



**Livestock and Seed Program  
Audit, Review, and Compliance Branch  
Quality System Audit Report**

**AUDIT INFORMATION**

<b>Applicant Name:</b>	NOFA-NY Certified Organic, LLC
<b>Est. Number:</b>	N/A
<b>Physical Address:</b>	840 Upper Front Street, Binghamton, NY 13005
<b>Mailing Address:</b>	Same
<b>Contact &amp; Title:</b>	Carol King, Co-Administrator Lisa Engelbert, Co-Administrator
<b>E-mail Address:</b>	<a href="mailto:certifiedorganic@nofany.org">certifiedorganic@nofany.org</a>
<b>Phone Number:</b>	607.724.9851
<b>Auditor(s):</b>	Patricia Tyler
<b>Program:</b>	USDA National Organic Program (NOP)
<b>Audit Date(s):</b>	June 5 & 6, 2006
<b>Audit Identifier:</b>	NP6156NNA
<b>Action Required:</b>	No
<b>Audit Type:</b>	Annual Update
<b>Audit Objective:</b>	To determine the compliance of the company's information to the requirements of the audit criteria.
<b>Audit Criteria:</b>	7 CFR Part 205.510, National Organic Program; Final Rule, dated December 21, 2000; Amended November 03, 2003
<b>Audit Scope:</b>	NOFA 2006 NOP Annual Report
<b>Location(s) Audited:</b>	Desk

The following information was submitted by NOFA for the review:

1. NOP 2024A Annual Update Checklist
2. Certification Files: 1 crop, 1 livestock and 1 handler
3. Conflict of Interests disclosure reports: *Attachment 9* – Disclosures submitted for staff, review committee members, and inspectors
4. Current Certification Activity: 2006 Certified and In-Process Producer Listing. Currently have 437 clients – 237 crops; 11 wild crops; 147 livestock and 42 handlers.
5. Current Fee Schedule: *Attachment 4* – 2006 Fee Schedule
6. Changes to program: The staff listing has been removed from the Quality Manual. A new Quality Manual version 1.9 has been submitted. The staff listing was also included.
7. Other submissions: *Attachment 2* – Administrative Procedures Manual, version 1.4; *Attachment 3* – Quality Manual version 1.9; *Attachment* Guidance Manual version 1; *Attachment 10* - Resumes for all staff, review committee members and inspectors listed; *Attachment 15* – Letter and Certificate of CAAQ recognition.



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**FINDINGS**

Procedures and records reviewed verified that NOFA is currently operating in compliance to the requirements of the audit criteria. There were no non-compliances identified during the review.