbscm.usda.gov/irj/portal>.

2. Submission of Offers in WBSCM. Offers must be submitted via the Internet by accessing the WBSCM. **EXHIBIT 5** provides system and computer setting requirements for accessing WBSCM.

Offers submitted by any means other than WBSCM will be considered nonresponsive.

Once connected to WBSCM, follow the online procedures. Click on the "Help" button for detailed instructions on using the system, or contact the WBSCM Help Desk.

AMS will not be responsible for any failure attributed to the transmission of the offer data prior to being accepted and stored in WBSCM including, but not limited to the following:

1. Any failure of the offeror's computer hardware or software.

2. Availability of the offeror's Internet service provider.
3. Delay in transmission due to the speed of the offeror's modem.
4. Delay in transmission due to excessive volume of Internet traffic.

Offerors are advised to allow sufficient time to input offers on the offer due date due to high volume of internet traffic.

Offers, modifications, or withdrawals of offers must be received in WBSCM by the time prescribed in the applicable Solicitation. Whether an offer, modification, or withdrawal is received within the time limitation will be determined by the latest time recorded in WBSCM.

3. WBSCM OFFER FORM. Offers submitted in WBSCM must consist of the following areas: 1) response to attribute questions associated with the specific solicitation, 2) offer prices(s) on the site number(s) the firm want(s) to be considered for award, and 3) total quantity the company wants to be awarded (constraints in truck-lot or cases). All sections of the offer form must be completed, including prices and constraints, prior to final submission in WBSCM.

In addition, the offeror must attach all required documents to the vendor's offer in WBSCM, including but not limited to the offeror's technical proposal, additional cost proposal information and any supporting documents to the cost proposal, and past performance information.

Complete the certifications (attributes questions) using the following as a guide.

1. Offer certifies that the offer is made subject to the Item Description and Requirement (IDR); this Solicitation; the Agriculture Acquisition Regulations (AGAR); and the Federal Acquisition Regulations (FAR).
2. Timely Performance Certification: All products required under any existing USDA contract(s)/purchase order(s) or subcontract(s) with a not-later-than delivery date prior to this bid opening \_\_\_\_\_. Choose one:
  - (a) Have been delivered.
  - (b) Have not been delivered.
  - (c) Have not been delivered, but the Offeror has notified the Contracting Officer.
  - (d) There are no existing contracts.
3. Offeror requests HUBZone small business price evaluation preference (YES) (NO). Applies only to firms certified in the Small Business Administration's Historically Underutilized Business Zone program (FAR subpart 19.13).
4. Furnish name, title, phone number and e-mail address of person submitting this offer (must be an officer of the company or a person authorized to execute contracts on behalf of the offeror).

Note: There may be additional certification (attribute) questions depending on the material that is being offered.

#### **d. Order of Precedence**

The contract will incorporate the Contractor's proposal. If the contract documents are inconsistent or contradictory, the following order of precedence will prevail: Item Description and Requirement (IDR), Contract, and Contractor's proposal.

#### **e. Contract Compliance**

The Contractor must assure compliance with all requirements of this solicitation and/or IDR prior to delivery of product to USDA for acceptance. Examination and certification by USDA is solely for the benefit of USDA and will not relieve the Contractor of its obligation and responsibility to deliver a product which complies with all requirements of this solicitation and/or IDR. USDA approval of any part of the production process, including but not limited to equipment, will not relieve the Contractor of the responsibility for performing in accordance with the contract.

A copy of the original USDA Poultry Product's Inspection and Grading Certificate (Form PY-210P) issued at time of checkloading must accompany each shipment.

Each shipping container must be identified with a USDA Contract Compliance stamp with the applicable certificate number. A Grader, or other authorized personnel under the supervision of the Grader, will stamp one end of each shipping container prior to shipment. If there is inadequate space available on either end of the shipping container, the stamp may be applied to a side of the container.

#### **f. Shipment and Delivery**

Prices will be either f.o.b. or f.a.s. vessel at the destinations listed in the applicable delivery order. Delivery Orders will be on a purchase unit basis or multiples thereof, except that from time to time the delivery order will indicate two or more destinations in a line item which will require a split delivery (drop) at each destination. Delivery by either trucks or railcars is at the option of the Contractor except for those destinations which specify the method of delivery.

Shipment and delivery must be made in accordance with this Contract, the Item Description and Requirement (IDR), and the applicable Delivery Order. The Contractor must complete the Advance Ship Notice (ASN) in WBSCM prior to delivery of the product to the awarded destination. Notification must be made as far in advance as possible, but not less than 24 hours. The ASN provides an alert to the appropriate recipient agency that the product will be shipped for a sales order.

The creation of the ASN does not relieve the Contractor or Subcontractor of their responsibility to obtain an unloading appointment at least 24 hours in advance of expected delivery or as far in advance of the delivery as possible.

USDA has provided an excel template in a comma delimited (csv) format that allows the Contractor to upload delivery order line items that will create multiple ASNs.

NOTE: USDA encourages the Contractor to create the ASN for the delivery order item number after a delivery appointment has been scheduled. The Contractor must provide accurate information when creating the ASN.

When notified of shipments, consignees may request upgrading of delivery services or delivery to an alternate warehouse; for example, delivery within the consignee's premises or to a specific room within a building. Such delivery terms are beyond USDA contractual requirements. Any negotiations to upgrade services are between the Contractor and consignee and any additional charges for special delivery terms are between consignee and Contractor. Any charges invoiced to USDA for additional delivery services will be denied.

When making deliveries to more than one destination from the same railcar, the quantities required at each stop off must be placed in separate compartments under seal. Each railcar compartment must be stacked in a manner that will preclude containers shifting while in transit.

### **1. Loading and Sealing**

Loading must be in accordance with good commercial practices and the sealing must be done at origin under the supervision of a USDA, AMS certification agent or if applicable by a person authorized by the company to act on its behalf. Therefore, all delivery units—truck lot and less-than-truck lot (LTL) quantities—must be secured at all times prior to unloading with tamper-resistant, serially numbered, high-security seals. Suppliers of commodities, products and/or services shall be responsible for placing seal(s) on all doors of each transportation conveyance upon completion of loading or servicing. Seals shall be serially numbered, barrier-type and meet the American Society for Testing and Materials (ASTM) standards (F-1157-04). Seals shall be 1/8<sup>th</sup> inch diameter cable, high-security bolt, or equivalent. The Contractor must maintain a record of each seal number used per truck lot and LTL delivery unit. Additionally, the Contractor must ensure that the applicable seal identification number is on each bill of lading, shipment manifest, certificate, or delivery documents for each delivery destination.

When LTL delivery units are transported on the same trailer and destined for multiple recipients, the trailer must be sealed after each delivery. The seal number must be recorded on the appropriate delivery documents and correspond with the applied seal at the time of arrival at the next destination. It will be the responsibility of the Contractor to provide a sufficient number of seals to the carrier service and to ensure that the trailer is sealed after each delivery destination. Failure to seal the trailer after each stop may result in rejection of the shipment by the recipient agency at the next scheduled stop and rejection of any subsequent deliveries on the trailer.

a. Railcar. Each railcar must be sealed. The Contractor is responsible for arranging for railcar deliveries of more than one delivery unit so that each delivery unit contained in the same railcar can be completely separated and sealed.

b. Truck or Piggyback. Truck or piggyback shipments must be sealed at origin. A delivery unit shipped by truck or piggyback which includes split deliveries to multiple destinations will require sealing after each drop in accordance with section 16.f.1. of this Contract.

## **2. F.o.b. Destination or F.A.S. Vessel**

If the commodity offer price is on the basis of delivery f.o.b. cars or trucks at destination or f.a.s. vessel at designated ports and if USDA orders delivery of the commodity in a manner or to destinations other than those stated in the contract, any additional cost of transportation and related services shall be for the account of USDA and any savings will accrue to USDA.

When a place of delivery is changed by USDA, the contract price shall be adjusted for any resulting increase or decrease in the cost of performance in accordance with best available information as determined by USDA. No adjustment shall be made for changes in transportation costs when commodities are identically priced for delivery regionally or nationally and the place of delivery is changed within the area to which the identical price applies. In all other cases, price adjustments due to changes in transportation costs shall be determined by USDA prior to shipment. If USDA orders delivery to a destination other than the original destination named in the contract, transportation costs adjustments will be made by the AMS Contracting Officer.

## **3. Early Delivery**

The Contractor may deliver early if the recipient agency agrees to accept early delivery and upon AMS personnel being available to perform any necessary checkloading and final acceptance requirements, if applicable.

## **4. Compensation for Delays in Delivery**

Timely delivery is important to fulfill the nutritional and dietary needs of persons for whom the commodity is intended. Failure to deliver the commodity during the delivery periods, for reasons other than causes beyond the control and without the fault and negligence of the vendor, may be grounds for termination of that line item, or termination of the entire contract, and/or assessment of liquidated damages.

If a vendor determines that he will not be able to deliver the commodity by the Not-Later-Than-Delivery date, the vendor is required to notify the Contracting Officer immediately. Failure to notify the Contracting Officer in writing within 2 working days following a failure to deliver within the delivery period may result in termination of that line item, termination of the entire contract, liquidated damages, or a discount being assessed.

When deliveries are made by contract carrier or vendor's own vehicle, the date shown on the signed commercial bill of lading will be considered the date of delivery.

