



Meat Grading & Certification Branch

**EQUIPMENT**

**Purpose**

The purpose of this instruction is to identify the types of equipment, define procedures for handling equipment, and to establish replacement costs for inventorial equipment used by Meat Grading and Certification (MGC) Branch employees.

**Types of Equipment**

MGC Branch equipment is classified either as inventorial or non-inventorial. Inventorial equipment must be reported on form MGC 256 Inventory, Annual Inventory of Meat Grading Equipment (Exhibit A). Transactions of inventorial equipment such as orders, returns, and transfers are to be reported on form MGC 256 Transaction, Report of Meat Grading Equipment Transactions (Exhibit B). Non-inventorial equipment is not reported. No alteration or substitution of equipment is authorized except as outlined in this or other MGC Branch Instructions. The MGC Branch Office supplies all equipment.

**Inventorial**

1. Grade (No Class) Rollers - USDA Shield Type. Prime, Choice, Select, Standard, Commercial, Utility, and Cutter.
2. Grade and Class - USDA Shield Type.
  - a. VEAL – Prime and Choice.
  - b. CALF - Prime, Choice, and Good.
  - c. LAMB - Prime, Choice, and Yield 1, 2, 3, 4, 5.
3. Grade Ident Applicator (GIA). The GIA contains one coded preliminary grade ident insert and yield grade inserts "1 through 5." Removing inserts from the band to be used in other devices, such as a hammer device (purchased at graders own expense) is permissible.
4. MGC Branch Prototype Equipment – Can be used in lieu of the GIA and is subject to all provisions of this Instruction.

5. Class Band - Each band contains inserts for bull, bullock, veal, calf, lamb, yearling mutton, and mutton classes.
6. Grade Band - Contains inserts for Standard, Commercial, Utility, Cutter, Canner, and Cull grades.
7. Yield Grade Band – Contains inserts for yield grades “1 through 5” and five grader ID inserts.
8. Preliminary Grade Ident Insert – Contains grader preliminary grade ident code and may be ordered separately and accounted for as such at inventory.
9. Stamps - Accepted as Specified (Bronze and Rubber), Pre-Ident (Bronze), and USDA Shield Identification (Rubber).
10. Government-Issued Padlocks – MGC Branch employees will use inventorial locks to secure official grading equipment in approved equipment lockers. Each lock has two keys. The keys must be rotated regularly to prevent excessive wear to one key.

### **Roller Brand Sequence**

Each roller is assembled in a specific sequence. MGC Branch employees must check newly issued rollers and report any deviation from the sequence set forth in this Instruction to the Equipment Officer. The following list does not represent all available combinations.

1. Combination Quality and Yield - Yield shield, grader identification (ID), four quality shields, yield shield, grader ID, and four quality shields.
2. No Class - Grader ID, six quality shields, grader ID, and five quality shields.
3. Veal and Calf - Species ID, two quality shields, grader ID, three quality shields, species ID, two quality shields, grader ID, and three quality shields.
4. Lamb Combination Quality and Yield - Two quality shields, species ID, two quality shields, yield shield, two quality shields, species ID, two quality shields, and a yield shield.

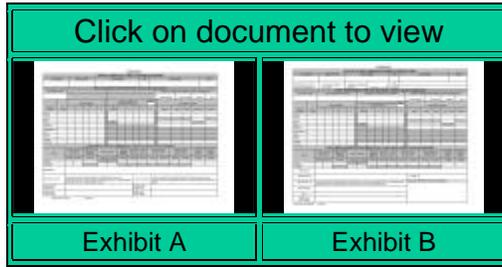
### **Non-inventorial**

Non-inventorial items are only accountable at the MGC Branch level. Do not report non-inventorial equipment on the annual inventory. These items are furnished by the MGC Branch upon request. Non-inventorial equipment is MGC Branch property, and is to be returned to the MGC Branch Office upon termination of employment.

