



**Two-Step Sealed Bid Solicitation: Turkey Taco Filling
Step One: Request for Technical Proposals (RFTP)**

July 10, 2017

Pursuant to Federal Acquisition Regulation (FAR) 14.5, this document is a Request for Technical Proposals (RFTP), step one of a two-step sealed bid solicitation for the acquisition of turkey taco filling.

Required components of technical proposals are outlined in part 3 of this document. Offerors should submit proposals that are acceptable without additional explanation or information. The Government may make a final determination regarding a proposal’s acceptability solely on the basis of the proposal as submitted. Note: The Government may proceed with the second step without requesting further information from any offeror; however, the Government may request additional information from offerors of proposals that it considers reasonably susceptible of being made acceptable, and may discuss proposals with their offerors.

Each offeror may submit multiple technical proposals though a maximum of 1 proposal per offeror may be chosen by the Government for step two of the two-step sealed bid process. Offerors are cautioned about submitting multiple technical proposals that have large differences in prices between them, since step two will be awarded on a low bid basis.

The Government will forward a notice of unacceptability to an offeror when, upon completion of the proposal evaluation, there is a final determination of unacceptability. This will be done in accordance with the dates outlined in Part I below.

In the second step of this two-step sealed bid solicitation process, only bids based upon technical proposals determined to be acceptable, either initially or as a result of discussions, will be considered for awards. Bids in the second step will only be accepted electronically through WBSCM. Awards in the second step will be based on low bid considering only price. Each bid in the second step must be based on the bidder’s own technical proposals.

This document is organized into the following parts:

- Part I. General Information
- Part II. Contract terms and conditions
- Part III. Solicitation Provisions
 1. Requirements of the technical proposal
 2. Evaluation criteria for technical proposal
 3. Additional FAR and AGAR provisions

Part I. General Information

1. Invitation number and date

Acquisition Method:	Two-Step Sealed Bid
Description:	Turkey Taco, 12-3J14-17-S-0532
Number:	2000004847
Issue date:	July 10, 2017
Proposals due:	July 21, 2017, 1300 Central time
Notification of Acceptability:	July 26, 2017, Midnight, Central time



2. Name, address, and telephone number of the Specialist / Contracting Officer

Per the Inquiries provision included in this solicitation, all inquiries and correspondence concerning this solicitation should be submitted **in writing to the Contracting Specialist.**

Glenn Reid, Contract Specialist
Telephone: 202.260.8937
Email: Glenn.Reid@ams.usda.gov

Greta Samuel, Contracting Officer
Telephone: 202.720.6592
Email: Greta.Samuel@ams.usda.gov

USDA Agricultural Marketing Service
Commodity Procurement Staff
1400 Independence Ave SW, Stop 0224
South Building – 3546 S
Washington, DC 20250

Hours of business are Monday through Friday except Federal holidays, 9:00 a.m. to 5:00 p.m. Eastern Time.

3. Commodity Specifications / Requirements

The requirements for the turkey taco filling being procured can be accessed in the FEDERAL PURCHASE PROGRAM SPECIFICATION (FPPS) FOR TURKEY TACO FILLING

(Full link:

<https://www.ams.usda.gov/sites/default/files/media/DraftFederalPurchaseProgramSpecificationforTurkeyTacoFillingJune2017.pdf>)

Part II. Contract terms and conditions

Contact terms contained in the Master Solicitation for Commodity Procurements (MSCP) dated April 12, 2017, are incorporated by reference. The MSCP is available online at:

<https://www.ams.usda.gov/sites/default/files/media/MSCP.pdf>.

Part III. Solicitation Provisions

Solicitation provisions contained in the Master Solicitation for Commodity Procurements (MSCP) dated April 12, 2017, are incorporated by reference.

(Note: Solicitation provisions take precedence over MSCP provisions)

1. Requirements of the technical proposal.

IMPORTANT: Technical proposals shall **not** include prices or pricing information.