## **5. Checkloading**

a. The Contractor shall not load the commodity for shipment unless, at the time of such loading, the commodity is checkloaded by USDA or by a person of the inspection or Grading service designated by USDA. The Contractor is responsible for giving notice in sufficient time for a USDA agent to be present. The cost of checkloading shall be for the account of the Contractor. Checkloading refers to identifying the commodity which was previously inspected and found to meet contract requirements, examining the commodity at the time of loading or transferring for condition of containers and for compliance with labeling and container marking requirements, and determining the number of containers per car, truck, or lot.

b. Checkloading by persons licensed or authorized by USDA shall not relieve the Contractor of the obligation to affect a delivery of the commodity meeting contract requirements or constitute a waiver of any of USDA's rights under the contract. The certificates issued as a result of such official checkloading shall be only prima facie evidence of the number and condition of containers.

- b. This paragraph (c) is not applicable to purchases delivered f.o.b. origin. If the shipment is by truck and USDA specifically requests "Exclusive Use of Vehicle," USDA will reimburse the Contractor for any additional transportation costs due to shipment under "Exclusive Use of Vehicle." The sealing of trucks as part of the checkloading procedure shall not be construed as such a request. In the absence of such a request by USDA, any additional cost of transportation and related services due to shipment under "Exclusive Use of Vehicle" shall be for the Contractor's account. The Contractor shall be responsible for making such arrangements as may be necessary to prevent the application of "Exclusive Use of Vehicle" charges when such charges result in higher transportation costs. The arrangements to be made by the Contractor may include an instruction to the checkloader not to seal the truck when the sealing will result in "Exclusive Use of Vehicle" charges. If, notwithstanding such arrangements, the checkloader seals the truck, the Contractor shall have the responsibility for removing the seals.

### **g. Liability for Losses Due to Deterioration, Spoilage, or Recall** **1. Loss Due to Deterioration or Spoilage**

The Contractor shall reimburse USDA for all losses due to deterioration or spoilage sustained by USDA for which the Contractor is responsible, but only if such losses are discovered within a reasonable time, as determined by USDA, after delivery. The Contractor agrees to reimburse USDA for such losses within 10 days after date of billing by USDA. That part of the commodity as to which USDA makes a claim based on deterioration or spoilage shall be held by USDA subject to disposition instructions of the Contractor (unless the nature of the deterioration or spoilage is such as to require condemnation and destruction as determined by USDA or its authorized representative) but need not be held by USDA in excess of 30 days after USDA sends notice of such claim to the Contractor. In lieu of reimbursing USDA, the Contractor may replace the deteriorated or spoiled commodity with an equal quantity of commodity which conforms to all contract requirements and Item Description and Requirement (IDR), if such replacement is agreed to by USDA.

## **2. Loss Due to Product Recalled for Health or Safety Risk**

In the event the commodity or commodity product is recalled due to a health or safety risk, the Contractor is responsible for all costs associated with removal and replacement of recalled commodities or products, and reimbursement of State and local costs incurred as a result of the recall, as outlined in the Food and Nutrition Service's (FNS) Commodity Hold and Recall Process. A copy of this report can be obtained at: <http://www.fns.usda.gov/fdd/foodsafety/hold-recallpros.pdf>. These costs include, at a minimum, storage, transportation, processing, and distribution of the commodities or products.

## **3. Obliteration of Markings**

The Contractor agrees to take necessary action to prevent the appearance in commercial or other channels of any labels, bags, cans, can lids, cases, or any other type of packaging, either filled or unfilled (hereinafter referred to as "containers and container materials"), bearing markings specific to the contract (i.e. the "contract compliance stamp") including those held by the Contractor or others, e.g., overruns. The following actions with respect to all inner and outer containers and container materials will constitute compliance with the intent of this clause: (a) complete obliteration of all markings specific to the contract with a permanent opaque paint, or removal of labels which bear such markings, and overlaying or replacing markings so obliterated or removed with commercial labeling; or (b) any other actions, approved by the Contracting Officer, which accomplish the intent of the foregoing. The appearance in commercial or other channels of containers and container materials bearing markings required under the contract may cause USDA expense in determining whether commodities have been diverted from authorized use and in answering inquiries.

## **h. Invoices and Payment Process**

### **1. Submission of Invoice in WBSCM.**

Invoices requesting payment must be submitted by the Contractor electronically through WBSCM. Invoices for payment must include an electronic copy of the following documents:

- a. Poultry Product's Inspection and Grading Certificate, Form PY210P, issued at time of checkloading;
- b. The signed bill of lading or other commercial receipt signed by recipient agency evidencing delivery date and quantity of product delivered, or report evidencing delivery of product;
- c. Other required documents identified in the Item Description and Requirement (IDR); and
- d. Any waivers granted by the Contracting Officer, if applicable.

Invoice must include the quantity of what is awarded on the Purchase Order unless a waiver has been granted by the Contracting Officer. Invoices must be submitted on a full truckload quantity, or multiples thereof; invoices for less than full truckload quantities may not be accepted. Invoice quantity must match the quantity awarded on the Purchase Order unless a waiver has been granted by the Contracting Officer.

Submission of an invoice when all contract terms and conditions have not been satisfied may subject the Contractor to civil and criminal penalties as provided in Titles 15, 18, and 31 of the United States Code. The USDA will make payment to the Contractor of any amounts due with respect to each delivery invoiced.

In order for the Contractor to receive payment on an invoice the following three action items must be completed:

- 1) ASN must be created in WBSCM;
- 2) Goods Receipt entered by the recipient agency representative; and
- 3) Invoice submitted in WBSCM with all supporting documents attached.

Payment is due after submission of a properly prepared invoice in WBSCM, with the required supporting documentation, within the time indicated below

<b>If the items delivered are:</b>	<b>Payment must be made as close as possible to but not later than:</b>
<i>Meat or meat food products.</i> As defined in section 2(a)(3) of the Packers and Stockyard Act of 1921 (7 U.S.C. 182(3)), and as further defined in Public Law 98-181, including any edible fresh or frozen poultry meat, and perishable poultry meat food product, fresh eggs, and any perishable egg product.	7 <sup>th</sup> day after submission of a properly prepared invoice in WBSCM.

For the purpose of payment, the date of delivery of each shipment of product will be the date of receipt in WBSCM of a properly documented invoice package and the Goods Receipt entered by recipient agency. In addition to the submission of the invoice package with supporting documents indicated above, the following action must be completed in WBSCM before payment will be made.

**Three way match – Delivery Order Item, Goods Receipt, and Invoice with supporting documentation attached.**

USDA payments must be made directly to a financial banking institution as listed in the Contractor’s System for Award Management (SAM).

**i. USDA Quality Assurance**

Frozen, fully-cooked turkey taco filling, produced from ground turkey (ready-to-cook, non-basted, young turkeys or turkey carcasses and parts) and spices/seasonings.

The AMS/USDA Grader will check for:

- Class - Young
- Domestic Origin
- Food Defense
- Organoleptic Requirements (meat component/size reduced/cooked)
- Formulation
- Metal Detection

- Freezing
- Packaging & Packing
- Fat Analysis (skip lot sampling basis)
- Checkloading (seals/unitization/palletization)

**D) CONTRACT DOCUMENTS, EXHIBITS, OR ATTACHMENTS:**

## **EXHIBIT 1 - ITEM DESCRIPTION AND REQUIREMENTS (IDR) FOR FROZEN, FULLY-COOKED TURKEY TACO FILLING**

The item must be produced in accordance with Food Safety and Inspection Service (FSIS) regulations, the Voluntary Grading of Poultry and Rabbit Products (7 CFR Part 70), this Item Description and Requirements (IDR). The Contractor's technical proposal, submitted to the Contracting Officer, must adhere to the following.

### **A. ITEM**

Contractors must describe the necessary processing steps to comply with the item below.

Turkey Taco Filling – Frozen, fully-cooked turkey taco filling, produced from ground turkey (ready-to-cook, non-basted, young turkeys or turkey carcasses and parts (9 CFR § 381.170 (a)(2)(iii) and (b)(1-22)) and spices/seasonings. The commodity must be packaged in 3-or 5-pound (1.36 or 2.27-kg) packages to a net weight of 30 pounds (13.61 kg) in each fiberboard shipping container. A purchase unit will consist of 1,300 shipping containers totaling 39,000 pounds (17,690 kg).

### **B. MATERIALS**

The technical proposal must include procedures to address conformance with the following material requirements.

#### **1. MEAT COMPONENT**

- a. The commodity must not be processed more than 90 days prior to the first day of the delivery period. Turkeys must be of domestic origin. The commodity must be prepared from meat (with skin attached or without skin), non-basted carcasses, and parts (no solution or ingredients added).
- b. The chilled turkey and bone-in, skin-on or skinless turkey parts must be deboned and used in the finished cooked commodity within 7 calendar days after the date of slaughter. Within this 7-day timeframe the ground turkey must be fabricated into the cooked commodity within 72 hours after size reduction.
- c. Frozen meat (bone-in or boneless and skin-on or skinless turkey carcasses and parts) may be used when: (1) produced from freshly slaughtered turkeys; (2) packaged to protect against quality deterioration during storage and identified so the time in storage and the class, kind, and specific deboned turkey product can be determined; (3) held not more than 180 days in frozen storage; and (4) the product shows no evidence of thawing and refreezing or freezer deterioration.
- d. Frozen ground turkey may be used only if produced in compliance with section B.1.c. (1) through (4), above, except that frozen ground turkey may only be stored for 60 days prior to use in the finished item.
- e. The Contractor/producer will develop a written quality control program that documents the production procedures for bone removal and quality assurance protocol, the corrective and preventative actions, and product control procedures.

f. Meat and skin which cannot be used in the ground turkey: (1) comminuted meat; (2) any skin that is not attached to the meat; (3) meat (with skin attached or without skin) reduced to an emulsified or pasty consistency; (4) meat (with skin attached or without skin) which developed a discoloration during size-reduction process; or (5) neck meat.

g. **Soy and gluten are not allowed in the formulation.**

h. Proportions of ingredients required in producing the commodity are as follows:

<u>Ingredients</u>	<u>Percent of Total</u>
Ground Turkey (minimum)	74.00
Water (maximum)	14.00
Spice flavorings/other ingredients - (range)	4.00 – 6.00
Modified starch/corn flour (maximum)	5.00
<b>Must Total</b>	<b>100.00</b>

**2. FINISHED PRODUCT**

The finished product must meet the following nutrient requirements:

- a. Sodium content must not exceed 310 mg per 100 grams of finished product.
- b. Fat content must not exceed 11.00 percent of finished product.
- c. Compliance with sodium and fat requirements shall be evidenced by laboratory analysis submitted with the sample. Contractor may use either AMS/USDA laboratory or a Commercial laboratory for the analysis of the finished product.
- d. The product must be gluten free.