1. Equipment Cases
2. Grading Aids - Ribeye grid, lamb probe, beef yield grade ruler, and a pork backfat ruler.
3. Meat Thermometers (Dial or Digital) - Employees are to be issued one digital and one dial thermometer. Batteries for digital thermometers have a 1-year life expectancy. Employees should request new batteries from the MGC Branch Office. If batteries are purchased locally a receipt must be submitted for reimbursement. This receipt may **not be claimed** on a travel voucher.
4. Tape Rules
5. Chassis
6. Brushes - Use a hose clamp to fasten brush to chassis.
7. Cooler Coats
8. Helmets

#### **Replacement Charges for Inventorial Equipment**

Grade, Combination, or Grade and Class Roller	20.00 each
Grade Ident Applicator	15.00 each
Grade, Yield Grade, or Class Band	15.00 each
Equipment Lock and Keys (2)	60.00 each
Accepted as Specified Bronze Stamp	85.00 each
Accepted as Specified Rubber Stamp	42.50 each
Pre-Ident Stamp	75.00 each
USDA Shield Rubber Stamp	42.50 each



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ANNUAL INVENTORY OF MEAT GRADING EQUIPMENT																			
LOCATION			FIRST NAME					MI	LAST NAME					DATE					
PART I USDA SHIELD TYPE ROLLERS (Enter number counts as applicable)																			
ROLLER CODE												SPECIAL ORDER EQUIPMENT (Check applicable box)							
												<input type="checkbox"/>	Export Rollers	<input type="checkbox"/>	YRLG Mutton	<input type="checkbox"/>	Mutton	<input type="checkbox"/>	Other
QUALITY GRADE	NO CLASS	YIELD GRADES					QUALITY/YIELD GRADE APPLICATOR					Initials	CARCASS CLASS						
		1	2	3	4	5	NO CLASS	1	2	3	4		5	LAMB	VEAL	CALF	BULLOCK	OTHER	
Prime																			
Choice																			
Select																			
Good							YG												
Standard																			
Commercial																			
Utility																			
Cutter																			
Canner																			
TOTALS																			
PART II MISCELLANEOUS EQUIPMENT (Enter codes and/or number counts as applicable)																			
ITEM	ACCEPTED AS SPECIFIED		PRELIMINARY IDENTIFICATION	USDA SHIELD		YIELD GRADE BAND	GRADE BAND	CLASS BAND	GRADE IDENT APPLICATOR		PRELIMINARY GRADE IDENT INSERT		GOVERNMENT LOCK	GOVERNMENT KEY					
	CODE	COUNT	COUNT	CODE	COUNT	COUNT	COUNT	COUNT	CODE	COUNT	CODE	COUNT	CODE	CODE					
METAL																			
RUBBER																			
REMARKS																			
CERTIFICATION	I have received the articles listed and certify that they are in my possession for use in official duties. I understand that I am responsible for the proper use and custody of these items.							CERTIFICATION	I have inventoried the articles listed with the person whose name appears hereon & certify that they have in their possession each items listed.										
SIGNATURE AND DATE								SIGNATURE AND DATE											
PRINT OR TYPE NAME								PRINT OR TYPE NAME											

REPORT OF MEAT GRADING EQUIPMENT TRANSACTIONS																				
LOCATION			FIRST NAME					MI	LAST NAME					DATE						
PURPOSE OF ACTION (Check applicable box)			<input type="checkbox"/> Equipment ordered from MGCB Office			<input type="checkbox"/> Equipment returned to MGCB Office			<input type="checkbox"/> Transfer →			TO:								
												FROM:								
PART I USDA SHIELD TYPE ROLLERS (Enter number counts as applicable)																				
ROLLER CODE		DATE SHIPMENT MAILED					NUMBER OF BOXES IN SHIPMENT					SPECIAL ORDER EQUIPMENT (Check applicable box)								
												<input type="checkbox"/> Export Rollers		<input type="checkbox"/> Yrlg Mutton		<input type="checkbox"/> Mutton		<input type="checkbox"/> Other		
QUALITY GRADE	NO CLASS	YIELD GRADES					QUALITY/YIELD GRADE APPLICATOR (PROTOTYPE)					Initials	CARCASS CLASS							
		1	2	3	4	5	NO CLASS	1	2	3	4		5	LAMB	VEAL	CALF	BULLOCK	OTHER		
Prime																				
Choice																				
Select																				
Good							YG													
Standard																				
Commercial																				
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	CODE	COUNT	COUNT	CODE	COUNT	COUNT	COUNT	COUNT	CODE	COUNT	CODE	COUNT	CODE	CODE						
METAL																				
RUBBER																				
REMARKS																				
SUPERVISOR											PHONE:									
CERTIFICATION	I have received the articles listed and certify that they are in my possession for use in official duties. I understand that I am responsible for the proper use and custody of these items.										MAILING ADDRESS AND/OR COMMENTS									
SIGNATURE																				
DATE																				
PRINT OR TYPE NAME																				