



**Livestock and Seed Program  
Audit, Review, and Compliance Branch  
Quality System Audit Report**

**AUDIT INFORMATION**

<b>Applicant Name:</b>	Louisiana Department of Agriculture and Forestry (LDAF)
<b>Est. Number:</b>	N/A
<b>Physical Address:</b>	5825 Florida Blvd., Baton Rouge, LA 70806
<b>Mailing Address:</b>	PO Box 3596, Baton Rouge, LA 70821
<b>Contact &amp; Title:</b>	Harry Schexnayder, Certification Program Administrator
<b>E-mail Address:</b>	<a href="mailto:hschexnayder@ldaf.state.la.us">hschexnayder@ldaf.state.la.us</a>
<b>Phone Number:</b>	225-925-3789
<b>Auditor(s):</b>	Martin Friesenhahn
<b>Program:</b>	USDA National Organic Program (NOP)
<b>Audit Date(s):</b>	October 24-25, 2006
<b>Audit Identifier:</b>	NP6297BBA
<b>Action Required:</b>	No
<b>Audit Type:</b>	Annual Update
<b>Audit Objective:</b>	To verify continued compliance of the company's information to the audit criteria.
<b>Audit Criteria:</b>	<ul style="list-style-type: none"><li>• 7 CFR Part 205.510, National Organic Program; Final Rule, dated December 21, 2000; amended November 3, 2003.</li></ul>
<b>Audit Scope:</b>	LDAF, 2006 Annual Report
<b>Location(s) Audited:</b>	Desk

The following information was provided for the audit:

- **Fee schedule:** Organic Certification Fee Schedule
- **Annual Program Review:** Organic Certification Program – Internal Program Review (9/20-21/06).
- **Performance Evaluations:** Employee Performance Evaluations Summary (9/20/06).
- **Conflict of Interest Disclosure Reports:** Organic Certification Program, signed Annual Conflict of Interest Disclosure Reports (23 submitted).
- **Current Certification Activities:** 2006 ACA's Client List of Certified Operations – 10 Growers.
- **Certification Files (inspection reports and certification evaluation documents):** 1 file submitted (crop).
  
- **Changes to Program:**
  - Amended Organic Livestock Plan Certification Questionnaire (OLPCQLDAF).
  - Amended Organic Livestock Plan Certification Questionnaire Update (OLPCQULDAF).



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- Amended Organic Livestock Plan Inspection Report (OLPIRLDAF).
- **Other Submissions:**
  - Projected number of certified operations: Crop: 15, Livestock: 2, Wild Crop: 1, and Handling operations: 2.
  - Administrative Policies and Procedures documents.
  - LDAF Organizational Chart.
  - LDAF Office locations: Main office in Baton Rouge, LA, 7 District Offices in LA.
  - Personnel Update: Main Office=5 staff, Field Office staff=7, and Supervisors and/or Inspectors=13.
  - Position descriptions.
  - Organic Training information.
  - Qualifications including education and experience (22 submitted).
  - Results of Accreditation process by USDA NOP – Corrective Action Report (NP6032DDA) and letter showing adequately addressing the non-compliances from the 2005 NOP Update.
  - Business activities and services conducted or provided by LDAF.
  - Other LDAF Divisions.

### **FINDINGS**

Procedures and records reviewed verified that LDAF is currently operating in compliance to the requirements of the audit criteria. All previous non-compliances had been adequately addressed. No non-compliances were identified during the review.