**3. FREEZING**

- a. The product must be frozen by lowering the internal product temperature to 10 °F (-12.2 °C) or lower within 72 hours from the time of entering the freezer. If the product is not placed in a freezer immediately after packing, the product must be held at a temperature not higher than 36 °F (2.2 °C) and not lower than 26 °F (-3.3 °C).
- b. When packaged product is held at a temperature below 26 °F (-3.3 °C), the product will be considered to be in a freezer and subject to the 72-hour freezing requirement which begins at the end of the shift the product enters the 26 °F (-3.3 °C) or lower facility.

**C. METAL DETECTION**

All finished product shall be examined by a metal detection device. Procedures and sensitivity levels must be addressed in the offeror’s quality control program.

**D. PACKAGING AND PACKING**

- 1. The commodity must be packaged in plastic-film bags. The bags must be made of water-proof film with oxygen barrier properties with a wall thickness of not less than 4 mil. (0.004 inch). The bags must have the capability of being boiled and steamed during or after cooking,

and freezing the commodity as required within this IDR, and must protect the commodity from contamination, dehydration, freezer burn, or quality deterioration during the conditions of use.

2. *All* packaging and packing materials must be clean and in new condition, must not impart objectionable odors or flavors to the commodity, must be safe (cannot adulterate product or be injurious to health) for use in contact with food products and must be tamper-evident.

Tamper-evident is defined as packaging and packing materials with one or more indicators or barriers to entry, which, if breached or missing, can reasonably be expected to provide visible evidence that tampering has occurred.

3. Approximately 3 or 5 pounds (1.36 or 2.27 kg) of commodity must be packaged in a plastic-film bag. Ten 3-pound (1.36-kg) or six 5-pound (2.27-kg) bags with 30 pounds (13.61 kg) net weight of commodity must be packed in a fiberboard shipping container. The shipping containers will be in compliance with the National Motor Freight Classification, or the Uniform Freight Classification, as applicable.

#### **E. LABELING**

1. Both primary packaging and shipping containers must be labeled to include all information required by FSIS and Food Allergen Labeling and Consumer Protection Act (FALCPA) regulations. In addition, an ingredients statement, Nutrition Facts panel, and allergen declaration must be on each shipping container. Shipping container labels will also contain the contract number, traceability code that is traced back to the establishment number, production lot, and date.

2. ***Child Nutrition (CN) Labeling or Product Formulation Statement (PFS). A CN label statement (and evidence of approval for use) or the PFS shall be submitted*** as part of the supplier's Technical Proposal.

a. The CN Labeling Program is run by FNS directly with commercial food processing firms and in cooperation with AMS and FSIS and other Federal agencies. The Program requires an evaluation of a product's formulation by FNS to determine its contribution toward meal pattern requirements for meals served in USDA's Child Nutrition Programs.

b. To carry a CN label, the eligible product's formulation must be evaluated by USDA to verify its contribution toward meal pattern requirements using yields in the USDA Food Buying Guide for Child Nutrition Programs.

c. For information on the CN Labeling Program, see the section for Food Manufacturers/Industry on the FNS website:

<http://www.fns.usda.gov/cnlabeling/child-nutrition-cn-labeling-program>

or contact the following:

Child Nutrition Labeling Program Operations Office  
USDA, AMS, FV, PPB Stop 0247, Room 0710-S  
1400 Independence Ave., SW Washington, DC 20250  
Email: [CNLabeling@ams.usda.gov](mailto:CNLabeling@ams.usda.gov)  
Phone Number: 202-720-9939  
Fax Number: 202-690-3824

3. As an alternative to participation in the CN Labeling Program, the supplier may submit a completed and signed Manufacturer's Product Formulation Statement (PFS) which demonstrates how the product(s) contribute to the meal pattern requirements for the National School Lunch Program. Guidance for preparing the PFS, as well as a template for a PFS for Meat/Meat Alternate Product, (note "soy" is a meat alternate and crediting must be calculated on the PFS) is available at the website provided above. The PFS for Cooked Turkey Taco Filling shall be based on a 2.0 oz. portion. Reference Section 1, Meat/Meat Alternates, Food Buying Guide for Child Nutrition Programs (page 1-56).

#### **F. PALLETIZED UNIT LOADS**

Pallets must be good quality, 48 inches x 40 inches, nonreversible, flush stringer, and partial four-way entry. Each pallet of shipping containers must be stretch-wrapped with plastic film in a manner that will secure each container and layer of containers on the pallet. Palletized product must be loaded in a way that will prevent shifting and damage to the containers of product. Pallet loads shall be stacked in a manner that minimizes the overhang of the shipping containers over the edges of the pallets and exposes the principle shipping container display panels to facilitate certification examinations.

#### **G. DELIVERY UNITS**

1. A purchase unit or delivery unit will total 39,000 pounds (17,690 kg) net, or multiples thereof.
2. The internal product temperature of frozen commodity must be 2 °F (-16.7 °C) or lower at the time of loading. Delivery units with internal temperature above 2 °F (-16.7 °C) and up to 5°F (-15 °C) will be tentatively rejected. Tentatively rejected delivery unit may be returned to the freezer and the temperature reduced to 2 °F (-16.7 °C) or lower and reoffered one time only. Delivery units exceeding 5°F (-15 °C) or delivery units that have been tentatively rejected and exceed 2 °F (-16.7 °C) when reoffered will be rejected.

#### **H. DELIVERED PRODUCT**

The commodity must arrive at destination at an average internal product temperature not to exceed 10 °F (-12.2 °C) with no individual temperature exceeding 15 °F (-9.4 °C).

#### **I. PRODUCT ASSURANCE**

##### **1. COMPLAINT RESOLUTION**

The Contractor's technical proposal must provide steps taken to resolve complaints received on the product (i.e., point of contact, cause and effect analysis, corrective and preventive actions taken, and product replacement).

##### **2. NON-CONFORMING PRODUCT**

The Contractor must have documented procedures that assure nonconforming product identification, segregation, and disposition in order to prevent misuse and that nonconforming product is not delivered to USDA. The plan must address: 1) control and segregation of non-conforming product, 2) removal of any USDA markings, and 3) disposition of non-conforming product.

## EXHIBIT 2 – ECONOMIC PRICE ADJUSTMENT INDEX

NW\_PY029

Des Moines, IA

Fri. Aug 07, 2015

USDA Market News

TURKEY: Daily National Young Turkey Parts (Fri)

BULK MEAT and FROZEN (UNLESS SPECIFIED),  
CENTS PER LB., DELIVERED FIRST RECEIVERS, PART AND FULL TRUCKLOTS  
AS OF 7 AUGUST 2015.

The market on bulk parts is steady. Demand and offerings light to moderate. The market on white meat and white trims is steady to firm. Demand in a full range, light to good. Offerings light. The thigh meat market is steady. Demand and offerings light to moderate. Mechanically separated turkey market is fully steady. Demand and offerings light to moderate. Trading slow. For domestic: fresh full cut wings 61 cents, frozen tom tails 41 cents, frozen hearts 43 cents, Grade A breast basted 10-12 lbs. 220 cents, 12-14 lbs. 250 cents, plant grade breast basted 10-12 lbs. 220-245 cents delivered.

DOMESTIC TRADING	PRICE RANGE	LST CDE	WTD AVG PRICE	WEEKLY	
				WTD VOLUME (000)	WEEKLY VOLUME
BREASTS, 4-8 LBS GRADE A 2/		M	142.00	40	40
BREASTS, 4-8 LBS GRADE A--FRESH 2/		R	181.57	14	14
BREASTS, 4-8 LBS PLANT GRADE 2/		M	129.00	2	2
DRUMSTICKS, TOM	60.00		60.00	200	477
DRUMSTICKS, TOM--FRESH		W	63.00	40	200
DRUMSTICKS, HEN		M	56.00	40	40
WINGS, FULL-CUT, TOM	55.00-61.00		57.93	711	1,103
WINGS, FULL-CUT, HEN		W	82.00	2	2
WINGS, V-TYPE, TOM			73.00	20	55
WINGS, V-TYPE, HEN			205.00	40	40
NECKS, TOM			41.00	60	387
NECKS, HEN	32.00-33.00		32.11	45	112
BREASTS, B/S, TOM 3/	550.00		550.00	20	40
BREASTS, B/S, TOM--FRESH 3/		T	562.50	160	160
THIGH MEAT	127.00-130.00		128.40	300	521
THIGH MEAT--FRESH	140.00		140.00	80	585
BREAST TRIM MEAT	215.00		215.00	40	40
SCAPULA MEAT		R	249.00	120	160
WING MEAT WITH SKIN		M	143.57	140	140
TENDERLOINS					
DESTRAPPED TENDERS		M	456.67	120	120
DESTRAPPED TENDERS--FRESH		W	495.35	17	77
MECHANICALLY SEPARATED 4/		M	37.00	20	20
MECHANICALLY SEPARATED--FRESH 4/	45.00-47.00		46.00	240	1,064
EXPORT TRADING					
DRUMSTICKS, TOMS		M	61.00	80	80
WINGS FULL-CUT - TOMS					
WINGS, V-TYPE, TOM					
TAILS	41.00		41.00	40	260
MECHANICALLY SEPARATED 4/					
THIGH MEAT - FROZEN					

**EXHIBIT 3 - DOMESTIC ORIGIN CERTIFICATION**

This form must be completed by an authorized company official or their designee for each contract/purchase order delivery awarded. The completed form must be presented to a representative of the USDA, Agricultural Marketing Service (AMS), certification agent at the processing facility; the completed form must also be presented to the USDA Contracting Officer or agent thereof upon request. ***If imported product is brought into the facility during the production and shipment of product for this contract, it is the Contractor’s responsibility to notify the applicable certification branch.*** Each Contractor and/or processing facility under this contract must have a copy of this form on file.

