

United States Department of Agriculture  
Agricultural Marketing Service

# Administrative Notice

AMS-04-03 1/15/04

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## SAFETY AND OCCUPATIONAL HEALTH POLICY STATEMENT

The safety and occupational health of AMS employees continues to be the first consideration in the operation of our business. Safety and occupational health must be a part of every operation. Without question, it is every employee's responsibility, at all levels. Safety cannot and shall not be delegated.

Management must display a positive attitude towards safety and occupational health, instill this in those for whom they are responsible and ensure all operations are designed to take account of safety and occupational health. Supervisors will be held accountable for the safety and health of employees under their supervision.

Employees must observe and comply with all applicable safety and occupational health policies and regulations at all times and correctly use safety equipment, protective equipment and devices when and where deemed necessary.

We must all take the necessary steps and measures to eliminate, as far as practicable, safety and health hazards in our operations. We will endeavor to provide the necessary training, information and supervision to reduce these workplace hazards to an acceptable level. A commitment to safety and health must and shall form an integral part of this organization.

/s/

A. J. Yates  
Administrator

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**Distribution:** All AMS Employees      **Expiration Date:** 12/31/04      **Originating Office:** Office of Safety & Security