Commodity Procurement Staff 1400 Independence Avenue, SW. Room 3522-S, STOP 0239 Washington, DC 20250-0239

September 12, 2013

NOTICE TO THE TRADE

NOTICE OF SYSTEM NON-AVAILABILITY

The Web-Based Supply Chain Management System (WBSCM) will be shutting down for fiscal year-end and financial processing. WBSCM will be offline to all users from 6:00 pm EST (5:00 pm CST), Monday, September 30, 2013, until 9:00 am EST (8:00 am CST), Tuesday, October 1, 2013. Users will not be able to access WBSCM for any activity during this time, including creating and submitting offers, Advance Shipment Notifications, or creating and submitting invoices.

Additionally, due to the non-availability of WBSCM, USDA will not be able to review any invoices. Therefore, invoices received after close of business Tuesday, September 24, 2013, will be rejected and must be resubmitted. We will resume approving invoices again on Tuesday, October 1st.

If you have any questions regarding this notice, please send an email inquiry to the AMS WBSCM Help Desk at <u>WBSCMAMSHelpDesk@ams.usda.gov</u>.

Thank you,

David Tuckwiller

Director

Commodity Procurement Staff

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