Solicitation Number: \_\_\_\_\_  
Contract/Purchase Order Number: \_\_\_\_\_  
Product: \_\_\_\_\_

Does your company process or handle poultry or poultry products originating from sources other than the United States, its territories or possessions, Puerto Rico, or the Trust Territories of the Pacific Islands?

YES  NO If yes, attach a copy of your segregation plan explaining how such product is stored and processed separate from domestic product.

Do any of your Subcontractor/Suppliers process or handle products originating from sources other than the United States, its territories or possessions, Puerto Rico, or the Trust Territories of the Pacific Islands?

YES  NO If yes, attach a copy of each Subcontractor’s/supplier’s segregation plan explaining how such product is stored and processed separate from domestic product.

I certify that all products sold to the Department of Agriculture are of 100 percent domestic origin and that all above statements are true. I further certify that traceability documentation will be made available to USDA, Agricultural Marketing Service representatives upon request. **WARNING: 18 U.S.C. Part 1, Chapter 47, Section 1001 states that “Except as otherwise provided in this section, whoever, in any manner within the jurisdiction of the executive, legislative, or judicial branch of the Government of the United States, knowingly and willfully (1) falsifies, conceals, or covers up by any trick, scheme, or device a material fact; (2) makes any materially false, fictitious or fraudulent statement or representation; or (3) makes or uses any false writing or document knowing the same to contain materially false, fictitious, or fraudulent statement or entry; shall be fined under this title or imprisoned not more than 5 years, or both.**

*Knowingly and willingly making false statements may also constitute a violation of the Perishable Agricultural Commodities Act (7 U.S.C., 499a-499t), and may result in monetary penalties or license suspension or revocation.*

Signature: \_\_\_\_\_  
Print and Sign Name (Only authorized signatures)  
Title: \_\_\_\_\_  
Company: \_\_\_\_\_  
Date: \_\_\_\_\_

**EXHIBIT 4 – AMS PROJECTED DELIVERY INFORMATION BY STATE**

**TURKEY TACO FILLING CTN-30 LB (WBSCM MATERIAL 100119) – SY 2015/ 2016**

<b>DESTINATION STATE</b>	<b>QUANTITY Ordered through 12/1/14-9/30/15 (LBS)</b>	<b>PROJECTED Orders through 10/1/15-11/30/15 (LBS)</b>	<b>PROJECTED Orders through 12/1/15-11/30/16 (LBS)</b>	<b>TOTAL Ordered and Projected (LBS)</b>
Arizona	78,000	39,000	78,000	195,000
Arkansas	39,000	39,000	39,000	117,000
California	273,000	156,000	78,000	507,000
Colorado	39,000	49,000		88,000
Florida	39,000	39,000		78,000
Georgia	39,000			39,000
Iowa		39,000	39,000	78,000
Illinois	117,000	78,000		195,000
Louisiana			117,000	117,000
Maine	26,520			26,520
Massachusetts	78,000		67,620	145,620
Michigan	39,000			39,000
Minnesota	39,000			39,000
Mississippi	34,500			34,500
New Hampshire	39,000		39,000	78,000
New Jersey	390,000			390,000
New York	456,000	117,000	195,000	768,000
North Carolina	195,000	78,000	78,000	351,000
Ohio	78,000		30,000	108,000
Oklahoma	39,000			39,000
Pennsylvania	156,000		78,000	234,000
Tennessee	53,100		78,000	131,100
Texas	156,000	39,000	117,000	312,000
Vermont	24,480		10,380	34,860
Virginia	29,400	78,000		107,400
Washington	78,000	39,000	39,000	156,000
<b>TOTAL</b>	<b>2,535,000 LBS</b>	<b>790,000 LBS</b>	<b>1,083,000 LBS</b>	<b>4,408,000 LBS</b>

## EXHIBIT 5 – WBSCM MINIMUM SYSTEM REQUIREMENTS

Information on applicable WBSCM information and settings to be used can be found at the Website address: <http://www.ams.usda.gov>

If one needs WBSCM assistance, please send an e-mail to the [WBSCMAMSHelpDesk@ams.usda.gov](mailto:WBSCMAMSHelpDesk@ams.usda.gov) along with a screen shot of the issue, if applicable.

The site also contains instructions on submitting offers and invoices in WBSCM under the AMS Designated Laboratory Program section.

### **Instructor Lead Training**

AMS provides USDA approved vendors opportunities to participate in LiveMeeting training sessions focusing on various topics, including: Submitting Offers, Advanced Shipping Notifications, Invoices and brief overview of the Corporate Vendor Administrator duties.

- Next Opportunity – Review the [AMS Notices and Press Releases](#) for information about current WBSCM training opportunities and other WBSCM news.

### **Written Guidance**

- [WBSCM FAQ's \(PDF\)](#)

### **System Information**

- [Verifying Internet Explorer Settings \(PDF\) 01/20/2015](#)
- [Accessing WBSCM for the First Time \(PDF\) 05/31/2011](#)
- [WBSCM Recommended System Compatibility \(PDF\) 08/01/2014](#)

### **Pre-Award Processes**

- [Release 3.4 Changes and Instructions \(PDF\) 05/05/2015](#)
- [Submitting an Offer on IFB Solicitations \(PDF\) 07/22/2014](#)
- [Submitting an Offer on Long-Term/RFP Solicitations \(PDF\) 09/17/2014](#)

### **Post-Award Processes**

- [Waiver Request - Instructions \(PDF\); Waiver Request Templates \(Word\) 4/23/2015](#)
- [Printing a Purchase Order \(PDF\) 06/19/2013](#)
- [Export Purchase Order to Excel \(PDF\) 06/12/2011](#)
- [Advanced Shipment Notifications – Create Single ASN \(PDF\) 10/03/2013](#)
- [Advanced Shipment Notifications – Upload Multiple ASN \(PDF\) 07/08/2013](#)
- [Multiple ASN Upload template \(CSV\) 06/14/2013](#)
- [Create Invoice/Resubmit Procedures \(PDF\) 06/03/2013](#)

### **WBSCM Reports**

- [New Purchase Order Item Report \(PDF\) 04/30/2015](#)
- [Vendor Business Partner Report \(PDF\) 01/19/2012](#)
- [Create ASN Report \(PDF\) 10/01/2013](#)
- [Goods Receipt Report \(PDF\) 10/01/2013](#)
- [List of Invoices \(PDF\) 10/01/2013](#)
- [List of Purchase Orders \(PDF\) 10/01/2013](#)
- [Print Multiple Purchase Orders \(PDF\) 10/01/2013](#)

### **AMS Designated Laboratory Program (ADL)**

- [Creating Invoice for ADL Vendors \(PDF\) 05/20/2015](#)
- [Submitting Offers for ADL Vendors \(PDF\) 05/20/2015](#)

### **Miscellaneous**

- [Corporate Vendor Administrator Roles and Responsibilities \(PDF\) 06/26/2013](#)
- [The Process Vendor Flow \(PDF\) 04/24/2012](#)
- [AMS Long Procurement Number Description for Solicitations \(PDF\) 04/30/2011](#)
- [WBSCM Public Procurement Site \(link\)](#)

These documents are in PDF format and require the [free Adobe Reader](#) – The Adobe Acrobat Reader lets you view and print PDF files on all major computer platforms.

**EXHIBIT 6 - PAST PERFORMANCE REFERENCE INFORMATION**

INSTRUCTIONS: Offerors must submit recent and relevant information concerning contracts and subcontracts (Federal, State, local government or private) which demonstrates their ability to perform the proposed effort. (One contract reference per form. Form may be duplicated):

Contract Number: \_\_\_\_\_

Contractor (Name, Address, Zip Code, Telephone number and Email Address):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type of Contract: \_\_\_\_\_

Contract Dollar Value: \_\_\_\_\_

Date of Award: \_\_\_\_\_ Date Completed: \_\_\_\_\_

If not completed, provide status:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Type/Extent of Subcontracting:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Product/Service Description, Location & Relevancy of Work:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Percentage of Work Completed by your company: \_\_\_\_\_

Name, Address, Telephone Number and Email Address of Contact Person and their position:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Name of Offerors Bank: \_\_\_\_\_  
Address: \_\_\_\_\_  
Point of Contact: \_\_\_\_\_  
Telephone Number: \_\_\_\_\_

## **EXHIBIT 7 - MINIMUM INFORMATION REQUIRED IN QUALITY CONTROL PROGRAM**

The offeror must clearly define and describe the steps to be followed in producing the Turkey Taco Filling.

