

**U. S. DEPARTMENT OF AGRICULTURE
AGRICULTURAL MARKETING SERVICE
DAIRY PROGRAMS**

EQUIPMENT REVIEW REQUEST

Applicant (Name and Address)	Party Responsible for Payment if other than Applicant (Name and Address) Confirmation Required (Letter or Fax) Received <input type="checkbox"/>	Equipment Located at (Name and Address)
Website		
Tax Identification No. (TIN)	Tax Identification No. (TIN)	Inspection Date(s) Requested:
Contact	Contact	Contact
Telephone	Telephone	Telephone
Fax	Fax	Fax
Type of Equipment:	Review for: <input type="checkbox"/> Dairy <input type="checkbox"/> Livestock and Poultry <input type="checkbox"/> 3-A Third Party Verification <input type="checkbox"/> Appeal	
Signature of Applicant	Date	Email

Domestic Inspection:
A minimum of seven (7) working days notification is required to insure specialists have ample time to make arrangements for the trip. If specialists are unavailable, the next available date acceptable to all parties will be assigned.

Foreign Inspection:
A minimum of thirty (30) working days advance notice is required for any foreign travel. The 30 days will start from the date this request form is received by the Dairy Grading Branch. If specialists are unavailable, the next available date acceptable to all parties will be assigned.

Hotel accommodations (USDA Dairy must pay): _____ Best mode of transportation from airport (train, taxi, company pickup...): _____
Does the Hotel accept Visa credit cards: Yes No

Mail or Fax this form for All Reviews to:

USDA/AMS/DAIRY PROGRAMS
Dairy Grading Branch
Design Review Section
Room 2746 – South Building
1400 Independence Ave. SW STOP 0230
Washington, DC 20250-0230

Tel: 202 720-3171
Fax: 202 720-2643

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0581-0126. The time required to complete this collection of information is estimated to average 3 minutes per person including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call (800)-795-3272 (voice) or 202-720-6382 (TDD). USDA is an equal opportunity provider and employer.

FOR OFFICIAL USE ONLY

Date Received: _____	Specialist Assigned: _____
Date Assigned: _____	Project Number (s): _____