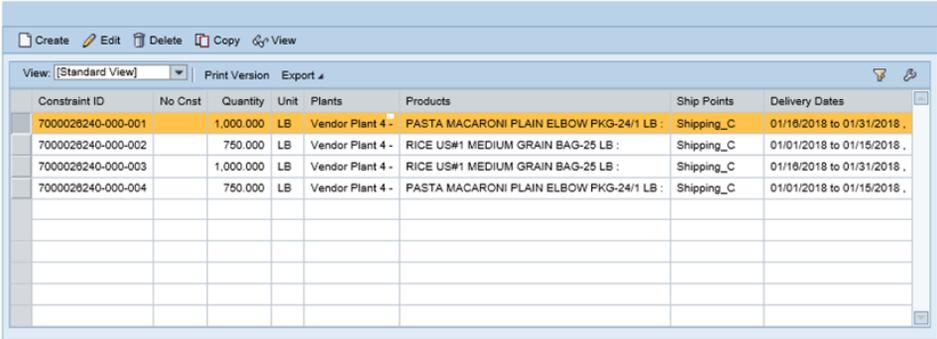
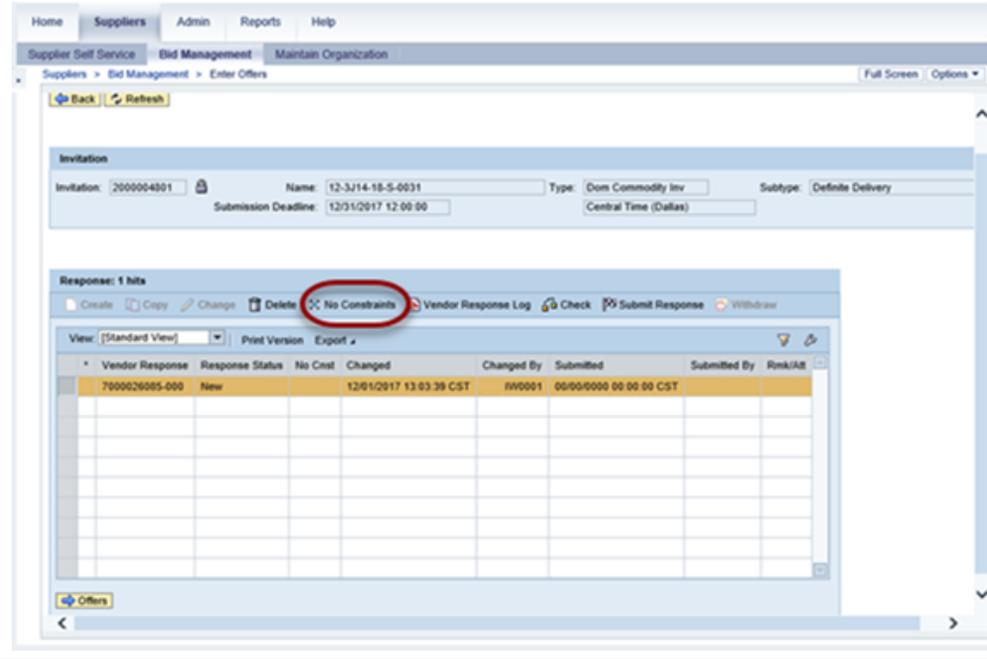


<p>Job Aid Title</p>	<p>Constraints - Domestic Bid Response</p>																																								
<p>Purpose</p>	<p>Use this job aid to enter constraints on a domestic bid response (offer). This job aid describes some constraints scenarios; however, does not represent a comprehensive list.</p> <p> Note: The offer(s) must be in Pending status prior to entering constraints.</p>																																								
<p>Portal Navigation Path</p>	<p>Suppliers tab → Bid Management tab → Enter Offers link</p>																																								
<p>Overview</p>  <table border="1" data-bbox="52 672 989 1011"> <thead> <tr> <th>Constraint ID</th> <th>No Cnst</th> <th>Quantity</th> <th>Unit</th> <th>Plants</th> <th>Products</th> <th>Ship Points</th> <th>Delivery Dates</th> </tr> </thead> <tbody> <tr> <td>7000028240-000-001</td> <td></td> <td>1,000.000</td> <td>LB</td> <td>Vendor Plant 4 -</td> <td>PASTA MACARONI PLAIN ELBOW PKG-24/1 LB :</td> <td>Shipping_C</td> <td>01/18/2018 to 01/31/2018 .</td> </tr> <tr> <td>7000028240-000-002</td> <td></td> <td>750.000</td> <td>LB</td> <td>Vendor Plant 4 -</td> <td>RICE US#1 MEDIUM GRAIN BAG-25 LB :</td> <td>Shipping_C</td> <td>01/01/2018 to 01/15/2018 .</td> </tr> <tr> <td>7000028240-000-003</td> <td></td> <td>1,000.000</td> <td>LB</td> <td>Vendor Plant 4 -</td> <td>RICE US#1 MEDIUM GRAIN BAG-25 LB :</td> <td>Shipping_C</td> <td>01/18/2018 to 01/31/2018 .</td> </tr> <tr> <td>7000028240-000-004</td> <td></td> <td>750.000</td> <td>LB</td> <td>Vendor Plant 4 -</td> <td>PASTA MACARONI PLAIN ELBOW PKG-24/1 LB :</td> <td>Shipping_C</td> <td>01/01/2018 to 01/15/2018 .</td> </tr> </tbody> </table>	Constraint ID	No Cnst	Quantity	Unit	Plants	Products	Ship Points	Delivery Dates	7000028240-000-001		1,000.000	LB	Vendor Plant 4 -	PASTA MACARONI PLAIN ELBOW PKG-24/1 LB :	Shipping_C	01/18/2018 to 01/31/2018 .	7000028240-000-002		750.000	LB	Vendor Plant 4 -	RICE US#1 MEDIUM GRAIN BAG-25 LB :	Shipping_C	01/01/2018 to 01/15/2018 .	7000028240-000-003		1,000.000	LB	Vendor Plant 4 -	RICE US#1 MEDIUM GRAIN BAG-25 LB :	Shipping_C	01/18/2018 to 01/31/2018 .	7000028240-000-004		750.000	LB	Vendor Plant 4 -	PASTA MACARONI PLAIN ELBOW PKG-24/1 LB :	Shipping_C	01/01/2018 to 01/15/2018 .	<p>Overview</p> <p>Constraints are the maximum quantity of a product (materials/commodities) a vendor has the capacity to produce and/or ship for a given bid invitation. Constraints can be limited to:</p> <ul style="list-style-type: none"> • A specific plant or set of plants • A specific or set of materials/commodities • One or more delivery dates <p>Vendors may enter constraints that are more than or less than the solicitation quantity. Most solicitations allow constraints, and vendors are encouraged to enter them as a key component of their bidding strategy to provide USDA with critical information to make the most accurate offer.</p> <p>Vendors benefit from entering constraints in some of the following ways:</p> <ul style="list-style-type: none"> • If there is a need to limit the number of trucks delivered over the entire bid period. • If there is a need to limit the number of trucks for an individual delivery period. • If there is a need to limit deliveries of specific materials/commodities for specific plants, ship points, and/or delivery dates.
Constraint ID	No Cnst	Quantity	Unit	Plants	Products	Ship Points	Delivery Dates																																		
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Scenario 1: No Constraints