### **1. Processes and Equipment**

Standard: The proposal must clearly state the raw materials used, added ingredients and formulation, the processing steps and equipment used, how the product is packaged and prepared for delivery, and how the product will be handled and stored.

#### **a. Raw Materials**

- (1) Identify source (breasts, drumsticks, thighs, etc.) and quality of turkey that will be used to produce a consistent product.
- (2) Discuss domestic origin of provided product and how Contractor/offeror will comply with the requirement.

#### **b. Processing**

- (1) Identify cooking and preparing procedures to yield desired “prototype sample.”
- (2) Include formulation/verification procedure. Include formulation information concerning seasonings, other ingredients, and quantities of final product. The formulation must be within FSIS requirements/limits.

#### **c. Packing and Packaging**

- (1) Identify packaging and packing material
- (2) Identify how package is sealed.
- (3) Identify how product will be palletized.
- (4) Show that shipping containers identified meet National Motor Freight standards and that shipping containers are the appropriate style and type to hold up through shipping and delivery (will not be damaged in transit).
- (5) Labeling must be in accordance with FSIS and FALCPA requirements, and the IDR.

#### **d. Storage and Handling**

- (1) Identify how raw materials will be handled.
  - (a) State the source of the raw material prior to cooking.
  - (b) Provide information on the time and temperature of the product during staging and processing.
- (2) Identify how the cooked product will be handled.
  - (a) Identify time and temperatures of stored cooked product.
  - (b) Clearly define/discuss the placement of the cooked product into the freezer.
- (3) Identify rework plans and procedures if used.

### **2. Quality Assurance**

Standard: The proposal must clearly describe the quality control method and controls the Contractor/offeror is using to produce the product that is described in the technical proposal.

#### **a. Identify the individual responsible for quality assurance**

#### **b. Indicate Monitoring Procedures and Records for the following:**

- (1) Domestic Origin Certification
- (2) Meat source
- (3) Quality of meat

- (4) Bone detection and compliance with bone incidence limitations (FR Vol.61(130) p.35157).
- (5) Container integrity
- (6) Sodium and Fat

c. Warranty and Complaint Resolution

- (1) Define product recall procedures
- (2) Discuss corrective action and control of nonconforming product procedures
- (3) Indicate length of product warranty

“In Accordance” or “Same as Item Description and Requirement (IDR)” or similar statements/descriptions used to describe criteria within the technical proposal will not be accepted.

## **EXHIBIT 8 – QUALIFICATION REQUIREMENTS FOR PROSPECTIVE CONTRACTORS SELLING COMMODITIES TO USDA June 2014**

### **I. Introduction**

The United States Department of Agriculture (USDA) Agricultural Marketing Service (AMS) procures various domestically produced and processed agricultural products for the National School Lunch Program and other domestic food and nutrition assistance programs.

The qualification requirements requested as part of the application package for a prospective contractor are required by the Federal Acquisition Regulations (FAR) part 9, Vendor Qualifications, and are necessary for AMS to carry out its procurement mission. A prospective contractor shall be determined to be qualified by the Contracting Officer prior to submitting offers under an AMS solicitation. A prospective contractor must complete and submit all materials requested herein to the AMS Commodity Procurement Staff.

The Contracting Officer will review the application package and determine if a prospective contractor is eligible to participate in the USDA, AMS, commodity procurement programs, and can be added to the Qualified Vendors List. Access to the Web-Based Supply Chain Management (WBSCM) system for submission of offers (bids) shall be granted only to Qualified Vendors after the application process has been completed.

Procurement information, including the AMS Master Solicitation for Commodity Procurements, Supplements to the AMS Master Solicitation and USDA Commodity Specifications, information on WBSCM, current Solicitations, and historical contract award information, is located at <http://www.ams.usda.gov/commoditypurchasing>.

A prospective contractor may submit its application package at any time and will be notified whether requirements have been satisfied and approval to bid is granted. A prospective contractor that is a small business concern may be referred to the Small Business Administration (SBA) for a Certificate of Competency, if deemed necessary by the Contracting Officer. There is no established amount of time to submit, review or approve an applicant vendor.

### **II. Administrative Requirements**

Prospective contractors shall be registered in the System for Award Management (SAM), which can be accessed at [www.sam.gov](http://www.sam.gov). SAM requires a one-time business registration with mandatory annual updates. An expired SAM registration will prohibit a contractor's ability to enter an offer into WBSCM or to receive payments. The SAM registration is valid for one year from the date of submission and must be updated annually. SAM will notify you 60, 30 and 15 days prior to expiration of your record. SAM allows a prospective contractor to control the accuracy of its own business information. It is the responsibility of the contractor to maintain current SAM registration. There is no fee to register in SAM and the data from registration will be used for procurement and payment purposes.

A. Each prospective contractor shall submit the WBSCM Vendor Registration Form, available at the website referenced above, as part of the application package. Once the prospective contractor is approved, the WBSCM Registration Form will be processed to allow the qualified vendor to submit

offers. Access to offer entry in WBSCM is reserved for qualified vendors only. Please send the form once it is completed to the Small Business Coordinator, Dianna Price at [dianna.price@ams.usda.gov](mailto:dianna.price@ams.usda.gov).  
B. A prospective contractor who is a certified 8(a) and/or HUBZone, but is not certified in SAM as such, must submit a copy of their applicable **SBA certificate(s)** in order to submit bids as an 8(a) or HUBZone vendor.

### **III. Capability Requirements**

In accordance with FAR 9.104-1 and 9.104-3(b), each prospective contractor shall certify its capability to perform, by including the following in their application package:

A. A written submission on company letterhead with a signature, authenticating the exact legal name, and including the following:

1. A description of historical business experience including the number of years it has sold the specific USDA commodity product(s) or similar product in the commercial marketplace or to governmental organizations.

2. Any additional pertinent information regarding a prospective contractor's capabilities, such as, but not limited to, a satisfactory record of integrity and business ethics, and verification that it is otherwise qualified and eligible to receive an award under applicable laws and regulations.

B. Three reference letters from customers the prospective contractor has sold similar products to (on letterhead with signatures).

C. In accordance with 13 CFR 121.406, **a prospective contractor that is a non-manufacturer** must be engaged in the wholesale or retail trade and sell the items being offered to the general public.

1. Non-manufacturer means a small business concern that is primarily engaged in the wholesale or retail trade and normally sell the items being supplied to the general public; and will supply the end item of a small business manufacturer or processor made in the United States.

2. The non-manufacturer must provide a copy of the written agreement in effect between itself and the subcontractor(s) (manufacturer), to certify compliance with federal regulatory requirements and applicable AMS Solicitation requirements. The agreement must be on company letterhead and must be signed by both parties.

3. In addition, non-manufacturers must provide a complaint and dispute resolution proposal for rejected or defective products.

### **IV. Financial Responsibility**

A financial responsibility determination will be made prior to submission of bids.

A. Prospective contractors must provide their most current Dun and Bradstreet (D&B) analysis report. In order to facilitate their responsibility determination, AMS will request and evaluate D&B's analysis report for each prospective contractor.

B. It is highly recommended that each prospective or qualified contractor review and submit its financial statements to D&B as this information impacts the D&B reports.

1. Please contact the D&B at 866-721-2275 and request the Business Information Report, or the D&B web address is: <https://creditreports.dnb.com/m/home#megamenu.html>

2. The financial statement submitted to D&B should be the period ending December 31st of the previous year.

C. A prospective contractor shall demonstrate that it has adequate financial resources to perform the contract, or has the ability to obtain them, as required by FAR part 9.104-3(a), including the availability of necessary working capital and satisfactory credit. This may include, but is not limited to, the financial protection against losses as set forth in FAR part 28. Firms that are veteran-owned or service-disabled veteran-owned small businesses (SDVOSB), and those certified under the U.S. Small Business Administration's 8(a) program, must provide insurance or line of credit equal to, or above, the project contract award total (FAR part 28).

The prospective contractors must provide its most current, complete comparative financial statement.

1. The financial statement must be prepared in accordance with generally accepted accounting principles and be audited or reviewed by an independent certified public accountant in accordance with standards established by the American Institute of Certified Public Accountants.

2. At a minimum, the statement should include a balance sheet, profit and loss statement, statement of cash flows, statement of retained earnings and any notes to the financial statement.

3. For partnerships, the last fiscal year end or current financial statement of the partnership and the personal financial statement of each partner will be required.

4. For individuals, financial statements that include all of his/her personal and business assets and liabilities will be required.

The Contracting Officer shall examine and revalidate all qualified vendors every seven years to assure continued compliance with the requirements of FAR part 9.

## **V. Food Defense Requirements**

All qualified contractors and subcontractors must have a documented and operational food defense plan that provides for the security of a plant's production processes and includes the storage and transportation of pre-production raw materials and other ingredients and post-production finished products. The plan shall address the following areas, where applicable: (1) food defense plan management; (2) outside and inside security of the production and storage facilities; (3) slaughter and processing, including all raw material sources; (4) controlled access to production and storage areas; (5) storage; (6) water and ice supply; (7) mail handling; (8) personnel security; and (9) transportation, shipping, and receiving (includes the sealing of any transport conveyance for truck lot and less-than-truck lot quantities of finished product).

A. The food defense plans are audited by AMS. Any nonconformance identified must be addressed in writing to both the Contracting Officer and Auditor. Contact the appropriate AMS Audit and

Accreditation Programs for information on food defense audit services. Contacts for each commodity area are found on the AMS website at [www.ams.usda.gov/isaap](http://www.ams.usda.gov/isaap) under “Contact Us.”