Contents of technical proposals:

- A. A statement about the offeror's and its product's conformance with the FPPS requirements.
- B. A narrative (not to exceed 2 pages) on the offeror's experience with producing a turkey taco filling commercial product, and that product's past performance (acceptability in the marketplace).
- C. A sample prototype for the turkey taco filling that offeror will deliver under the USDA contract, if awarded. The sample shall be delivered/mailed directly to AMS at no expense to



the Government. The sample shall contain two bags consistent with the packaging for each product proposed (i.e., two 3-pound bags or two 5-pound bags). All Turkey Taco Filling shall be produced in accordance with the FPPS for Turkey Taco Filling. A USDA Grader must be present when the sample prototype is produced.

Sample prototype shall include: a PY-210P Grading Certificate, a nutrient analysis, a copy of the nutrition facts panel, ingredients statement, allergen declaration (if applicable), a copy of the CN label statement or manufacturers product formulation statement, and instructions for preparation of the sample for testing. Samples, certificate, and analyses must be marked in such a way as to clearly link the specific sample product to its supporting documentation (e.g., lot number/code). Child Nutrition serving information must be included with sample, in accordance with <http://www.fns.usda.gov/cnlabeling/childnutrition-cn-labeling-program>

Sample prototype will be used for taste and packaging evaluation purposes.

The samples must be labeled with the following statement: **“SAMPLES SUBMITTED UNDER SOLICITATION 2000004847 FOR EVALUATION BY THE AMS, CP STAFF.”**

Technical proposals and product samples must be delivered by express service to:

Attn: Rick Peterson/Laura Walter
USDA AMS SCID/CP
1400 INDEPENDENCE AVE SW
ROOM 0720 SOUTH BUILDING
WASHINGTON, DC. 20250

Note: No deviations from approved formulations will be permitted after award.

2. Evaluation criteria, to include all factors and any significant subfactors.

Factor 1	Conformance with the FPPS requirements	Evaluation of offeror’s statement about its firm’s and product’s conformance with the FPPS requirements.
Factor 2	Past performance and experience	Evaluation of offeror’s narrative on its firm’s experience with producing a turkey taco filling commercial product, and that product’s past performance (acceptability in the marketplace).
Factor 3	Sample prototype	Evaluation of the sample prototype in accordance with the subfactors below:
Subfactor 1	Product Characteristics: Examined after packaging	Must have the: texture, appearance, color, and flavor of properly prepared cooked turkey taco filling (i.e., similar to cooked ground beef in taco seasoned sauce).
Subfactor 2	Texture	Must have: moist, crumbled appearance and mouth feel, and be slightly firm, yet easy to chew.
Subfactor 3	Appearance	Must have: distinct crumbled particles that do not stick/clump together, remain in large masses (retain



		package shape), or require that the commodity be physically separated with a fork or other utensil.
Subfactor 4	Color	Must have: the color typical of similarly formulated and cooked meat products, not burnt, scorched, or under cooked.
Subfactor 5	Flavor	Must have: a mild turkey taco-seasoned flavor that is not hot or spicy, not salty, not greasy, and mild tomato flavor.

3. Additional FAR and AGAR provisions

452.204-70

Inquiries (Feb 1988)

Inquiries and all correspondence concerning this solicitation should be submitted in writing to the Contracting Officer. Offerors should contact only the Contracting Officer issuing this solicitation about any aspect of this requirement prior to contract award.

52.211-11

Liquidated Damages- Supplies, Services, or Research and Development (Sep 2000)

NOTE: Liquidated damages are based upon delivery periods for f.o.b. destination.

- (a) If the contractor fails to deliver the supplies or perform the services within the time specified in this contract, the contractor shall, in place of actual damages, pay to the Government liquidated damages in accordance with the table below, not to exceed 45 days of delay.

Commodity	Rate	Per Net Weight
Turkey taco filling	\$.0025	Lb/day

- (b) If the Government terminates this contract in whole or in part under the “Termination for cause” paragraph of clause 52.212-4, the Contractor is liable for liquidated damages accruing until the Government reasonably obtains shipment/delivery or performance of similar supplies or services. These liquidated damages are in addition to excess costs of repurchase under the termination clause.
- (c) The Contractor will not be charged with liquidated damages when the delay in delivery or performance is beyond the control and without the fault or negligence of the Contractor as defined in the “Termination for cause” paragraph of clause 52.212-4.

