

# Required Elements

**Restricted Use Pesticides**  
USDA Requirements for Private Applicators

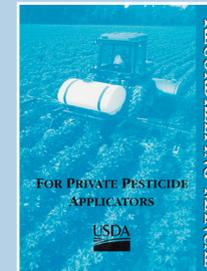
**Agricultural Use Pesticides**  
Worker Protection Standard Requirements  
for posting treated areas

Applicator Names	<input type="radio"/>	
Applicator Certification Number	<input type="radio"/>	
MM/DD/YYYY	<input type="radio"/>	<input type="radio"/> Including time of application
EPA Registration Number	<input type="radio"/>	<input type="radio"/>
Active Ingredients		<input type="radio"/>
Brand Name/Product Name	<input type="radio"/>	<input type="radio"/>
Crop, Commodity, or Site	<input type="radio"/>	
Restricted Entry Level (REI)		<input type="radio"/>
Size of Area Treated	<input type="radio"/>	
Total Amount Applied	<input type="radio"/>	-
Field ID / Location	<input type="radio"/>	<input type="radio"/>
Completed Records	Within 14 days of the application, legible records must be recorded and kept for 2 years.	Post before application. Information should be kept 30 days after the REI expiration.

Find more information about the Worker Protection Standard at the EPA web site:  
[www.epa.gov/agriculture/twor.html](http://www.epa.gov/agriculture/twor.html)

Field ID/ Location:									
Applicator Name and Certification Number	MM/DD/YYYY & Time	EPA Registration Number	Active Ingredients	Brand Name/Product Name	Crop, Commodity, Stored Product or Site	REI	Size of Area Treated	Total Amount Applied	Field Notes (Optional)

Recordkeeping Manuals are available upon request from the Pesticide Recordkeeping Program. Please send your request to the e-mail address listed below.



For additional information about the Pesticide Recordkeeping Program, please contact:

USDA, Agricultural Marketing Service  
1400 Independence Avenue, S.W.  
Room 3933-South, Stop 0273  
Washington, D.C. 20250  
Phone: 202-720-8998

**Web site:**

[www.ams.usda.gov/pestiderecords](http://www.ams.usda.gov/pestiderecords)

**E-mail:**

[amspesticide.records@usda.gov](mailto:amspesticide.records@usda.gov)



United States Department of Agriculture

## Agricultural Marketing Service Pesticide Recordkeeping Requirements for Certified Private Applicators of Federally Restricted Use Pesticides



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# USDA Pesticide Recordkeeping Requirements

**T**he 1990 Farm Bill requires certified private pesticide applicators to keep records of all applications of federally restricted use pesticides. The U.S. Department of Agriculture's (USDA) Agricultural Marketing Service (AMS) carries out the provisions of the Federal recordkeeping requirements. Information must be legibly recorded no later than 14 days following a federally restricted use pesticide application and must be maintained for 2 years following the application.

## Access to the Record Information is Limited to:

USDA-authorized representatives who present identification; State-authorized representatives who present identification; and attending licensed health care professionals, or those acting under their direction when treating individuals who may have been exposed to restricted use pesticides.

## Civil Penalties:

A certified private applicator who violates any provision of the regulations will:

1. For the first offense, be subject to a fine of not more than \$750
2. For subsequent offenses, be subject to a fine of not less than \$1,100 for each violation. The penalty shall be less than \$1,100 if the administrator of the USDA Agricultural Marketing Service, or his or her designee, determines that the certified applicator has made a good-faith effort to comply.

## Records Must Contain the Following:

1. **The brand or product name of the federally restricted use pesticide being applied.** Multiple lines may be used to record tank mixes. Information on the Restricted Use Pesticide (RUP) used in a tank mix is required.
2. **The product's U.S. Environmental Protection Agency (EPA) registration number,** which is located below the ingredients statement on most labels (for example, EPA Reg. No. 3120-280). It is not the same as the EPA establishment number.
3. **The total amount applied.** Record the total quantity of the product used – not the quantity after water or other substances are added. Amount does not refer to percent of active ingredient. Use the pesticide label for reference and record the amount in similar language. For example, if the label states the pesticide is to be measured in pints or ounces, then record the amount in those units.
4. **The size of the area treated.** This information should be recorded in the unit of measure (such as acre, linear feet, bushel, cubic feet, number of animals, etc.) which is normally expressed on the label in reference to the application being made. For example, if an 80-acre grove is treated using the alternate middle approach, the entire 80 acres would be recorded as the "size of area treated."
5. **The crop, commodity, stored product, or site** to which the pesticide was applied. Refer to the pesticide label for guidance to record this information.
6. **The location of the application.** Record the location of the application, not the address of the farm or business. Your goal is to be able to identify the exact area of the application 2 years later if requested. The law allows any of the following designations: county, range, township, and section (although not required, subsection is acceptable); maps or written descriptions; a USDA identification system, which involves maps and a numbering system to identify field locations; Global Positioning System (GPS), for more information see [www.ams.usda.gov/pesticide-records](http://www.ams.usda.gov/pesticide-records); the legal property description.
7. **The month, day, and year of the application.**
8. **The certified applicator's name and certification number,** if applicable (some States do not assign numbers). If the application was made by someone who is not certified, then Record the name and number of the certified applicator who supervised the application.

## How to Record Treatments on Less Than 1/10 of an Acre:

Smaller or spot treatments are especially useful in the control of noxious weeds. If you apply restricted use pesticides on the same day in a total area of less than 1/10 of an acre, you are required to record the following:

- Brand Name/Product name
- EPA Registration Number
- Total Amount of Pesticide Applied
- Location of the Field Treated, designated as "Spot Application," followed by brief description
- Month, Day, and Year of the application.



## Commercial Applicator Requirements:

All commercial applicators will continue to maintain records they currently keep under State, Tribal, or Federal regulations. The Federal pesticide recordkeeping regulations require all commercial applicators, both agricultural and nonagricultural, to furnish a copy of the data they are currently keeping, or the data elements required by this regulation, to the customer within 30 days of the restricted use pesticide application. A receipt of the application to the customer does not satisfy this requirement unless it contains all of the USDA required elements. Commercial applicators who violate this provision are subject to the civil penalties cited.