B. For meat, fish, poultry, and egg products, reference the Food Safety and Inspection Service (FSIS) “Security Guidelines for Food Processors” at the following website:

<http://www.fsis.usda.gov/OA/topics/SecurityGuide.pdf>. Information for the transportation and distribution of meat, poultry, and egg products is found at the following website:

<http://www.fsis.usda.gov/oa/topics/transportguide.htm>.

C. For fruits, vegetables, shell eggs, and other food products regulated by the Food and Drug Administration (FDA), reference FDA’s “Food Producers, Processors, and Transporters: Food Security Preventive Measures Guidance” dated October, 2007 at the following website:

<http://www.fda.gov/Food/FoodDefense/FoodSecurity/default.htm>.

## **VI. Pre-Award Plant Surveys**

A. After receiving the qualification information, a pre-award plant survey or capability assessment will be conducted to verify that a prospective contractor meets AMS qualification requirements. The pre-award survey/assessment will be conducted by the applicable AMS Program—Livestock, Poultry and Seed or Fruit and Vegetables—to evaluate technical, production, and transportation capabilities, and quality assurance and production control procedures of the vendor.

B. Specific pre-award plant survey/assessment requirements are referenced in the Supplement and/or Commodity Specification(s) applicable to the commodities the prospective vendor is interested in supplying. These documents can be found on the Commodity Purchasing website at [www.ams.usda.gov/commoditypurchasing](http://www.ams.usda.gov/commoditypurchasing). For more information, contact the Commodity Procurement Staff at 202-720-4517.

## **VII. Contractor Approval**

Upon successful submission and review of the application package materials, the contractor is added to the Qualified Bidders List, given a WBSCM Corporate Vendor Administrator role and a Vendor Offeror role, and is ready to submit bids on AMS solicitations.

A prospective contractor is encouraged to submit the application package as soon as possible to allow ample time for the processes of approval and subsequent WBSCM registration prior to the closing date for the targeted solicitation. A checklist (Exhibit 1) is provided to assist the applicant with submission of a complete package. Provide all of the documents outlined in the Vendor Qualifications Requirements (PDF) document to our Small Business Coordinator via email to [Dianna.Price@ams.usda.gov](mailto:Dianna.Price@ams.usda.gov).

Questions regarding this process may be directed to Ms. Price. Except as provided in FAR Part 24.2 (the “Freedom of Information Act”) qualification information, including the pre-award survey reports, accumulated for purposes of determining the responsibility of a prospective contractor shall not be released or disclosed outside the government. All information provided will be kept confidential to the extent permitted by law.

Under penalty of perjury, each qualification package must be submitted and signed by an individual who has the legal authority to contractually bind a prospective contractor on whose behalf that

information package is submitted. If any information provided by a prospective contractor becomes inaccurate, a prospective contractor must immediately notify the contracting officer and provide updated and accurate information in writing. AMS reserves the right to waive minor irregularities and omissions in the information obtained in the qualification package submitted.

VENDOR QUALIFICATIONS REQUIREMENTS

June 2014  
EXHIBIT 1

Print the following checklist and submit along with the completed application package.

Questions regarding vendor qualifications and approval should be directed to Ms. Dianna Price at 202-720-4237.

<ul style="list-style-type: none"> <li>• System For Award Management (SAM). <a href="http://www.sam.gov">www.sam.gov</a>.</li> </ul>	
<ul style="list-style-type: none"> <li>• Business Status. As indicated in SAM, business status is one of the following:</li> </ul>	
<ul style="list-style-type: none"> <li>• Large Business</li> </ul>	
<ul style="list-style-type: none"> <li>• Small Business</li> </ul>	
<ul style="list-style-type: none"> <li>• Small Disadvantaged Business</li> </ul>	
<ul style="list-style-type: none"> <li>• Women-Owned Business</li> </ul>	
<ul style="list-style-type: none"> <li>• Veteran-Owned Business</li> </ul>	
<ul style="list-style-type: none"> <li>• Service-Disabled Veteran-Owned Business</li> </ul>	
<ul style="list-style-type: none"> <li>• HUBZone Business</li> </ul>	
<ul style="list-style-type: none"> <li>• 8(a) Small Business Development Concern</li> </ul>	
<b>Send the following documents to the USDA:</b>	
<ul style="list-style-type: none"> <li>• <b>SBA certification (if applicable)</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Completed <a href="#">WBSCM Vendor Registration Form</a></b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Company Letter certifying capability to perform.</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Three (3) Letters of References</b> your company sold the same or similar products to</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Business Type.</b> Check one: <input type="checkbox"/> Manufacturer <input type="checkbox"/> Non-manufacturer</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Check one or more as applicable.</b> <input type="checkbox"/> Grower <input type="checkbox"/> Grower/Packer/Shipper <input type="checkbox"/> Processor <input type="checkbox"/> Distributor/Wholesaler <input type="checkbox"/> Broker</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Non-manufacturers</b>, the following requirements also apply:</li> </ul>	
<ul style="list-style-type: none"> <li>• Letter from manufacturer/supplier stating it is willing to provide product that meets the commodity specifications</li> </ul>	
<ul style="list-style-type: none"> <li>• Complaint and dispute resolution proposal</li> </ul>	
<ul style="list-style-type: none"> <li>• Most current <b>Dun and Bradstreet Report (<u>Business Information Report</u>)</b></li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Most Recent Financial Statements</b></li> </ul>	

## E) SOLICITATION PROVISIONS

### 1) FAR 52.212-1 Instructions to Offerors – Commercial Items (APR 2014)

The offeror shall submit proposals in five parts: Part 1 – Sample Prototype and laboratory analysis, Part 2 – Technical Information, Part 3 – Management and Workforce Practices and Policies, Part 4 – Past Performance, and Part 5 - Price. The format for each proposal part is described below. Offerors shall submit all five parts to be eligible for award. Each part should be separate and complete within itself.

Note: Parts 2, 3, 4, and 5, must be submitted via WBSCM either as an attachment or as part of the WBSCM offer form.

The Turkey Taco Filling sample prototype shall be submitted, at no expense to the Government, at or prior to the Offer Due Date (See Block 8 of SF1449).

#### **Proposal Part 1 – Sample Prototype and Laboratory Analyses**

Each offeror shall provide, for taste and packaging evaluation purposes, two bags consistent with the packaging for each product proposed (i.e., two 3-pound bags or two 5-pound bags). All Turkey Taco Filling shall be produced in accordance with the IDR for Turkey Taco Filling (See **EXHIBIT 1**). A USDA Grader must be present when the sample prototype is produced.

Pre-bid sample certification will be subject to USDA-AMS supervision for formulation and processing procedures. Plant management shall provide the USDA Grader with written product fabrication, processing procedures, and detailed product formulation. Each sample product will be identified by a number or code assigned by the processor. The USDA Grader will then supervise the production of each sample and will maintain detailed product information on file for subsequent production. No deviations from the written fabrication, processing procedures, or detailed product formulation may be permitted after award. The USDA Grader shall place the product in USDA-sealed packages. Copies of the detailed formulation, processing, and fabrication procedures shall be held in the files. Graders must maintain positive control of this product throughout the entire production process. A PY-210P Grading Certificate listing all applicable products and identification numbers will be issued by the Grader. The following statement and a list of seal numbers shall be shown in the remarks section:

“This certificate covers processing of the above listed products which were manufactured in accordance with formulation and fabrication procedures on file with the resident USDA Grader.”

**The product sample shall be accompanied by a PY-210P Grading Certificate, a nutrient analysis, a copy of the nutrition facts panel, ingredients statement, allergen declaration (if applicable), a copy of the CN label statement or manufacturers product formulation statement, and instructions for preparation of the sample for testing. Samples, certificate, and analyses must be marked in such a way as to clearly link the specific sample product to its supporting documentation (e.g., lot number/code). Child Nutrition serving information must be included with sample, in accordance with <http://www.fns.usda.gov/cnlabeling/child-nutrition-cn-labeling-program>.**

The samples must be labeled with the following statement: **“SAMPLES SUBMITTED UNDER SOLICITATION 2000003511 FOR EVALUATION BY THE AMS, CP STAFF.”**

The product sample must be delivered by express service to the address identified below.

**United States Department of Agriculture (USDA)**  
**Attn: Barbara Nelson, Contract Specialist (202-260-8673)**  
**Agricultural Marketing Service (AMS)**  
**1400 Independence Ave SW, Room 3546G, Mail Stop 0239**  
**Washington, DC 20250-0239**

**Proposal Part 2: - Technical Information**

The cover page of the Technical Information Proposal must include the following:

1. Identify submission as a technical information proposal.  
STATE: Technical Information Proposal for Solicitation 2000003511, Turkey Taco Filling.
2. Name and complete physical address of offeror including contact person, telephone number, FAX number, and email address. Include both street and mailing address if different.
3. Name and complete address of (a) processing plant(s) and (b) shipping point(s). If a shipping point is the same as the processing point, state “Same”. The offeror shall list all the processing plants and shipping points that it intends to use. If the offeror does not submit any additional plants, all products ordered must come from the primary plant identified by the offeror in their WBSCM offer.
4. Name and complete address of office to receive delivery orders including contact person, telephone number, FAX number, and email address. Include both street and mailing address if different.
5. Signature and title of the person submitting the offer on behalf of the offeror. The person submitting the offer must be an officer or representative of the Contractor authorized to sign.

