United States
Department of
Agriculture

Agricultural
Marketing
Service

STOP 0201 – Room 3069-S
1400 Independence Avenue, SW.
Washington, D.C. 20250-0201

OCTOBER 2005

NOTICE TO THE TRADE

FOR ALL LARGE BUSINESS CONTRACTORS UNDER

THE AGRICULTURAL MARKETING SERVICE COMMODITY PURCHASES

This notice is to inform all large business firms who receive contracts under procurements conducted by the Agricultural Marketing Service (AMS) Commodity Procurement Branches of a new online reporting requirement. In lieu of submitting the Standard Form (SF) 294 and 295 in paper copy, large business firms must submit all reports through the Electronic Subcontracting Reporting System (eSRS).

In the near future, the new eSRS system will be available for those large businesses that have contracts that require a subcontracting plan to submit information for the SF-294 or SF-295 electronically. Once eSRS is active, contractors will have 60 days to submit their data for fiscal year 2005. However to encourage reporting compliance, the AMS Contracting Officer reserves the right to request hard copies at any time.

AMS plans on implementing this requirement in the very near future. Large businesses are encouraged to access the eSRS Web site: http:\\www.esrs.gov and review the frequently asked question and power point presentations regarding this new reporting requirement.

If you have any questions, please feel free to contact our Small Business Specialist below:

Ondray James, Agricultural Marketing Specialist, Livestock and Seed Program (202) 720-2650
Valerie Dinkel, Agricultural Marketing Specialist, Poultry Programs (202) 720-7693
Michelle Warren, Team Leader, Fruit & Vegetable Programs (202) 720-4517

USDA values your participation in our procurement programs and continuing our business relationship.

Kenneth C. Clayton
Associate Administrator