52.214-23 Late Submissions, Modifications, Revisions, and Withdrawals of Technical Proposals under Two-Step Sealed Bidding (Nov 1999)

(a) Bidders are responsible for submitting technical proposals, and any modifications or revisions, so as to reach the Government office designated in the request for technical proposals by the time specified in the invitation for bids (IFB). If no time is specified in the IFB, the time for receipt is 4:30 p.m., local time, for the designated Government office on the date that bids or revisions are due.

(b)(1) Any technical proposal under step one of two-step sealed bidding, modification, revision, or withdrawal of such proposal received at the Government office designated



in the request for technical proposals after the exact time specified for receipt will not be considered unless the Contracting Officer determines that accepting the late technical proposal would not unduly delay the acquisition; and—

(i) If it was transmitted through an electronic commerce method authorized by the request for technical proposals, it was received at the initial point of entry to the Government infrastructure not later than 5:00 p.m. one working day prior to the date specified for receipt of proposals; or

(ii) There is acceptable evidence to establish that it was received at the Government installation designated for receipt of offers and was under the Government’s control prior to the time set for receipt; or

(iii) It is the only proposal received and it is negotiated under Part 15 of the Federal Acquisition Regulation.

(2) However, a late modification of an otherwise successful proposal that makes its terms more favorable to the Government will be considered at any time it is received and may be accepted.

(c) Acceptable evidence to establish the time of receipt at the Government installation includes the time/date stamp of that installation on the technical proposal wrapper, other documentary evidence of receipt maintained by the installation, or oral testimony or statements of Government personnel.

(d) If an emergency or unanticipated event interrupts normal Government processes so that technical proposals cannot be received at the Government office designated for receipt of technical proposals by the exact time specified in the request for technical proposals, and urgent Government requirements preclude amendment of the request for technical proposals, the time specified for receipt of technical proposals will be deemed to be extended to the same time of day specified in the request for technical proposals on the first work day on which normal Government processes resume.

(e) Technical proposals may be withdrawn by written notice received at any time before the exact time set for receipt of technical proposals. If the request for technical proposals authorizes facsimile technical proposals, they may be withdrawn via facsimile received at any time before the exact time set for receipt of proposals, subject to the conditions specified in the provision at 52.214-31, Facsimile Bids. A technical proposal may be withdrawn in person by a bidder or its authorized representative if, before the exact time set for receipt of technical proposals, the identity of the person requesting withdrawal is established and the person signs a receipt for the technical proposal.

452.219-70

Size Standard and NAICS Code Information (Jan 2005)

The North American Industrial Classification System Code(s) and business size standard(s) describing the products and/or services to be acquired under this solicitation are listed below:

Commodity	NAICS Code	Small Business Size Standard
Turkey taco filling	311615	1,250



United States Department of Agriculture

The small business size standard for a concern which submits an offer in its own name, but which proposes to furnish an item which it did not itself manufacture, is 500 employees.

Contracting Officer, USDA

Agricultural Marketing Service, Commodity Procurement Staff
1400 Independence Ave., SW, Room 3522-S, STOP 0239
Washington, DC 20250-0239
Voice 202.720.4517 Fax 202.720.5871

An Equal Opportunity Provider and Employer

For informational use only at this time: Anticipated orders for step two.