Subsequent pages must be numbered and include the following:

6. The offeror must provide a detailed description of how they will comply and implement the requirements set forth in the IDR. “In Accordance With” or “Same as Item Description and Requirement (IDR)” or similar statements/descriptions used to describe criteria within the technical information proposal will not be accepted. At a minimum, the proposal should include:
  - a. A description of the processing steps that they plan to implement to assure that the turkey taco filling purchased by AMS meets all the requirements set forth in the IDR including the domestic origin requirement in this solicitation.
  - b. Identify the individual responsible for quality assurance. Describe all the quality assurance methods used to verify conformance to all requirements (including the required quality control

program for bone removal). This will include the monitoring and measurements taken during the process to verify conformance with each requirement. All measurement results shall be recorded and made available to AMS agents upon request.

- c. Identify all corrective actions to be taken if deviations from contractual and Item Description and Requirements (IDR) occur during production, and all preventative actions to be taken to preclude reoccurrence.
- d. Describe shipping procedures, to include packaging and packing, labeling, the size and style of primary packaging, shipping containers to be used, and product temperature control during shipment. (See IDR)
- e. Describe the steps to be taken to address any complaints received regarding the Turkey Taco Filling. (See IDR Section I.1)
- f. Identify procedures to assure identification, segregation, and disposition of nonconforming product. (See IDR Section I.2)
- g. Identify the number of ounces of product that equates to one Child Nutrition Serving (CNS)

### **Proposal Part 3 – Management and Workforce Practices and Policies**

Offerors should describe management strategies and control procedures to be used in achieving performance under the contract, such as the management of any Subcontractors, strategies to manage risk, and management support and participation in implementation of procedures; specific technical skills to be employed on a full-time, part-time, interim, or temporary basis; plans for initial and on-going training of Contractor and Subcontractor personnel to ensure tendering of supplies that meet contract requirements; plans for on-going coordination of security clearances, whenever applicable; and the efficacy of policies and procedures in place for the recruitment, development, and retention of a safe, qualified, and diverse workforce.

### **Proposal Part 4 – Past Performance**

Each offeror should provide three (3) written past performance references for similar contract/orders completed within the past 3 years (or contracts/orders which are currently being completed) using the attached **EXHIBIT 6 – PAST PERFORMANCE REFERENCE INFORMATION** form.

### **Proposal Part 5 – Price**

Offerors shall propose a *Contractor's Price/LB* in WBSCM for the contractor's price to process and deliver the finished product to the recipients as specified in Section B.1. Also, offerors are required to enter delivery constraints in WBSCM indicating the number of pounds (or trucks) they can deliver during each delivery period. The number of pounds (or trucks) should be the same for every delivery period.

**QUESTIONS regarding this RFP are due on or before 11:00 am Central Time, on Tuesday, 8/25/15** via email, to [barbara.nelson@ams.usda.gov](mailto:barbara.nelson@ams.usda.gov) with "Questions concerning Solicitation 2000003511, Turkey Taco Filling" in the subject line. AMS will accept and make every attempt to

answer questions that are submitted after this date and prior to the due date of the solicitation. However, AMS cannot guarantee that we will be able to answer untimely questions. Answers to questions will be issued in writing via an amendment to the solicitation.

**OFFER DUE DATE:** PROPOSALS are due no later than 01:00 pm Central Time, Thursday, 9/17/15.

**SUBMISSION OF OFFERS:**

**A Proposal Submission Checklist has been included on page 4 of this document to assist Offerors in ensuring all submission requirements are met.**

Offers will submit the following by the Offer Due Date and Time:

- A complete and signed copy of Form SF1449 (See Page 1) uploaded in portable document file format (PDF) in WBSCM;
- Acknowledgement of all amendments issued as specified in Block 11 of the amendment form (SF-30), uploaded in PDF format into WBSCM;
- Proposal Part 1 – Sample Prototype delivered/mailed directly to **USDA AMS, Attn: Barbara Nelson, Room 3546G, Mailstop 0239, 1400 Independence Ave, S.W., Washington, DC 20250**, accompanied by a PY-210P Grading Certificate, a nutrient analysis, and a copy of the nutrition label for the offered product;
- Proposal Part 2 – Technical Information, uploaded in PDF format into WBSCM;
- Proposal Part 3 – Management and Workforce Practices and Policies, uploaded in PDF format into WBSCM;
- Proposal Part 4 – Past Performance Information, uploaded in PDF format into WBSCM;
- Proposal Part 5- Prices and constraints uploaded in WBSCM (Base Period) and PDF format (Base Period and Option Period 1).

**The required subcontracting plan shall be submitted by large firms within 30 days of contract award.**

**Contract Award**

Award(s) documents will be available on the Vendors Supplier Self-Service Page in WBSCM by the date specified in the Solicitation. A notice of award will be issued in the form of a Product Commodity Award (PCA) Report or other public notice.

After award information is posted, inquiries may be made to the Contracting Officer.

Award(s), as specified above, will result in a binding contract without further action by either party. Information on awards is also available electronically through the commodity procurement website at <http://www.ams.usda.gov/commoditypurchasing> after award and the PCA report posted on the WBSCM Public Procurement Page.

## 2) FAR 52.212-2 Evaluation – Commercial Items (JAN 1999):

- (a) The Government will award a contract resulting from this solicitation to the responsible offeror whose offer conforming to the solicitation will be most advantageous to the Government, price and other factors considered. The following factors shall be used to evaluate offers:

### **Proposal Part 1: Sample Prototype**

#### **Factor 1: Packaging Integrity (pass/fail)**

Standard: The package must provide adequate room for product during reheating, must not leak, and must maintain the integrity of the product until served. Seals must be complete and clean (free of product).

#### **Factor 2: Texture (chewiness, mouth feel/bite, juiciness)**

Standard: Turkey taco filling must have a moist crumbled appearance and mouth feel and be slightly firm yet easy to chew.

- (i) Chewiness - the turkey taco filling meat must have a slightly chewy texture, but not tough to chew and not overly soft (mushy) or gritty.
- (ii) Mouth Feel/Bite - the turkey taco filling must contain moist, yet slightly firm, crumbled particles that are not overly soft (mushy).
- (iii) Juiciness - the turkey taco filling must appear and taste moist, not greasy or dry.

#### **Factor 3: Appearance (shape, size, color)**

Standard: Turkey taco filling must have distinct, moist crumbles that are not burnt, scorched, or under-cooked. The turkey taco filling must not contain excess liquid, or be excessively runny.

- (i) Crumbles - the turkey taco filling must contain distinct, moist crumbled particles (similar to cooked ground beef with taco seasoning).
- (ii) Separability - the product must not clump in large masses, or appear to remain in large masses (stick/clump together- retaining package shape), or require the product be physically separated with a utensil after being removed from the package.
- (iii) Liquid - the turkey taco filling must not contain excessive liquid in the package.
- (iv) Color - the turkey taco filling must not be burnt, scorched, or under cooked.

#### **Factor 4: Flavor (burnt or scorched, off-flavors, aftertaste)**

Standard: Turkey taco filling must have a mild taco-seasoning flavor; and must not be overcooked, have a salty flavor, or have a greasy or prominent tomato flavor.

- (i) Seasonings - the turkey taco filling must have uniformly blended mild taco flavored seasonings (not hot or spicy) and must not have a greasy, salty, or prominent tomato flavor.
- (ii) Greasiness - the product must not have a greasy taste or flavor.
- (iii) Aftertaste - the product must have pleasing aftertaste, not offensive or greasy aftertaste.

#### **Factor 5: Supporting Documentation**

Standard: The supporting documentation must be sufficiently comprehensive and complete to allow AMS to determine that the proposed product meets or exceeds AMS program requirements.

- (i) PY210P Grading Certificate
- (ii) Nutrient Analysis
- (iii) All product labeling, including the Nutrition Facts Panel, Ingredients Statement, and Allergen Declaration (if applicable)
- (iv) Copy of CN Label Statement or Manufacturers Product Formulation Statement
- (v) Instructions for preparation of product before serving

**Proposal Part 2: Technical Information** (See EXHIBIT 7)

Factor 1: Processes

- (i) Processing
- (ii) Raw Materials
- (iii) Packing and Packaging
- (iv) Storage and Handling

Factor 2: Quality Assurance

- (i) Responsible Personnel
- (ii) Monitoring Procedures and Records
- (iii) Warranties and Complaint Resolution

**Proposal Part 3: Management Workforce Practices and Policies**

Offeror's management workforce practices and policies will be used to evaluate its ability to satisfy the Government's requirements under contracts awarded from this solicitation. Examples of material the offeror can submit to demonstrate their management workforce practices and policies include, but is not limited to: effectiveness of the offeror's recruitment and retention program, diversity of the workforce, effectiveness of the employee safety program, quality of the offeror's equal employment opportunity and labor practices programs, etc.

**Proposal Part 4: Past Performance**

Under the Past Performance factor, the Performance Risk Assessment represents the evaluation of an offeror's present and past work record to assess the Government's confidence in the offeror's probability of successfully performing as proposed. In evaluating past performance, information in the offeror's proposal, information from customers provided as references (references will be contacted to discuss offeror's performance), Governmental records, and information available through other sources may be considered. The Government will evaluate the offeror's demonstrated record of contract compliance in supplying products and services that meet user's needs.

Factor 1: Quality of Product

Factor 2: Timeliness of Performance

Factor 3: Business Relations/Problem Resolution

**Proposal Part 5: Price**

Pricing will be ranked per region based on the Regional Total Amount identified in the Schedule in paragraph B.1.

The evaluation factors are listed in descending order of importance as follows:

- 1) Sample Prototype
- 2) Technical Information
- 3) Past Performance
- 4) Management Workforce Practices and Policies
- 5) Price

Sample Prototype, Technical Information, Past Performance, and Management Workforce Practices and Policies, when combined are significantly more important than price.

(b) *Options.* The Government will evaluate offers for award purposes by adding the total price for all options to the total price for the basic requirement. The Government may determine that an offer is unacceptable if the option prices are significantly unbalanced. Evaluation of options shall not obligate the Government to exercise the option(s).

