



Specialty Crop Block Grant Program Educational Workshop



Application deadlines

- FY 2006 grant funds only– postmarked not later than October 11, 2007
- FY 2007 grant funds only– postmarked not later than April 11, 2008
- FY 2006 and 2007 grant funds - postmarked not later than October 11, 2007

Cover Page and Abstract

- Include lead agency for administering the plan, contact name, address, phone number, and e-mail address
- Describe each project in 200 words or less, include project purpose, how the project will be implemented, and the goals you expect from the project

Project Purpose

- Specify issue, problem, or interest
- Explain why each project is important and timely

Potential Impact

Discuss

- # of people or operations affected;
- the intended beneficiaries;
- and/or the potential economic impact.

Financial Feasibility

Provide

- total budget
- % administrative costs, include project oversight expenses by staff and/or contractors and indirect charges
- If submitting one State plan for both fiscal year 2006 and 2007 grant funds, identify which fiscal year funding is utilized for each project. If a project uses funds from both fiscal years, identify the amount of each fiscal year's funding.

Expected Measurable Outcomes

- Describe at least two distinct, quantifiable, and measurable outcomes that directly and meaningfully support each project's purpose.
- Must define an event or condition that is external to the project and that is of direct importance to the intended beneficiaries and/or the public
- May be long term exceeding the grant period

Goals

- Describe the overall goal(s) in one or two sentences for each project.

Work Plan

- Explain briefly how each goal and measurable outcome will be accomplished for each project. Be clear about who will do the work.
- Include appropriate time lines. Provide a timeframe when goals and outcome measures will be achieved.

Oversight and Commitment

- **Oversight.** Describe the oversight practices that provide sufficient knowledge of grant activities to ensure proper and efficient administration to include who, how, and how often.
- **Commitment.** Describe how all grant partners commit to and work toward the goals and outcome measures of the proposed project(s).

Multi-State Projects

- Describe how the States are going to collaborate effectively with related projects.
- Each state participating in the project should submit the project in their State plan indicating which State is taking the coordinating role and the percent of the budget covered by each State.

Acceptable Projects

- Enhance the competitiveness of specialty crops
- Benefit the specialty crop industry as a whole
- Potentially impact and produce measurable outcomes for the specialty crop industry and/or the public rather than a single organization, institution, or individual.

Contact Information

Trista Etzig

(202) 690-4942

trista.etzig@usda.gov

Specialty Crop Block Grant Program Web Site:

<http://www.ams.usda.gov/fv/>