No Constraints Details

If a vendor does not need to enter a constraint, click **No Constraints** (the **No Constraints** button) in the *Vendor Response* screen. No Constraints indicates that there are no limitations for the vendor when supplying the materials/commodities.

Note: If a vendor has previously created constraints under this offer, clicking **No Constraints** (the **No Constraints** button), removes all previously entered constraints.

Note: Vendors can select multiple plants to create constraints for several plants at once or to apply **No Constraints** to all selected plants.

**Scenario 2: Maximum Trucks for a Delivery Period /
Maximum Trucks for ALL Delivery Periods**

Constraint Details

An example of a constraint is to limit the number of trucks a vendor can send for a single delivery period. In this example:

- The **Capacity**: field is used to enter the number of available trucks.
- The **Delivery Dates**: field is used to select the date(s) for which the capacity applies.

Note: Pay attention to the units in the **Capacity** field (TRK/LB/CS).

It is also possible to set a limit on the number of trucks for the entire bid. For example, select the total number of trucks for the entire bid and select all **Delivery Dates**.

Note: If a vendor creates a single constraint for ALL delivery periods, they can potentially be awarded the entire quantity for a single delivery period within that time frame.

Note: Entering 0 in the **Capacity** field should not be confused with entering No Constraints:

- Entering "0" in the **Capacity** field indicates that the vendor can provide NO materials/commodities for the given plant, ship point, or delivery date.

No Constraints means that there are no limits to delivery; the vendor can provide the requested amounts of materials/commodities for all delivery periods for all plants and ship points.

Scenario 3: Maximum Trucks for all Delivery Periods AND Maximum Trucks for Each Delivery Period

Constraint ID	No Cnst	Quantity	Unit	Plants	Products	Ship Points	Delivery Dates
7000026240-000-005		5,000	TRK	Vendor Plant 5 -	PASTA MACARONI PLAIN ELBOW PKG-24/1 LB	Shipping_C	01/01/2020 to 01/31/2020
7000026240-000-006		3,000	TRK	Vendor Plant 5 -	PASTA MACARONI PLAIN ELBOW PKG-24/1 LB	Shipping_C	02/01/2020 to 02/20/2020
7000026240-000-007		7,000	TRK	Vendor Plant 5 -	PASTA MACARONI PLAIN ELBOW PKG-24/1 LB	Shipping_C	01/01/2020 to 01/31/2020, 02/01/2020 to 02/20/2020

Constraints Details

In the event a vendor has a limit to the total number of trucks for the entire bid period AND wishes to limit the number of trucks for each delivery period:

- A constraint for each delivery period is defined separately.
- An additional constraint is defined for the entire bid period.

Note: Use (the **Copy** button) to duplicate and edit multiple constraints.

Additional Constraint Scenarios

Example	Description
<ul style="list-style-type: none"> • Single plant/shipping point • Product Capacity • Single delivery period 	Define the capacity for materials/commodities from a single shipping point for a single delivery period.
<ul style="list-style-type: none"> • Single plant/shipping point • Product Capacity • Multiple Delivery Periods 	Define the capacity for materials/commodities from a single shipping point over multiple delivery periods.
<ul style="list-style-type: none"> • Multiple plants/shipping points • Product Capacity • Single Delivery period 	If the material/commodity capacity for more than one shipping point is the same for a single delivery period, define a single constraint for all shipping points with the same capacity for the delivery period.
<ul style="list-style-type: none"> • Multiple plants/shipping points • Product Capacity • Multiple Delivery Periods 	If the material/commodity capacity for more than one shipping point is the same for multiple delivery periods, define a constraint for all shipping points with the same capacity for all delivery periods in which it applies.

Constraints – Additional Information

A bid response (offer) can have as many constraints as required. When possible, include multiple shipping points and/or delivery periods when the material/commodity capacity or number of trucks is the same.

If a constraint is defined for one plant/shipping point or delivery period, but not another, the plant/shipping point or delivery period that is not defined is assumed to have no limitations on its capacity.

For step-by-step instructions on entering constraints when responding to bids, refer to the [Create Domestic Bid Response \(Offer\)](#) work instruction.