

**United States Department of Agriculture  
Agricultural Marketing Service, Science & Technology  
Pesticide Data Program**

SOP NO.: PDP-ADMIN-01		Page 1 of 4
Title: Facilities		
Revision: 4	Replaces: 9/13/96	Effective: 10/01/04

**1. Purpose:**

To standardize and ensure adequate sampling and laboratory testing facilities for the operation of the USDA/AMS-Pesticide Data Program (PDP).

**2. Scope:**

This standard operating procedure (SOP) shall be followed by USDA/AMS and all facilities involved in the collection of samples and performance of analytical determinations for PDP, including those laboratories which are conducting residue studies for PDP and support laboratories conducting stability or other types of studies which may impact the program.

**3. Outline of Procedure:**

- 5.1 Facilities for Handling Test, Control, and Reference Substances
- 5.2 Specimen and Data Storage Facilities
- 5.3 Inspection of Facilities

**4. References:**

- U.S. EPA, Inspection of a Testing Facility, 40 CFR part 160.15, August 17, 1989
  - U.S. EPA, Facilities for Handling Test, Control, and Reference Substances, 40 CFR part 160.47, August 17, 1989
  - U.S. EPA, Laboratory Operation Areas, 40 CFR part 160.49, August 17, 1989
  - U.S. EPA, Specimen and Data Storage Facilities, 40 CFR part 160.51, August 17, 1989
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**5. Specific Procedures:**

5.1 Facilities for Handling Test, Control, and Reference Substances

Adequate space shall be provided for conducting sampling and analytical laboratory work performed for PDP. Space shall be as needed to prevent contamination or mix-ups of samples, reference materials, and other work in place in the facility.

5.2 Specimen and Data Storage Facilities

Space shall be provided for archives, limited to access by authorized personnel only, for the storage and retrieval of all raw data and samples from the study.

5.3 Inspection of Facilities

A sampling or laboratory facility shall permit an authorized employee or duly designated representative of USDA/AMS, at reasonable times and in a reasonable manner, to inspect the facility and to inspect (and in the areas of records to copy) all records and samples required to be maintained regarding PDP operations.

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