Bid Invitation	Product Description	Product ID	Bid Item	Bid Quantity	Deliv. date	City	State	Postl Code
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	40	39,000.000	9/30/2017	VAN BUREN	AR	72956-6109
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	50	39,000.000	11/15/2017	VAN BUREN	AR	72956-6109
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	70	39,000.000	11/15/2017	DIXON	CA	95620
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	90	39,000.000	11/15/2017	ONTARIO	CA	91761-1558
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	110	39,000.000	11/30/2017	POMONA	CA	91767
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	130	39,000.000	11/30/2017	BOCA RATON	FL	33487-1332
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	150	39,000.000	10/15/2017	GRANITE CITY	IL	62040
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	160	39,000.000	10/31/2017	GRANITE CITY	IL	62040
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	180	39,000.000	9/30/2017	NEWPORT	MN	55055
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	200	39,000.000	10/15/2017	BATESVILLE	MS	38606
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	220	39,000.000	9/30/2017	CREEDMOOR	NC	27522
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	230	39,000.000	10/31/2017	CREEDMOOR	NC	27522
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	230	39,000.000	10/31/2017	CREEDMOOR	NC	27522
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	250	39,000.000	10/15/2017	NEWARK	NJ	07114
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	260	39,000.000	11/15/2017	NEWARK	NJ	07114
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	280	39,000.000	11/15/2017	VINELAND	NJ	08360
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	300	39,000.000	10/31/2017	BRENTWOOD	NY	11717-8325
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	320	39,000.000	9/30/2017	HALFMOON	NY	12065
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	340	39,000.000	11/15/2017	DUNCANSVILLE	PA	16635
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	360	39,000.000	9/30/2017	PHILADELPHIA	PA	19123
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	380	39,000.000	9/30/2017	ALGONA	WA	98001-6551
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	400	9,750.000	11/15/2017	TAUNTON	MA	02780-7327
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	410	19,500.000	11/15/2017	WILMINGTON	MA	01887
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	420	9,750.000	11/15/2017	WORCESTER	MA	01610-0725
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	440	25,860.000	10/31/2017	CREEDMOOR	NC	27522
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	450	13,140.000	10/31/2017	SALISBURY	NC	28147-9278
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	470	38,910.000	11/30/2017	HALFMOON	NY	12065
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	480	90.000	11/30/2017	HALFMOON	NY	12065
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	500	3,450.000	9/30/2017	PHOENIX	AZ	85043
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	510	35,550.000	9/30/2017	PHOENIX	AZ	85043
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	530	21,240.000	11/30/2017	BUFFALO	NY	14214
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	540	90.000	11/30/2017	BUFFALO	NY	14214
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	550	17,670.000	11/30/2017	HALFMOON	NY	12065
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	570	12,120.000	9/30/2017	CREEDMOOR	NC	27522
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	580	5,010.000	9/30/2017	FORT MILL	SC	29715
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	590	21,870.000	9/30/2017	LEXINGTON	SC	29072
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	610	19,500.000	11/15/2017	DES MOINES	IA	50316
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	620	19,500.000	11/15/2017	WATERLOO	IA	50703
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	640	27,750.000	10/31/2017	ALGONA	WA	98001-6551
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	650	11,250.000	10/31/2017	SPOKANE VALLEY	WA	99206-6146
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	670	12,750.000	11/30/2017	BINGHAMTON	NY	13904
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	680	15,930.000	11/30/2017	SYRACUSE	NY	13209
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	690	10,290.000	11/30/2017	YORKVILLE	NY	13495
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	700	30.000	11/30/2017	YORKVILLE	NY	13495
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	720	9,750.000	10/31/2017	DIXON	CA	95620
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	730	29,250.000	10/31/2017	SACRAMENTO	CA	95814
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	750	15,000.000	10/15/2017	AUBURNDALE	FL	33823-4071
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	760	24,000.000	10/15/2017	PENSACOLA	FL	32503
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	780	9,750.000	11/30/2017	AUSTIN	TX	78744
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	790	9,750.000	11/30/2017	DALLAS	TX	75247
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	800	19,500.000	11/30/2017	HOUSTON	TX	77029-1332
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	820	19,500.000	11/15/2017	CLEVELAND	OH	44135
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	830	9,750.000	11/15/2017	DAYTON	OH	45402
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	840	9,750.000	11/15/2017	DAYTON	OH	45402
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	860	24,750.000	9/30/2017	COOKEVILLE	TN	38506-4937
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	870	14,250.000	9/30/2017	KNOXVILLE	TN	37921
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	890	9,990.000	9/30/2017	CANTON	MI	48188
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	900	29,010.000	9/30/2017	WYOMING	MI	49548
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	920	11,700.000	9/30/2017	BINGHAMTON	NY	13904
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	930	30.000	9/30/2017	BINGHAMTON	NY	13904
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	940	17,430.000	9/30/2017	HALFMOON	NY	12065
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	950	90.000	9/30/2017	HALFMOON	NY	12065
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	960	9,720.000	9/30/2017	YORKVILLE	NY	13495
2000004847	TURKEY TACO FILLING CTN-30 LB	100119	970	30.000	9/30/2017	YORKVILLE	NY	13495