(c) A written notice of award or acceptance of an offer mailed or otherwise furnished to the successful offeror within the time for acceptance specified in the offer, shall result in a binding contract without further action by either party. Before the offer's specified expiration time, the Government may accept an offer (or part of an offer), whether or not there are negotiations after its receipt, unless a written notice of withdrawal is received before award.

**Basis for Award:** The Government may make award without discussions; therefore, the offeror's initial offer should contain their best pricing. Award will be based on best value using the trade-off process considering the evaluation factors listed above. Best value may be determined using tradeoffs among the evaluation factors, so the award may be made to other than the lowest-priced or highest technically rated proposal. Please note that all offers which fail to furnish required proposal information or reject the terms and conditions of the solicitation may be excluded from consideration for award.

## Adjectival Ratings

The following adjectival ratings will be used to evaluate the offeror's Technical Information Proposal and Sample Prototype.

<b>TECHNICAL AND SAMPLE PROTOTYPE EVALUATION RATINGS</b>	
<b>OUTSTANDING</b>	<p><b>Technical Information Proposal</b></p> <ul style="list-style-type: none"> <li>- The offeror clearly defined and described processes to meet the requirements set forth in the Item Description and Requirement (IDR). It is obvious that the offeror has significant expertise in producing the required product and will meet all contract requirements.</li> </ul> <p><b>Sample Prototype</b></p> <ul style="list-style-type: none"> <li>- The offeror has produced a sample that is outstanding in all factors for evaluation.</li> </ul>
<b>SUPERIOR</b>	<p><b>Technical Information Proposal</b></p> <ul style="list-style-type: none"> <li>- The offeror almost always defined and described processes to meet the requirements set forth in the Item Description and Requirement (IDR). The offeror has expertise in producing the required product and will meet all contract requirements.</li> </ul> <p><b>Sample Prototype</b></p> <ul style="list-style-type: none"> <li>- The offeror has produced a sample that exceeds the minimum requirements.</li> </ul>
<b>SATISFACTORY</b>	<p><b>Technical Information Proposal</b></p> <ul style="list-style-type: none"> <li>- The offeror minimally defined and described processes to meet the requirements set forth in the Item Description and Requirement (IDR). The offeror could produce the required product that meets the minimum Item Description and Requirements (IDR) if the defined and described steps are followed.</li> </ul> <p><b>Sample Prototype</b></p> <ul style="list-style-type: none"> <li>- The offeror has produced a sample that meets the minimum requirements.</li> </ul>
<b>MARGINAL</b>	<p><b>Technical Information Proposal</b></p> <ul style="list-style-type: none"> <li>- The offeror failed to completely define and describe the processes to meet the requirements set forth in the Item Description and Requirement (IDR). It is highly probable the offeror could not produce an acceptable product based upon the information provided.</li> </ul> <p><b>Sample Prototype</b></p> <ul style="list-style-type: none"> <li>- The offeror did not produce a sample that met all the minimum requirements; several elements were not met.</li> </ul>
<b>UNACCEPTABLE</b>	<p><b>Technical Information Proposal</b></p> <ul style="list-style-type: none"> <li>- The offeror failed to define and describe the processes to meet the requirements set forth in the Item Description and Requirement (IDR). The offeror cannot produce the product to meet contract requirements based upon the information provided.</li> </ul> <p><b>Sample Prototype</b></p> <ul style="list-style-type: none"> <li>- The offeror failed to produce a sample that met the minimum requirements.</li> </ul>

The following adjectival ratings will be used to evaluate the offeror’s Management and Workforce Practices and Policies.

<b>MANAGEMENT AND WORKFORCE PRACTICES AND POLICIES EVALUATION RATINGS</b>	
<b>Acceptable</b>	The offeror’s management approach adequately addressed the details listed for this evaluation factor.
<b>Not Acceptable</b>	The offeror’s management approach did not adequately address the details listed for this evaluation factor.

The following adjectival ratings will be used to evaluate the offeror’s Past Performance

<b>PAST PERFORMANCE RISK EVALUATION RATINGS</b>	
<b>Low Risk L</b>	Little doubt exists that the offeror will successfully perform the required effort based on the offeror’s past performance record.
<b>Moderate Risk M</b>	Some doubt exists that the offeror can successfully perform the required effort based on the offeror’s past performance record.
<b>High Risk H</b>	Significant doubt exists that the offeror will successfully perform the required effort based on the offeror’s past performance record.
<b>Unknown Risk UK</b>	Offeror is without a record of relevant past performance or past performance information is not available. The rating shall be characterized as neutral.

**3) FAR 52.204-7 System for Award Management (SAM)**

Prospective Contractors shall be registered in the SAM database prior to award of a contract as prescribed in FAR Parts 4.1102 and 4.1103. To remain registered in the SAM database after the initial registration, the Contractor is required to review and update on an annual basis, from the date of initial registrations or subsequent updates, its information in the SAM database to ensure that it is current, accurate and complete. The SAM database can be accessed at <https://www.sam.gov>.

**4) FAR 52.215-6 Place of Performance (OCT 1997)**

(a) The offeror or respondent, in the performance of any contract resulting from this solicitation, does not intend to use one or more plants or facilities located at a different address from the address of the offeror or respondent as indicated in this proposal.

(b) If offeror or respondent intends to use one or more plants or facilities located at a different address from the address indicated in this proposal, the offeror shall list all the processing plants and shipping points that it intends to use in this proposal. The processing plants and shipping points to be used shall be in compliance with the food defense audit required under Section C – Food Defense Requirements of this solicitation.

**5) FAR 52.216-1 Type of Contract (Apr 1984)**

The Government contemplates award of an Indefinite Delivery/Indefinite Quantity, Firm-Fixed Price with Economic Price Adjustment contract resulting from this solicitation.

**6) FAR 52.212-3 Offeror Representations and Certifications – Commercial Items (MAR 2015):**

An offeror shall complete the following paragraphs of this provision if the offeror has completed the annual representations and certificates electronically via <http://www.acquisition.gov>. If an offeror has not completed the annual representations and certifications electronically at the System for Award Management (SAM) website, the offeror shall complete paragraphs (c) through (o) of this provision. Offeror's can access this provision at <http://www.acquisition.gov>.

(1) *Annual Representations and Certifications.* Any changes provided by the offeror in paragraph (b)(2) of this provision do not automatically change the representations and certifications posted on the SAMwebsite.

(2) The offeror has completed the annual representations and certifications electronically via the SAM website accessed through <https://www.acquisition.gov>. After reviewing the SAM database information, the offeror verifies by submission of this offer that the representation and certifications currently posted electronically at FAR 52.212-3, Offeror Representations and Certifications—Commercial Items, have been entered or updated in the last 12 months, are current, accurate, complete, and applicable to this solicitation (including the business size standard applicable to the NAICS code referenced for this solicitation), as of the date of this offer and are incorporated in this offer by reference (see FAR 4.1201), except for paragraphs \_\_\_\_\_. *[Offeror to identify the applicable paragraphs at (c) through (o) of this provision that the offeror has completed for the purposes of this solicitation only, if any. These amended representation(s) and/or certification(s) are also incorporated in this offer and are current, accurate, and complete as of the date of this offer. Any changes provided by the offeror are applicable to this solicitation only, and do not result in an update to the representations and certifications posted electronically on SAM.]*

**7) FAR 52.233-2 Service of Protest (SEP 2006)**

(a) Protests, as defined in section 33.101 of the Federal Acquisition Regulations, that are filed directly with an agency, and copies of any protests that are filed with the General Accounting Office (GAO), shall be served on the Contracting Officer (addressed as follows) by obtaining written and dated acknowledgment of receipt from USDA/AMS Commodity Procurement Division, Room 3932, STOP 0256; 1400 Independence Ave, SW, Washington, DC 20250-0256.

(a) The copy of any protest shall be received in the office designated above within one day of filing a protest with the GAO.

**8) AGAR 452.209-70 Representation by Corporations Regarding an Unpaid Delinquent Tax Liability or a Felony Conviction (Deviation 2012-01) (Feb 2012):**

(a) Awards made under this solicitation are subject to the provisions contained in the Agriculture, Rural Development, Food and Drug Administration, and Related Agencies Appropriations Act, 2012 (P.L. No. 112-55), Division A, Sections 738 and 739 regarding corporate felony convictions and corporate federal tax delinquencies. To comply with these provisions, all offerors must complete paragraph (1) of this representation, and all corporate offerors also must complete paragraphs (2) and (3) of this representation.

(b) The Offeror represents that –

(1) The Offeror is [ ], is not [ ] (*check one*) an entity that has filed articles of incorporation in one of the fifty States, the District of Columbia, or the various territories of the United States including American Samoa, Federated States of Micronesia, Guam, Midway Islands, Northern Mariana Islands, Puerto Rico, Republic of Palau, Republic of the Marshall Islands, U.S. Virgin Islands. (Note that this includes both for-profit and non-profit organizations.)

If the Offeror checked “is” above, the Offeror must complete paragraphs (2) and (3) of the representation. If Offeror checked “is not” above, Offeror may leave the remainder of the representation blank.

(2) (i) The Offeror has [ ], has not [ ] (*check one*) been convicted of a felony criminal violation under Federal or State law in the 24 months preceding the date of offer.

(ii) The Offeror has [ ], has not [ ] (*check one*) had any officer or agent of Offeror convicted of a felony criminal violation for actions taken on behalf of Offeror under Federal or State law in the 24 months preceding the date of offer.

(3) The Offeror does [ ], does not [ ] (*check one*) have any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability.